



Public Works Department
 Planning Division
 203 E Wheatland Road
 P.O. Box 380280
 Duncanville, TX 75138
 (972) 780-5015

PLAT APPLICATION

Select One: Preliminary Plat Final Plat Replat

CONTACT INFORMATION

Property Owner: _____ Contact: _____
 Owner Address _____ City: _____ State: _____ Zip: _____
 Email: _____ Telephone: _____ (Fax) _____
 Applicant/Agent _____ Contact: _____
 Engineer Architect Surveyor Owner Other
 Applicant Address: _____ City: _____ State: _____ Zip: _____
 Applicant Email: _____ Telephone: _____ (Fax) _____

REQUIRED

PROPERTY INFORMATION

Proposed Subdivision Name: _____
 Survey Name: _____ Abstract Number: _____
 Existing Zoning: _____ Total Acreage: _____
 Purpose for Platting: _____
 Is this an existing subdivision or part of a subdivision being replatted? Yes (see below) No
 Subdivision Name: _____
 Number of lots within original subdivision: _____ Date Filed: _____
 Volume: _____ Page: _____

REQUIRED

SUBMITTAL CHECKLIST

- Completed Application including signatures and completed plat checklist
- Application fee
- Copies of plats: Five (5) copies, 24"X 36" (folded) black line prints; electronic document (PDF) via email
- Two (2) As-built Survey black line prints; include a letter from the owner that verifies that all on-site improvements/infrastructure are reflected accurately or a letter from the owner stating that no on-site structures exist
- A current Title Commitment issued by a title insurance company authorized to do business in Texas in the form of a vesting deed, a title opinion letter from an attorney licensed to practice in Texas, or some other acceptable proof of ownership, identifying all persons having an ownership interest in the property subject to the plat application.

Please PRINT or TYPE Name

Applicant's Signature

Street Address

Applicant's Status with Regard to Property

City State Zip

Telephone Number

Date

Office Use Only

- Application fee
- Legal Description of Property
- Completed Application

Pre-Development No.: _____
File Number: _____
Date Received: _____