



CITY OF DUNCANVILLE
RESIDENTIAL RENTAL PROPERTY
CERTIFICATE OF OCCUPANCY APPLICATION

Property Address _____

PROPERTY OWNER OR MANAGER INFORMATION
By signing below, I acknowledge that I have read and understand the City of Duncanville Residential Rental Property Ordinance and agree to abide by the same. A copy of this ordinance can be found on the following website. <http://www.duncanville.com/departments/permit-inspection-services/rental-registration/>

Print Name of Property Owner or Manager _____

Signature of Property Owner or Manager _____

Address of Property Owner or Manager _____

Phone _____ Email _____

TENANT INFORMATION
By signing below, I acknowledge that I have read and understand the City of Duncanville Residential Rental Property Ordinance and agree to abide by the same. A copy of this ordinance can be found on the following website. <http://www.duncanville.com/departments/permit-inspection-services/rental-registration/>

Print Name of Primary Tenant _____

Signature of Primary Tenant _____

Phone _____ Email _____

NAMES OF ALL ADULT TENANTS OR RESIDENTS *Ages 18 and older*

Name _____	Name _____
Name _____	Name _____
Name _____	Name _____
Name _____	Name _____

THIS SECTION TO BE FILLED OUT BY CITY OFFICIAL

Date of Inspection _____

Print Name of City Official _____

City Official Signature _____

Notes _____

All debts to the City must be paid in full prior to issuance of RCO. Upon issuance, the RCO is good for two years unless one of the following occurs: (1) change of property ownership within the year (2) property owner loses RCO due to violation/compliance (3) change of tenant. The signatory does hereby represent that all of the information is true and correct; any false information may result in withdrawal of the application and may result in criminal charges.