



To: Mayor and Members of City Council
From: Aretha R. Ferrell-Benavides, City Manager
Date: May 7, 2021
Subject: Weekly Update

Public Works

Operational Updates:

Building Inspections

- A total of 1,659 single-family rental properties are registered to date; two properties were registered since the last update. Seventeen inspections were completed since the last update, eight passed while nine failed. Lack of GFCI protection, smoke detectors, privacy locks, and vacuum breakers on hose bibs were the primary reasons for the failures. Five residential Certificates of Occupancy were issued for a total of 536 Certificates of Occupancy issued since inception of the Single-Family Rental Registration Program.
- Since the start of active lien collection, \$274,346.09 has been collected. \$457.04 was collected since the last update.

Street Division

- Street Division Crews continued removal and reconfiguration of the median on S. Main St. at Daniieldale Rd. The new configuration will facilitate left turns onto and from Shady Trail.
- Viking Construction began FY21 micro-surfacing of selected streets. Micro-surfacing is applied to help preserve and protect the underlying pavement structure and provide a new driving surface.



FY21 Micro-surfacing



Median Reconfiguration

Utilities Division

- Water usage was 28.11 MG this reporting period, April 26-May 2, 2021, down from 28.91 MG the previous week. The daily peak water demand occurred on Monday, April 26, 2021, when 4.56 MG was used. There were 1.25 inches of precipitation this reporting period.
- There was one (1) hydrant replaced and one (1) hydrant service repaired for the week.
- There were twenty (20) valves exercised and twenty-four (24) hydrants flushed.
- One hundred and twenty-two (122) feet of sewer line was televised.
- Crews responded to five (5) sewer calls.
- The Solid Waste Department received two (2) trash complaints, two (2) bulk and two (2) brush complaints. One (1) call regarding Republic's Call Center. Staff fielded eight (8) calls inquiring about bulk/brush/trash collection schedules.

Planning Division

- At the May 4th City Council meeting, Council approved the request to rescind a Specific Use Permit for an indoor/outdoor batting complex at 410 E. Red Bird Ln. A minor automotive repair and service business is expected to occupy the property.
- Planning is preparing a development guide (applications, forms, and checklists) tailored to the Department based on ongoing discussions amongst the various divisions/departments of the City. In the coming weeks, Planning staff will start circulating the guide to the associated divisions for feedback for final design, format, and content.
- Staff is anticipating the following projects to be considered at the May 24th Planning & Zoning meeting:
 - SUP request to allow for the use of Drive-Thru at 103 N. Cedar Ridge Dr.
 - SUP request to allow for the use of Auto Repair and Services (Major), at 703 Big Stone Gap Road.
 - SUP request to allow for the use of Bus and Truck Storage and Rental at 617 E. Hwy 67.
 - Residential Replat request at 906 & 910 Wren Circle.
 - Final Plat request at 507 Husted.

- Replat request for 810 Mercury Avenue.
- Staff is working with applicants on the following projects which are anticipated to move forward to the Planning & Zoning Commission in June:
 - Planned Development request for an Event Center with modified standards at the Victory House Church located at 515 W. Center Street.
 - Specific Use Permit request to allow the use of Drive-thru associated with a proposed pharmacy and restaurant located at 102 E. Danieldale Road (corner of Danieldale Rd. and Main St.)

CIP Construction

- Meadowcreek Drainage Improvements – KEC has recommenced construction of the wall footing.
- FY21 Pipe Bursting – Vortex is pipebursting the sewer main on N. Duncanville Rd. that serves the Kroger gas station.
- Madrid-Granada Alley Improvements – CCGMG received their punch list and will be completing those items this week. The alley has been reopened to residential traffic and trash collection and residents were notified via a letter.
- Green Tree Ln Water & Wastewater Improvements – FM Utilities completed the saw cutting for the water main and is preparing to tie-in at Crescent Ln before they begin installing the 8-inch PVC water main.



- E. Danieldale Rd. Reconstruction & Utility Improvements (Main St. to US-67)
 - Installation of the 8-inch sewer main at Bob Lee Blvd. was halted due to an unknown conflict with an AT&T underground cable. AT&T is relocating their line. This process will continue through August. The City will meet with Pavecon to determine what scope of work they will accomplish during this time. The water main on Bob Lee is being lowered to accommodate the profile of the new 60" Storm Drainpipes.



