

**KEEP DUNCANVILLE BEAUTIFUL BOARD  
ANNUAL RETREAT  
CHAMBER OF COMMERCE  
300 E. WHEATLAND ROAD  
IN PERSON AND VIA VIDEO CONFERENCE – ZOOM  
OCTOBER 23, 2021 @ 8:00 A.M.**

A meeting of the Keep Duncanville Beautiful Board was held in person and via video conference on Saturday, October 23, 2021, at 8:00 a.m. with a quorum present to wit:

Mary Ann Taylor	Chairperson	Present
Alice Arnold	Board Member	Present
J. Reece Edwards	Board Member	Present
Diane Dillard	Board Member	Present
Sylvia Clark	Board Member	Absent
Jose Perales	Board Member	Absent
Yerahi Cruz	Board Member	Absent
Timothy Hamilton	Staff Liaison	Present
Angie Martinez	Parks & Rec Staff	Present

Kerry Sugg, Laura Sugg, and Liz Smith were present at the meeting as citizens.

The regular meeting held in person and via video conference was called to order at 8:26 a.m. by Chairperson Taylor.

**Item No. 1 – Receive public comments, limit 2-minutes per individual speaker:**

Kerry Sugg and Laura Sugg shared their concerns of excessive litter around their work office (Wheatland Dental) and commented that they are interested in becoming more involved as volunteers.

**Item No. 2 – Consider approval of minutes of the regular meeting held September 28, 2021:**

Chair Taylor asked if everyone had time to read over the September 28, 2021 minutes. A motion was made by board member Arnold to accept the minutes as written; a second was made by board member Dillard. A vote was taken with a unanimous approval of 4 for and 0 opposed.

**Item No. 3 – Nominate and elect board chairperson and vice-chairperson:**

Chair Taylor requested nominations for board Chairperson and Vice-Chairperson. A nomination was received for Diane Dillard as Chairperson. Board member Dillard declined the nomination for chairperson.

A motion was made by board member Edwards and seconded by board member Dillard to delay the nomination for Chairperson and Vice-Chairperson until the November regular meeting, passing 4-0, in favor.

**Item No. 4 – Discuss the Arbor Day event to be held November 6, 2021:**

SL Hamilton stated that Arbor Day is scheduled for November 6, 2021 from 9:00 a.m. – 11:00 a.m. and will be held at Armstrong Park. A dedication tree will be planted, and 300 tree saplings will be given out, limit two per person. Any remaining saplings will be available for pick up at the Duncanville Recreation Center. Chairperson Taylor and board members Edwards, Dillard, and Arnold plan to attend the event. Happy Earth will also be in attendance.

**Item No. 5 – Conduct Annual Retreat Planning Meeting:**

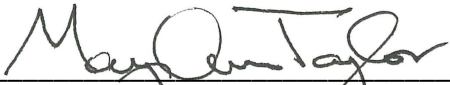
SL Hamilton provided everyone a list of 2022 projects/initiatives. The board reviewed and discussed which projects/initiatives to continue/start and which to drop. Chairperson Taylor left the meeting at 10:30 a.m., so the meeting was recessed due to lack of quorum at 10:30 a.m. Chairperson Taylor returned at 10:53 a.m. and reconvened the meeting at 10:54 a.m.

**Item No. 6 – Receive staff report/updates:**

SL Hamilton reminded the Board he will be facilitating the November regular meeting virtually due to his attendance at the 2021 Keep America Beautiful Annual Conference.

A motion for adjournment was made by board member Arnold and seconded by board member Dillard. The meeting was adjourned at 1:20 p.m.

  
\_\_\_\_\_  
Timothy Hamilton, Staff Liaison

  
\_\_\_\_\_  
Mary Ann Taylor, Chairperson