



KEEP DUNCANVILLE BEAUTIFUL BOARD
ANNUAL RETREAT
CHAMBER OF COMMERCE
300 E. WHEATLAND RD.
OCTOBER 23, 2021 @ 8:00 A.M.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor originally issued on March 16, 2020, as extended by the Office of the Governor as recently as March 6, 2021, the Keep Duncanville Beautiful Board for the City of Duncanville, Texas will conduct a Keep Duncanville Beautiful Board Annual Retreat in person and by video conference at 8:00 am on Saturday, October 23, 2021, in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in person and by video conference.

To submit public comments, email kdb@duncanville.com and title the email “Public Comment – October 23rd Annual Retreat”. All public comments submitted by 4pm on Friday, October 22, 2021 will be provided to the Keep Duncanville Beautiful Board and entered into the record for the October 23, 2021 Keep Duncanville Beautiful Board Annual Retreat.

Join this meeting from your computer, tablet or smartphone.

https://us02web.zoom.us/webinar/register/WN_NXxg8IF8Sd6qv4Hnyf0vCg



**KEEP DUNCANVILLE BEAUTIFUL BOARD
ANNUAL RETREAT
CHAMBER OF COMMERCE
300 E. WHEATLAND RD.
OCTOBER 23, 2021 @ 8:00 A.M.**

AGENDA

**ITEM
NO.**

CALL TO ORDER

1. Receive public comments, limit 2-minutes per individual speaker.
2. Consider approval of minutes of the regular meeting held September 28, 2021.
3. Nominate and elect board chairperson and vice-chairperson.
4. Discuss the Arbor Day event to be held November 6, 2021.
5. Conduct Annual Retreat Planning Meeting.
6. Receive staff report/updates.

ADJOURN

POSTED Tuesday, October 19, 2021 by 5:00 P.M.



TIMOTHY HAMILTON, STAFF LIAISON

Members of the City Council, including a possible quorum, might be present in the audience and some of the City Council members might make comments or participate in the discussion as audience members. There will be no vote or action by the City Council.

The City of Duncanville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Duncanville at least 72 hours in advance at (972) 780-5012. (TDD Access 1-800-RELAY-TX)

Keep Duncanville Beautiful

2021 Event Calendar

January 2021	February 2021	March 2021
01 New Year's Day (Closed) 18 MLK Observance (Closed) 18 NO MEETING	22 KDB February Meeting 28 Spring Curb Appeal Nominations Due *District 1 – Ignacio Cruz *District 2 – Demetra Miller *District 3 – Barbara McComb *District 4 – Alice Arnold *District 5 – Liz Smith *BBA – Mary Ann Taylor	15 KDB March Meeting 27 Household Hazardous Waste
April 2021	May 2021	June 2021
02 Good Friday (Closed) 05 May Business Beautification Award (BBA) – due to Board 06 Spring Curb Appeal City Council Recognition 10 Don't Mess with Texas Trash-off 19 KDB April Meeting 22 Earth Day	03 Summer Curb Appeal Nominations due 04 BBA – City Council Recognition 17 KDB May Meeting 24 Memorial Day (Closed)	05 Keep Texas Waterways Clean 15 Summer Curb Appeal City Council Recognition 21 KDB June Meeting 26 KDB Community Cleanup 28-30 54 th Annual KTB Conference - virtual
July 2021	August 2021	September 2021
05 Independence Day (Closed) 06 August Business Beautification Award (BBA) – due to Board 19 NO MEETING	02 Fall Curb Appeal Nominations due 03 BBA – City Council Recognition 07 KDB Community Cleanup 14 Litter Survey @ 9 a.m. 16 KDB August Meeting 28 KDB Community Cleanup	06 Labor Day (Closed) 07 Fall Curb Appeal City Council Recognition 25-26 PIP Days 28 KDB September Meeting
October 2021	November 2021	December 2021
02-03 PIP Days 05 National Night Out 09 Operation Clean Duncanville 23 KDB Annual Retreat November Business Beautification Nominations – due to Board	01 Winter Curb Appeal Nominations due 02 BBA – City Council Recognition 06 Arbor Day Celebration 15 KDB November Meeting 25 & 26 Thanksgiving (Closed)	04 Duncanville Christmas Parade 07 Winter Curb Appeal City Council Recognition 20 KDB December meeting 23 & 24 Christmas (Closed)

Month - Complete

**KEEP DUNCANVILLE BEAUTIFUL BOARD
REGULAR MEETING
IN PERSON AND VIA VIDEO CONFERENCE – ZOOM
203 E. WHEATLAND ROAD
SEPTEMBER 28, 2021 @ 7:00 P.M.**

A meeting of the Keep Duncanville Beautiful Board was held in person and via video conference on Tuesday, September 28, 2021, at 7:00 p.m. with a quorum present to wit:

Mary Ann Taylor	Chairperson	Present
Liz Smith	Vice Chairperson	Present
Alice Arnold	Board Member	Present
Sylvia Clark	Board Member	Present
Jose Perales	Board Member	Present
J. Reece Edwards	Board Member	Present
Yerahi Lopez	Board Member	Absent
Diane Dillard	Board Member	Absent (E)
Timothy Hamilton	Staff Liaison	Present
Angie Martinez	Parks & Rec Staff	Present

The regular meeting held in person and via video conference was called to order at 7:02 PM by Chairperson Taylor.