- The Danieldale Tank Project – Construction will commence in early May 2021. City Staff is currently preparing South Tank for rehab. North Tank rehab work will commence after South Tank is completed.

I-20 Service Rd project - Fluor and TxDOT are currently working on seeding and sodding; they are scheduled to complete the project by the end of May.

Fire Department

Chief Rohde and EMS Chief Ryan are attending the Texas EMS Conference in Port Aransas this week and will return Saturday. Two members have recently finished paramedic school, and both passed the National Registry Certification exam. They will begin training with our shift paramedics this week. We currently have two other members in paramedic school. We will have one new hire that passed all hiring requirements and will officially join the department on May 24th.

The department had 159 calls for service in the preceding seven days.

Police Department

PERSONNEL

Three police cadets who graduated Friday, April 16th, are scheduled to be sworn in this Friday, May 7th at 1:15 pm in the Council Chambers.

Two police cadets currently in training at the NCTCOG are set to graduate in June.

Two police cadets were hired and began training at the NCTCOG on Monday, May 3rd.

The civil service list is active until October 13th or until it is exhausted.

COVID-19

There are no employees out with COVID-19 at this time.

Parks Department

Parks:

- The damaged/dead plant materials are being replaced around town prioritizing city facilities and then focusing on parks.
- The repaired Armstrong Park amphitheater shade canopy has been reinstalled.
- Richard Walke (Athletics crew) has announced his retirement effective 05/26/21. He has been with the City of Duncanville for 12.5 years.



Damaged/dead perennials being replaced around town

Fieldhouse:

- Working with Sheila to finalize the Blue Gym & Suites RFP. Sheila asked for our client list, it has been submitted.
- Sala Air is scheduled this week to repair AC fan motor, May 6.
- We received the bid from Kieffer Signs to upgrade the Hwy. 67 Pole sign to LED - total bid for all 3 signs = \$7,787, working with Sheila to get the proper paperwork to pay.
- Upcoming Events:
 - Mickeal Knights of Columbus Monthly General Membership Meeting - 7:00p to 9:00p Center with catering for 45 guests
 - American Grappling Jiu Jitsu Tournament – Sat. 8:00a - 3:00p & Sun. 8:00a - 3:00p (3 courts)

- Big Time Hoops Basketball Tournament – Sat. 8:00a - 9:00p Sun. 8:00a - 3:00p (3 courts) + Rec Center Sat. 1:30a to 9:00p & Sun. 8:00a to 3:00p
- Breakthrough Basketball Camp – Sun. 5:00p - 7:30p (2 courts)

Senior Center:

- The Senior Center continues to provide curbside meal pick up and deliveries.
- Wellness calls continue and are being placed throughout the week.
- Sunday meals resumed which resulted in approximately 500 meals distributed during curbside pick-up.
- Chief Brown's farewell event was also celebrated at the Senior Center. The center wishes Chief Brown the best in his endeavors.



Chief Brown's retirement celebration at D.L. Hopkins Jr. Senior Center

Recreation Center:

- Staff continues to routinely sanitize the facility and equipment.
- Upcoming Events:
 - Movies in the Park (Frozen II) – Saturday, May 15, 2021
 - Memorial Day Ceremony – Monday, May 31, 2021
 - Country Concert in the Park - Saturday, June 5, 2021



Upcoming Events Flyers

Library

- Four Library staff members attended the virtual Texas Library Association Annual Conference on April 22-24.
- The Library is open Monday through Friday 10am-6pm through June 4th. Curbside and Monday deliveries are still available!
- In celebration of Asian American and Pacific Islander Heritage Month, the Library has a display spotlighting Asian authors.

- Summer Reading Club is on its way! All programming will be virtual, with all new performers. There will also be take home crafts and story time videos. A flier is forthcoming and will be posted on the Library website and on social media.
- On June 7th, the Library will start its new regular hours: Monday through Wednesday 10am-8pm and Thursday through Saturday 10am-6pm!
- Even though it is only May, preparations for this year's Boo Bash are beginning! It will be a drive through event, and we will be looking for community partners as the time draws closer.

