

**THE DUNCANVILLE COMMUNITY AND ECONOMIC
DEVELOPMENT CORPORATION (DCEDC) BOARD
MINUTES
REGULAR MEETING
JUNE 22, 2020**

The Regular Meeting of the Duncanville Community and Economic Development Corporation (DCEDC) Board of Directors was held on Monday, June 22, 2020, immediately following the 6:00 PM DCEDC Annual Meeting at City Hall in the Briefing Room, located at 203 E. Wheatland Road, Duncanville, TX 75116.

Board Members in Attendance:

Steve Dial	President
Derwin Broughton; AIA, NCARB	Vice President
Dave Galbraith	Board Member (<i>Excused Absence</i>)
Kenneth Govan	Board Member
Michael Grace	Board Member (<i>Excused Absence</i>)
Chan Williams	Board Member

Board Members Not in Attendance:

All Board Members were in attendance except for the two Board Members mentioned above with an excused absence, and one Board Member vacancy.

City Council Members Present: There were no City Council Members present at this meeting.

Staff Present: Jessica James; Director of Economic Development, and Cynthia Williams; Economic Development Coordinator

CALL TO ORDER

The meeting was called to order by President Dial at 6:10 PM.

INVOCATION

Mr. Broughton offered the Invocation.

ITEM NO. 1 CITIZEN'S PUBLIC FORUM.

President Dial read the Agenda Item into record. No one spoke during Citizen's Public Forum.

ITEM NO. 2 CONSIDER APPROVAL OF THE DCEDC MINUTES FOR THE REGULAR MEETING HELD ON MAY 28, 2020.

Mr. Broughton made a motion to approve the minutes for the DCEDC regular meeting held on May 28, 2020, seconded by Mr. Govan; the motion passed unanimously.

ITEM NO. 3 CONSIDER APPROVAL OF THE DCEDC MINUTES FOR THE SPECIAL CALLED MEETING HELD ON JUNE 3, 2020.

Mr. Govan made a motion to approve the minutes for the DCEDC special called meeting held on June 3, 2020, seconded by Mr. Broughton; the motion passed unanimously.

ITEM NO. 4 CONSIDER APPROVAL OF THE DCEDC MINUTES FOR THE SPECIAL CALLED MEETING HELD ON JUNE 4, 2020.

Mr. Broughton made a motion to approve the minutes for the DCEDC special called meeting held on June 4, 2020, seconded by Mr. Govan; the motion passed unanimously.

ITEM NO. 5 RECEIVE AND DISCUSS CITY SALES AND USE TAX COMPARISON SUMMARY.

Ms. James reported that Sales Tax collections for June (April sales) show a decrease of 8.65% over the same period last year, with YTD for FY 19 – 20 Sales Tax collections down 4.81% compared to FY 18 – 19 sales tax revenue.

The Board had further questions/discussion.

ITEM NO. 6 RECEIVE AND CONSIDER APPROVAL OF THE DCEDC MONTHLY BUDGET REPORT.

Ms. James reported that the EDC collected \$223,499 in sales tax revenues and \$822 in interest. The Total Revenues collected for the month is \$224,321, and \$1,286,951 YTD.

The EDC had expenses of \$5,122 including; salaries, insurance, legal services; however, we received a credit for the Clay Cooley property earnest money. There was a \$6,301 transfer to the General Fund for supportive services. Palio Partners' design incentive grant of \$22,427 was paid as the project was completed. Beautification had expenses of \$2,880 including salaries and ground maintenance.

The Total Expenditures for EDC for the month were \$26,486, which leaves the EDC with a Net Profit of \$197,835 for the month. The Total Expenditures for EDC YTD were \$803,419, which leaves the EDC with a Net Profit of \$483,532 YTD.

The Board had further questions/discussion.

Mr. Broughton made a motion to approve the DCEDC monthly Budget report, seconded by Mr. Govan; the motion passed unanimously.

ITEM NO. 7 RECEIVE AND DISCUSS THE DUNCANVILLE FIELDHOUSE SPORTS FACILITY FINANCIAL STATUS REPORT.

Ms. James gave the Board an opportunity to review the Duncanville Fieldhouse Sports Facility Financial Status Report. Staff will take any questions back to the General Manger for more information. Ms. James reported that the Fieldhouse has their first event last weekend. Visitors reported that the Fieldhouse outshined the other facilities as far as safety measures. Staff sold food at this event and have been receiving calls to rent the facility. The General Manager at the request of the Board will update the DCEDC at a later date.

The Board had further questions/discussion, but no specific questions for the General Manager.

ITEM NO. 8 RECEIVE AND DISCUSS THE MAIN STATION DUNCANVILLE, LTD'S MONTHLY FINANCIALS, AS WELL AS DUNCANVILLE REAL ESTATE UPDATES.

Ms. James gave the Board an opportunity to review the Main Station Duncanville, Ltd.'s Monthly Financials. Staff will take any questions back to Mr. Anderson for more information.

The Board had further questions/discussion; specifically, when will Mr. Anderson have his new tenants? Staff will contact Mr. Anderson for further information.

ITEM NO. 9 RECEIVE DIRECTOR'S REPORTS.
• BUSINESS ACTIVITY UPDATES.

Mr. Broughton provided the Board with an overview of the Small Business Committee approved by City Council. The Committee consists of small business owners in Duncanville and they meet once a month. Mr. Broughton, Council Member Cooks, Council Member Veracruz, and Council Member Anderson are a part of this group. Mayor Gordon designated these three Council Members for the group. Mr. Broughton is there to represent the DCEDC Board.

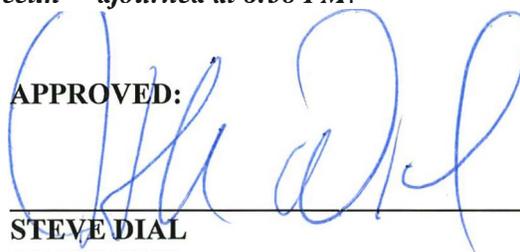
Ms. James discussed the Business and Events Activities for the previous month, which included new businesses, business expansions, and the list of Certificates of Occupancy. The Board had further questions and discussion.

- **CERTIFICATE OF OCCUPANCY – APPLICATIONS RECEIVED – MONTHLY (EDC) MONTH OF MAY 2020 (ATTACHED).**
- **CERTIFICATE OF OCCUPANCY – CERTIFICATES ISSUED – MONTHLY (EDC) MONTH OF MAY 2020 (ATTACHED).**

ADJOURNMENT

The DCEDC June 22, 2020 Regular Meetin djourned at 6:58 PM.

APPROVED:



STEVE DIAL
PRESIDENT

ATTEST:



CYNTHIA D. WILLIAMS
ECONOMIC DEVELOPMENT COORDINATOR