

MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – DECEMBER 09, 2019

CITY HALL – BRIEFING ROOM

MEMBERS PRESENT:

Alexander (Sandy) McLachlan, Chair
Pamela Rogers, Vice-Chair
Ed Priest
Reginald Hurd
Don Johnson
Beth Farrell

MEMBERS ABSENT:

Leo Bell, Jr.

Bart Stevenson, Parks and Recreation Director, Timothy Hamilton, Park Superintendent, and Noel Garcia, Recreation Superintendent, Angie Martinez, Executive Assistant were staff members present.

Chair Alexander McLachlan noted that there was a quorum present and began the public meeting at 6:33 p.m.

Item #1 – Public Discussion Period:

No comment.

Item #2 – Discuss and Approve Minutes:

Item tabled until next January 2020 meeting.

Item #3 - Board Member Announcements:

Chair Alexander McLachlan commented that Armstrong Parks is a very busy park with walkers and kids playing in the playground.

Board Member Reginald Hurd thanked Board Member Beth Farrell and daughter for their participation in the Christmas parade float.

Board Member Ed Priest raised a concern on the waiting time for the parade floats.

Vice-Chair Pamela Rogers suggested a map and further written instructions for the floats.

Board Member Don Johnson thanked Director Bart Stevenson and staff for attending his mother's 90th birthday celebration.

Item #4 – Staff Reports:

- A. Police/Park Ranger Report** – Director Bart Stevenson commented that the Duncanville Police Department hired two officers, but at this time there is no timeframe for a Park Ranger.
- B. Recent and Upcoming Events and Programs** – Director Bart Stevenson commented on the upcoming activities for Parks and Recreation:

- Recreation Center Membership Drive – January 2020
- 2020 Daddy Daughter Dance – Saturday, February 8, 2020

C. Bond Project Schedule Update – The Lakeside Park Pavilion completion date is January 2020, weather permitting. Harrington and Armstrong Park bond projects are underway.

D. Texas Parks and Wildlife Local Park Grant – No update. Application has been submitted.

Item #5 – Receive a Presentation from Dunkin Sims Stoffels and Discuss Proposed Improvements to Harrington Park:

The Park Board received a presentation from Dunkin Sims Stoffels in regards to the proposed improvements to Harrington Park. The parking area layout, schematic site maps and concept rendering for the baseball and soccer concessions were presented.

Item #6 – Discuss Revenue Tracking Reports from the Recreation Division:

A motion was made by Board Member Reginald Hurd; seconded by Vice-Chair Pamela Rogers to begin receiving quarterly reports of revenue and attendance from staff beginning April 2020 (1st quarter), passing 6-0, in favor.

Item #7 – Discuss Future Hike/Bike Trails in Duncanville:

A motion was made by Board Member Reginald Hurd; seconded by Vice-Chair Pamela Rogers to have Board Member Beth Farrell represent the Board and meet with the Mayor and City Council to discuss the hike/bike trails, passing 6-0, in favor.

Item #8 – Discuss Opportunities for a Dog Park:

Staff will do research for the cost to set up a temporary dog park at Rotary Park.

A motion was made for the meeting to adjourn by Board Member Ed Priest; seconded by Board Member Reginald Hurd. The meeting adjourned at 7:54 p.m.



Angie Martinez
Recording Secretary



Alexander (Sandy) McLachlan
Chair