

DUNCANVILLE POLICE DEPARTMENT GENERAL ORDERS	
SUBJECT: Conduct with the Public	GO 4.03
EFFECTIVE DATE: July 24, 2019	APPROVED: Robert D. Brown, Jr. Chief of Police
AMENDS/SUPERSEDES: R80-023 ISSUED: December 31, 2013	

I. OBJECTIVES

To assure the public respect and cooperation from the community which is essential to effective law enforcement efforts by the department.

II. RULES

- A. Employees shall be courteous in their relations with the public, avoiding harsh, violent, profane, or insolent language or manner, and employees shall maintain objective attitudes regardless of provocation.
- B. An employee shall give his name and identification number upon request unless extenuating circumstances dictate otherwise.
- C. Employees shall maintain a professional demeanor. They shall not read newspapers, magazines, or other recreational reading materials while in uniform and in a public place or police vehicle and they shall not commit any act, which detracts from a professional, alert image.
- D. Employees shall not smoke during an enforcement contact, while directing traffic, or at any time when it would be offensive to other persons, and no employee shall discard any tobacco or match, either lighted or unlighted, or other trash from a vehicle except into an appropriate trash receptacle.
- E. An employee shall report for duty free from the influence and odor of intoxicants and shall not consume any intoxicants until after completion of his tour of duty, and no employee shall purchase, acquire, transport, or possess any alcoholic beverage while in uniform or utilize a department facility, unless such be evidence or otherwise be acquired or possessed in furtherance of departmental operations or objectives.
- F. An employee shall neither ingest nor possess any controlled substance except as prescribed by his physician; and upon reporting for duty an employee shall advise his supervisor of any drugs or medications being used which might in any way affect his actions, reactions, or the performance of his duty.
- G. **Employees are prohibited from consuming illegal drugs including any hemp derived substance regardless of the THC concentrate. An employee who has a positive test for illegal drugs including any hemp derived substance regardless of the THC concentrate will be disciplined, up to and including termination.**

Illegal drugs for which a test may be conducted are:

- Marijuana,
- Hemp derived products regardless of THC concentrate,
- Cocaine,
- Opiates,
- Phencyclidine (PCP),
- Amphetamines/Methamphetamines,
- Any other illegal substances that are regulated by State or Federal Statutes.

- H. An employee shall present a neat and clean appearance.
- I. An employee shall remain neutral in a conflict situation and emphasize his position on arrival by endeavoring to restore calm and attempting to resolve differences.
- J. Employees shall not speak in a manner, which may be perceived as downgrading nor use words or gestures, which may be considered derogatory. Contacts with the public shall be conducted in a manner, which will formulate a favorable attitude toward the department. An employee shall not act in a manner, which exhibits bias, prejudice, or discrimination.
- K. An employee shall be receptive to citizens who seek advice, guidance, or assistance.
- L. Employees shall not affiliate with any organization if such will interfere with the performance of his duty.