Item No. 1 – Receive public comments, limit 2-minutes per individual speaker:

No public comments

Item No. 2 – Introduction of new KDB board members and review of responsibilities:

SL Hamilton introduced J. Reece Edwards & Diane Dillard as newly appointed KDB board members. Diane Dillard was not able to be present. Board member Edwards introduced himself and briefly described his experience that he brings to the board. SL Hamilton briefly reviewed the expected responsibilities for board members.

Item No. 3 – Consider approval of minutes of the regular meeting held August 16, 2021:

Chair Taylor asked if everyone had time to read over the August 16, 2021 minutes. A motion was made by board member Clark to accept the minutes as written; a second was made by board member Perales. A vote was taken with a unanimous approval of 6 for and 0 opposed.

Item No. 4 – Discuss KDB participation in the National Night Out October 5, 2021:

SL Hamilton stated that National Night Out is scheduled for October 5, 2021 from 5:00 pm – 8:00 pm and will be held at the Duncanville Recreation Center. Board members Clark and Perales volunteered to be present for the first shift and Chair Taylor and board

member Arnold volunteered to be present for the later shift. Vice Chair Smith will be present at the event but could not confirm a shift.

Item No. 5 – Discuss the Fall 2021 Operation Clean Duncanville event to be held October 9, 2021:

SL Hamilton stated that the Fall 2021 Operation Clean Duncanville is scheduled for October 9, 2021 from 8:00 am – 1:00 pm and will be held at Armstrong Park. Vice Chair Smith and board members Arnold and Perales will be present for the event. SL Hamilton commented that the Duncanville ISD swim team among others will be volunteering for the cleanup and will be able to address several litter hotspots throughout the city.

Item No. 6 – Discuss the KDB Annual Board Retreat to be held on October 23, 2021:

SL Hamilton stated that KDB Annual Board Retreat is scheduled for October 23, 2021 from 8:00 am – 2:00 pm at the Duncanville Chamber of Commerce. The board retreat will be in lieu of a regular meeting for October 2021. SL Hamilton reminded everyone that the board will go over the calendar for the next year and to please bring their KDB binders. Olive Garden was decided as the lunch of choice.

Item No. 7 – Discuss the planning steps of GCAA award project:

SL Hamilton gave a brief summary of what the GCAA award project is and reminded everyone that the City was awarded a \$210,000 grant towards beautification. He went on to comment that there is an upcoming meeting with TxDOT to discuss what the limitations for the project are.

Item No. 8 – Discuss possible Texas Parks & Wildlife Community Outdoor Outreach Program (CO-OP) grant application for Lakeside Park project:

Board member Edwards gave a brief explanation of what the Texas Parks & Wildlife Community Outdoor Outreach Program (CO-OP) is. Board member Edwards suggested that the project be to teach people about native plants. He also suggested to seek a partnership with Duncanville ISD for programming. He went on to comment that the Texas Parks & Wildlife CO-OP grant can range from \$5,000 – \$60,000. It is a reimbursement program that will require the City of Duncanville to pay the expenses in advance. SL Hamilton commented that the purpose of the Community Outdoor Outreach Program grant is to engage underserved populations and TPWD's mission is oriented towards outdoor recreation conservation environmental education activities. The application deadline is November 1, 2021. The Keep Duncanville Board made the recommendation to move forward with the submission of the CO-OP grant application.

Item No. 9 – Discuss PSA project with Duncanville ISD assistance:

Chair Taylor announced that the PSA projects are ready to be filmed and volunteers are needed. Chair Taylor and Vice Chair Smith volunteered to film a PSA. Board member Arnold also volunteered but will check her schedule for availability.

Item No. 10 – Discuss possible small group community cleanup opportunities:

SL Hamilton went over the KDB schedule for the next months and inquired if there was an interest in another community cleanup. Due to the holidays and busy schedules, the board decided to not host anymore cleanups until 2022.

Item No. 11 – Receive staff report/updates:

SL Hamilton shared that there is a conflict in schedule for the November regular meeting due to the Keep America Beautiful conference that he will be attending, but he will plan on facilitating it remotely. He also commented that the Curb Appeal nominations are due in November for December recognition by City Council.

A motion for adjournment was made by board member Arnold and seconded by board member Perales. The meeting was adjourned at 8:24 PM.

Timothy Hamilton, Staff Liaison

Mary Ann Taylor, Chairperson

KDB Board Member and Volunteer Hours													
2021 Calendar Year													
Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
Arnold, Alice	3	1	4	4	1	3	0	4	1.5				21.5
Clark, Sylvia	0	1	2	1	1	1	0	4	1	3			14
Cruz, Ignacio	0	1	2	1	1	0	0	6	0	0	0	0	11
Cruz, Yerahi	0	1	3	3.5	1	3	0						11.5
Dillard, Diane	0	0	0	0	0	0	0	0					0
Edwards, J. Reece	0	0	0	0	0	0	0	0	1.5				1.5
McComb, Barbara	0	3	5.5	1.5	1	0	0	1	0	0	0	0	12
Miller, Demetra	0	1	1	1.5	0	1	0	0	0	0	0	0	4.5
Perales, Jose	0	0	1	1	0	0	0	0					2
Smith, Liz	0	2	4	4.5	1	1	0	5	3				20.5
Taylor, Mary Ann	1	1	0	3	1	3	0	8	2				19
Other Volunteers													0
TOTAL 2021	1	10	18.5	17	6	9	0	24	7.5	3	0	0	117.5
Grand Total - 2021	117.5												