



TO: Mayor and Members of the City Council
FROM: Paul Frederiksen, Interim City Manager
DATE: December 4, 2020
SUBJECT: Weekly Update

Finance

The auditors have scheduled our interim external audit to begin next week Dec. 7-11, 2020. The same audit firm as last year, McConnell & Jones, LLP will be conducting the audit virtually.

Activity	Dates
Interim Audit	December 7-11, 2020
Final Audit	January 4-15, 2021

Police Department

A citizen expressed his appreciation on Tuesday, December 1, 2020 for the Animal Control Officers in an email sent to Community Officer Sisk:

This is to express my thanks for the action taken by animal control. Found a young dog next door. I thought it belonged to them since they have similar dogs. When I asked, they told me she was not theirs. They gave her water and offered some food. No tags. I called animal control and the young man; sorry I don't know his named responded in about ten minutes. Dog went right to him. He told us he knew where the dog belonged and took care of her. Job well done. Please pass on my thanks.

David Porterfield

Fire

Duncanville has not received a report of positive cases of COVID-19 from November 26 through December 3. Duncanville is reporting a total of 17 deaths contributed to COVID-19 since it was declared a pandemic.

The Department currently has 3 vacancies. The current Civil Service list is exhausted. HR has a Civil Service exam scheduled for December 12, 2020. We have received 107 applications, but experience informs us that only 40 to 50 will show to take the exam.

Information Technology

The conversion to the new phone system went well and all of equipment/services have been received and installed. The IT Department is now working to building and testing for deployment. The investment grade audit being performed as a part of the AMI project is on track, and we expect to be able to present Council with their findings next year.

The Utility Billing Customer Information Suite (UBCIS) module being added to our Tyler Munis ERP system is still on track for a Go-Live of March 2021. The Public Works and IT Departments have pushed the Go-Live date of our EnerGov solution to February 2021.

Public Works

Building Inspections

- A total of 1596 rental properties are registered year-to-date, one property registered since the last update. Twenty-six properties were inspected, nine properties passed while seventeen failed. Lack of privacy locks, GFCI protection, and CO detectors were the primary reasons for failures. Five residential certificates of occupancy were issued for a total of 428 certificates of occupancy issued year-to-date.
- Since the start of active lien collection, \$238,002.821 has been collected; \$446.83 was collected during this update period.
- Mosquito testing is ended for the year. It will recommence in Spring 2021.
- Staff is finalizing the Drainage Utility Fee letters for all 800+ commercial property owners following Council approval of the amended Drainage Utility Ordinance on 01 December 2020. This letter will inform the commercial property owners that they will start getting billed directly for the Drainage Utility Fee.

Utilities Division

- Water usage was 28.95 MG this week, up down 32.097 MG the previous week. The daily peak water demand occurred on Monday, 23 November 2020 when 4.417 MG was used. There was 0.31 inches of precipitation last reporting week 23-29 November 2020.

Street Division

- Lakeside Parking Lot – Activity continues with 2,20 sq. ft. of concrete placed of the sidewalk and 900 sq. ft. of concrete placed for the parking lot. Streets Division will complete their work by 04 December 2020. Parks Division will then restore the site and stripe the parking lot.



- FY20 Mill & Overlay Project. The City partnered with Dallas County on this project. Work is still pending due to equipment maintenance issues. New start date is mid-January 2021.
- FY21 Mill & Overlay Project. This contract is currently out for bid. Contract is scheduled to go to Council on 19 January 2021.

Planning and Zoning

- One Pre-development meeting was conducted by the Development Review Group, Thursday, 19 November 2020:
 - 414 W Camp Wisdom – Current restaurant wanting to add a drive-thru around the building.
- Zoning Ordinance Update – Survey will continue until 06 December 2020. Online and social media promotion will continue until the closing date. Staff will provide Council with a report discussing the survey results after the closing date.

