

**KEEP DUNCANVILLE BEAUTIFUL BOARD
REGULAR MEETING
BRIEFING ROOM, CITY HALL
203 E. WHEATLAND ROAD
NOVEMBER 18, 2019 @ 7:00 P.M.**

A meeting of the Keep Duncanville Beautiful Board was held on Monday, November 18, 2019, at 7:00 p.m. with a quorum present to wit:

Bobby Cutler-Hill	Chairperson	Present
Barbara McComb	Vice Chairperson	Present
Alice Arnold	Board Member	Present
Sylvia Clark	Board Member	Absent (E)
Ignacio Cruz	Board Member	Absent (E)
Dotti Pennebaker	Board Member	Absent (U)
Liz Smith	Board Member	Present
Mary Ann Taylor	Board Member	Present
Charlotte Winters	Board Member	Absent (E)
Timothy Hamilton	Staff Liaison	Present

The meeting convened in the Council Briefing Room and was called to order at 7:00 PM by Chair Cutler-Hill.

Item No. 1 – Receive public comments, limit 2-minutes per individual speaker:

Yerahi Cruz was in attendance but had no public comment.

Item No. 2 – Consider approval of minutes of the annual retreat held October 26, 2019:

Chair Cutler-Hill asked if everyone had time to read over the October 26, 2019 minutes. A motion was made by board member Smith to accept the minutes as written; a second was made by Vice Chair McComb. A vote was taken with a unanimous approval of 5 for and 0 opposed.

Item No. 3 – Discuss the Arbor Day event held November 2, 2019:

Board member Arnold and SL Hamilton shared how the event went and all the excitement surrounding the new KDB mascot, Happy Earth. This event has become a come and go Saturday event without the tie to having Duncanville ISD classes present when it was a Friday event. Thus, it was recommended by the board that this event be moved back to Friday so that coordination and involvement with DISD can be successful.

Item No. 4 – Discuss mentors for new board members and any changes to existing board member responsibilities:

The following mentorships and responsibilities were assigned: Mentorship – Chair Cutler-Hill & board member Arnold, Vice Chair McComb & board member Winters, board member Taylor & board member Cruz. Curb Appeal Awards – District 1 board member Cruz, District 2 Chair Cutler-Hill, District 3 Vice Chair McComb, District 4 board member Arnold, District 5 board member Smith. Business Beautification Awards – board member Taylor.

Item No. 5 – Schedule the board cleanup of Oriole Park which has been adopted by Keep Duncanville Beautiful:

Chair Cutler-Hill asked the board for dates in December that would work best for a cleanup of Oriole Park, adopted by Keep Duncanville Beautiful. The consensus of the group was December 14, 2019 @ 9:30am at the park. SL Hamilton said he would have the cleanup supplies available for pickup on the prior day at the Recreation Center.

Item No. 6 – Review the KDB Winter 2019 Curb Appeal nominations from board members:

Chair Cutler-Hill presented her nominee properties and the others stated that they would have theirs in by Thursday as requested by SL Hamilton. SL Hamilton also reminded the board that Code Enforcement will review all nominee properties to ensure compliance with city ordinances.

Item No. 7 – Receive Staff Report/Update:

SL Hamilton collected a listing of Coat Recycling Drive box locations since it had expanded from last months meeting. SL Hamilton also gave board member Arnold the opportunity to share about having all the contents of the board member binder digitally as Google Docs and accessible online. It was discussed that many board members did not have Google accounts, but the documents had already been uploaded as board member Arnold had requested.

A motion for adjournment was made by board member Arnold and seconded by board member Taylor. The meeting was adjourned at 7:48 p.m.



Timothy Hamilton, Staff Liaison



Bobby Cutler-Hill, Chairperson