Economic Development

Economic Development

- Cynthia Williams, our Economic Development Coordinator will be leaving us. We would like to thank her for her 5 years of service to Duncanville. Cynthia has been my go-to person for my transitioning into the new position. She will be missed. If you have a chance, please wish her farewell. Her last say will be May 14, 2021.
- The New Economic Development Director spent most of the week transitioning coordinator duties and responsibilities until a replacement is found. CW – Review and training, reports, and monthly submittals. Purchasing, schedules, agenda, disbursements, budget item entries, compass, Esri, HDL reporting.
- Several “cold call” discussions with retailers/developers.
- Tracy Shook with Take Out Burgers opted to forego signage grant of \$2,432.50 approved by the board on April 26,2021.
- Posting of new positions – Intern and Coordinator replacement
- Held Meeting with Parks & Board Chair Alex McLachlan
- One on One with Chamber President Steve Martin
- Visited with Parks and Rec Director Bart Stevenson, and Craig Brasfield on field house operation and potential partnership for sports tourism development. Discussed options for private sponsorships.
- Visited with W&B Service Company
- Software orientations / trainings – Costar, ESRI BAO, HDL analysis

Certificate of Occupancy – Applications Received – WEEKLY (EDC)

- Daniels Automotive, LLC: 1218 Crest Lane Dr. (general auto repair – suspension, braking system, drivetrain, tires, air conditioning)
- Michoacana Creamery: 215 E. Camp Wisdom Rd. (sale of ice cream and popsicles)
- Vays Visions: 107 N. Cedar Ridge Dr., Suite #124 (retail urban clothing brand, creative styling (clothes))

- Prime Security & Investigations/Prime Security: 214 S. Main St., Suite #220 (administrative office for a security company)
- The Yard Mule Store, LLC: 210 S. Main St., Suite #25 (administrative office only, office for wholesale dealer of equipment (transportation))

Certificate of Occupancy – Certificates Issued – WEEKLY (EDC)

- None

Public Information Office

in the News

Wednesday, May 5, 2021

[Meet Agustin Garcia, Duncanville's New Economic Developer](#)

NBC 5 Dallas-Fort Worth

Duncanville's new Economic Developer Agustin (Gus) Garcia is returning to his roots. As a young student, he attended Acton Elementary ...

[Auburn DB Chris Thompson Jr. enters NCAA transfer portal](#)

247Sports

A four-star recruit out of Duncanville (Texas) High, Thompson chose to play for Auburn over the likes of Ohio State, Texas, USC and Alabama, among ...

Saturday, May 4, 2021

[Duncanville ISD Gifts 3000 Books to Students, Hosting Live Event May 3](#)

NBC 5 Dallas-Fort Worth

Duncanville ISD is working to get their students excited about reading and they are doing it with free books. It's all part of the new "Read Across the ...

Saturday, May 3, 2021

No coverage

Saturday, May 2, 2021

[Duncanville High School holds drive-thru celebration event for graduating seniors](#)

FOX 4 Dallas

Duncanville is one of the largest high schools in Texas, and this school year has been challenging for nearly 1,000 seniors. The school's drive-thru event ...

Saturday, May 1, 2021

[Softball roundup: Lady Hawks rally stuns North Forney](#)

Waxahachie Daily Light

25-ranked Forney scored six runs in the bottom of the fifth inning and went on to a 7-4 win on Wednesday evening at Duncanville High School in ...

Friday, April 30, 2021

[VYPE Live - Vandegrift Signing Ceremony](#)

VYPE

Omari Abor - DE, Duncanville. Omari Abor is a force off the edge for a physically imposing Duncanville defense. The four-star recruit is the No. 2-ranked ...

Thursday, April 29, 2021

[Dallas-Fort Worth events mark Cinco de Mayo with celebrations of Mexican culture](#)

The Dallas Morning News

... bounce houses for the kids. May 1 from 6 to 10 p.m. at Armstrong Park's amphitheater, 100 James Collins Blvd., Duncanville. duncanville.com/event.

[Welcome to Jazz Black's Kickback](#)

D Magazine

For years, Black has perfected her charismatic and infectious voice: theater and audio tech experiences at Duncanville High School, starting her own ...

[A look at the offensive linemen Garin Justice offered this week](#)

247Sports

Todd Beamer four-star Malik Agbo, Duncanville (Texas) four-star Cameron Williams and Orlando Boone three-star Leyton Nelson. Miami Central ...