CIP Construction:

- FY20 Pipebursting – Project is almost complete. Once done, the contractor, Vortex, will immediately start the FY21 pipebursting work. We are still in the Forest Hills subdivision. The focus is eliminating SSO occurrences at the Forest Circle manhole location.
- Madrid-Granada Alley Improvements – Project scheduled to start in January 2021.
- Green Tree Ln Water & Wastewater Improvements. Contractor bids were received, and this contract is scheduled to go to Council on 15 December 2020.

- E. Danieldale Rd. Reconstruction & Utility Improvements (Main to US-67). This is a bond funded project. Contractor bids were received, and this contract is scheduled to go to Council on 15 December 2020.
- I-20 Service Rd project - Fluor and TxDOT are still finalizing their plan to complete the last lane of Wren with minimal impact to the five homes that front the road. Once they develop a tentative plan, they will meet with the City for staff input.

Economic Development

- The TIF Board will hold a regular meeting (virtual) on Tuesday, December 8, 2020 at 6 p.m.
- ED Staff and DCEDC Board member participated in the SDC Transit Study Pac Meeting on December 2, 2020.
- ED Staff assisted Hot Fund grant recipients with processing their grant reimbursements.
- ED Staff assisted a small business owner that is looking to relocate to the BSW area by providing them with Duncanville demographic information and discussing possible available locations in Duncanville.

Certificate of Occupancy Applications Received:

- Snatched Hair Studios; 418 W. Camp Wisdom Rd., Suite #B (beauty salon)
- Arrow Personnel, LLC; 1530 S. Clark Rd. (staffing agency)
- American Karate Academy of Duncanville, LLC; 320 & 324 E. Camp Wisdom Rd. (martial arts school/training)
- Butterfly Effect dba Posh Antics, LLC; 700 S. Cockrell Hill Rd., Suite #118 (boutique – clothing, shoes, and accessories)
- Wilson Tax Investments, LLC; 261 W. Camp Wisdom Rd., Suite #B (financial advisory, tax filing, and office space)
- All American Foundation Repair & Drainage, LLC; 802 Mercury Ave. (foundation repair company, operations, and storage)
- At Ease Psychiatry; 402 W. Wheatland Rd., Suite #140 & 150
- MPS Mount Pleasant, LLC; 1447 Acton Ave. (primary healthcare services (no major surgeries, no anesthesia)
- Direct Auto Repair, DC, LLC; 810 Mercury Ave., Suite #B (auto repair shop)
- Team Bailey, LLC dba Domino's Pizza; 111 S. Cedar Ridge Dr., Suite #136 (pizza bakery – delivery)
- Express Tax Service dba Liberty Tax; 108 N. Cedar Ride Dr. (tax, insurance, and related multi-services – copies, notary, bookkeeping, and accounting)

Certificate of Occupancy Permits Issued:

- Pop Up DFW; 511 E. Camp Wisdom Rd., Suite #A (general merchandise retail store (clothing))
- Black Line Wear, LLC; 662 Big Stone Gap Rd. (wholesale house – sell wholesale items to businesses that offer customized items. Items will be sold online, and the facility will be used as a storage (T-shirts, sublimation papers, cups, heat transfer vinyl material))
- Rossi Petro, LLC dba Rossi Mart; 1703 S. Main St. (gas station/convenience store)
- Fuentes Auto Repair; 706 E. Red Bird Ln., Suite #115 (replace parts, body work)
- Coconut Dental Duncanville, PLLC dba Coconut Dental; 1459 Acton Ave. (dentist office)
- Crossover Health Medical Group, APC; 215 W. Camp Wisdom Rd., Suite #11 (medical office)

Library

The library has been able to acquire updated computer cubicles through allocated COVID Cares Act funds. These cubicles will allow for greater social distancing in the public area and more public computers to be deployed. The library was limited in the number of available public computers due to COVID-19 related health and safety protocols. The library was also able to acquire more hotspots for checkout through allocated COVID funds as well, increasing our available inventory to 20 hotspots.

Parks and Recreation

Parks:

- The Public Works concrete crew is finished pouring the main parking lot area and sidewalks for the pavilion bond project at Lakeside Park. They are working on the drainage next to Steger Drive and the parking lot intersection.
- Parks employees continue working on a “Christmas Stroll” socially distanced display to be ready by 12/04/20. They are also working on a litter pickup blitz on our major thoroughfares.



Top Row: Parking Lot at Lakeside Park; Bottom Row: Christmas Stroll at Armstrong Park

Fieldhouse:

- Upcoming Events:
 - Submission NAGA World Championship Karata Tournament – Sat. 8:00a - 8:00p (3 courts)
 - TB5 Reports Basketball Tournament – Sat. 9:00a - 8:00p & Sun. 9:00a - 4:00p (3 courts)

Senior Center:

- The Senior Center continues to offer COVID-19 curbside meal pick-up and deliveries.
- Upcoming Events (subject to COVID-19 restrictions):
 - Christmas Drive-Thru – December 10, 2020

Recreation Center:

- Due to COVID-19 restrictions, all reservations are cancelled thru December 30, 2020.
- Upcoming Events (subject to COVID-19 restrictions):
 - Christmas Virtual Tree Lighting – Saturday, December 5, 2020 at 6:00 pm.

Building Maintenance:

- Continue to clean and disinfect all City buildings daily

Personnel COVID-19 report

Finance

- Employees on quarantine due to possible COVID-19 symptoms:
 - None
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:
 - One (1)
- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - None
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - None

Fire

- Employees on quarantine due to possible COVID-19 symptoms:
 - One (1)
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:
 - None
- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - Four (4)
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - None

General Government

- Employees on quarantine due to possible COVID-19 symptoms:
 - None
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:

- None
- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - None
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - None

IT

- Employees on quarantine due to possible COVID-19 symptoms:
 - None
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:
 - None
- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - None
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - One (1)- working remotely

Library

- Employees on quarantine due to possible COVID-19 symptoms:
 - None
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:
 - One (1) part-time staff
- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - None
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - None

Parks & Rec

- Employees on quarantine due to possible COVID-19 symptoms:
 - Two (2) part-time staff
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:
 - None

- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - None
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - None

Police

- Employees on quarantine due to possible COVID-19 symptoms:
 - Four (4)
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:
 - One (1)
- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - None
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - None

Public Works

- Employees on quarantine due to possible COVID-19 symptoms:
 - One (1)- working remotely
- Employees on quarantine because spouse or family member is exhibiting COVID-19 symptoms:
 - None
- Employees on directed quarantine because of exposure to non-family COVID-19 individual:
 - None
- Employees on quarantine travel restrictions:
 - None
- Employees on self-quarantine due to underlying health conditions; no symptoms
 - None

Public Information

[Local developer plans 354K-SF speculative warehouse in Duncanville](#)

Dallas Business Journal

Located southwest of Dallas along N. Duncanville Road, just north of Interstate 20, the warehouse will be speculative and has been designed by Powers ...

[Tribe's home finale canceled](#)

Waxahachie Daily Light

WISD announced on Tuesday that the Indians' home finale at Lumpkins Stadium against Duncanville, scheduled for Friday night, has been called off.

[Duncanville vs. Waxahachie Canceled](#)

TexasHSFootball.com

Duncanville has their second straight game canceled due to COVID-19 concerns. Their game last week against DeSoto was also canceled.

[Dallas County Adds 1640 COVID-19 Cases Wednesday, 3 More Deaths](#)

NBC 5 Dallas-Fort Worth

All of the patients had been hospitalized and all but the woman in Duncanville had underlying health conditions. County officials said Wednesday there ...

[TXHSFB schedule changes \(Nov. 30-Dec. 5\): Duncanville will enter playoffs with 2 consecutive ...](#)

The Dallas Morning News

Grand Prairie ISD announced Monday that Friday's South Grand Prairie vs. Grand Prairie regular-season finale has been canceled "out of an ...

[State Rankings 6A-5A: Allen Holds No. 4 Spot in 6A With Win Over Prosper; Denton Ryan, Ennis ...](#)

NBC 5 Dallas-Fort Worth

Duncanville was idle and holds at No. 2 in the Class 6A Texas high school football rankings; Allen holds at No. 4 with a win over Prosper. In 5A ...

[Duncanville Boys Basketball Team Off to Hot Start a Year After Disappointing Finish](#)

NBC 5 Dallas-Fort Worth

The Duncanville Panthers are back doing what they love -- playing basketball. Their mood is more upbeat than it was in March when they returned ...

[Ellis County Week 14 high school football standings](#)

Waxahachie Daily Light

x1-Duncanville 4-0 7-1 386 91. Mansfield 2-3 3-6 141 287. Waco Midway 2-3 2-5 170 305. Waco 0-4 1-5 127 233. #-playoff seeding; x-6A Division I.

[3 observations from Emoni Bates, Ypsi Prep's loss to Duncanville at Thanksgiving Hoopfest](#)

Detroit Free Press

It was a single-digit game until the closing minutes as Duncanville, a defending Texas state champion, made multiple clutch free throws and forced ...

Emoni Bates scores 28 points in Ypsi Prep Academy's loss to Duncanville in Dallas - mlive.com

[Duncanville Downs Ypsi Prep Academy in Thanksgiving Hoopfest](#)

NBC 5 Dallas-Fort Worth

Duncanville Downs Ypsi Prep Academy in Thanksgiving Hoopfest. The 12th annual Thanksgiving Hoopfest featured a doubleheader Saturday at ...

[Thanksgiving Hoopfest: A 15-2 closing run lifts John Paul II over Lancaster; Duncanville tops Ypsi ...](#)

The Dallas Morning News

Duncanville tops Ypsi Prep Academy. The second stop on Emoni Bates' junior national tour saw the No. 1 recruit in the Class of 2022 and his Ypsi Prep ...

[**Emoni Bates faces top forward in Thanksgiving Hoopfest: How to watch Michigan State commit**](#)

Detroit Free Press

Who: Ypsilanti Prep vs. Duncanville High School (Texas). When: 8 p.m. CT/9 p.m. ET, Saturday, Nov. 28. Where: American Airline Arena, Dallas, Texas.

[**HPU Opens Season at UNC on Sunday**](#)

HPU Panthers

This is the second meeting between the two schools in High Point's Division I history, with ... The Gatorade Texas Girls Basketball Player of the Year led Duncanville High School to the Texas 6A State Title and currently leads UNC in ...

[**Duncanville WR Roderick Daniels Jr. commits to SMU days after decommitting from Baylor**](#)

The Dallas Morning News

He's also the second Duncanville commit, joining Jadarius Thursby. Daniels, who is 5-foot-9, and 160 pounds, is the No. 34 overall player in the ...

[**Horseshoe Bay brothers competing in jiu-jitsu world championships**](#)

DailyTrib.com

5, at the Duncanville Fieldhouse, 1700 S. Main St. in Duncanville. The tournament is a single-elimination format. "It feels good to be number one, but ...

[**Emoni Bates Highlights Elite Group of Players to Watch at Thanksgiving Hoopfest**](#)

Sports Illustrated

Prep squares off with Duncanville (Texas) at 9 p.m. ET. Here are the five players you can't miss at the event. RELATED: Watch the Thanksgiving ...

[**No. 13 Women's Basketball Travels to Take on No. 19 DePaul**](#)

KAGSTV.com

The Duncanville, Texas, native also chipped in 18 points, complementing N'dea Jones' career high 25-point performance. Sophomore guard Jordan ...

[**Duncanville vs DeSoto Game Canceled**](#)

TexasHSFootball.com

It is believed to be out of precaution as both district seeding is already set. However, this is yet another high profile game that Texas high school football ...

[**High School Football America 100 Scores – November 27-28, 2020**](#)

High School Football America

Top 100: No. 5 Duncanville advances to Texas high school football quarterfinals by beating No. 66 Arlington Martin ...

[**Westlake boys fall to No. 1 Duncanville in nondistrict boys basketball contest**](#)

Austin American-Statesman

BELTON Head coach David Peavy's halftime message to Duncanville was simple. Teams that win championships make the right adjustments at ...