

**NOTICE TO CONTRACTORS
CITY OF DUNCANVILLE – PARKS AND RECREATION DEPARTMENT
ROOF REPLACEMENTS**

IFB No. 19-069

Sealed bids in hard copy format will be received at the office of Purchasing Manager, 203 East Wheatland, Duncanville, Texas, until **2:00 p.m. Central Time, September 13, 2019**, and then publicly opened and read aloud immediately thereafter. The project generally consists of the following:

Re-roofing of three (3) City of Duncanville buildings, including replacement of roof insulation and parapet copings, removal and installation of photovoltaic panels on two (2) of the roofs, installation of roof walkways, installation of roof hydrants, installation of roof drains, installation of convenience electrical receptacles and other Work indicated in the Contract Documents. An allowance is included for replacement of steel decking on the roof.

Bids must be submitted on the prescribed bid and proposal forms to be furnished to prospective Bidders and the Bidder must supply all the information required by such bid and proposal forms.

A Pre-Bid meeting will be held in the Council Briefing Room on Thursday, September 5th, 2019 at 1:00pm Central Time at Duncanville City Hall, 203 E. Wheatland Road, Duncanville, TX 75116.

Bidders must submit a Bid Bond in the amount of 5% of the maximum price bid with its bid. The bid bond must either be in the form of a bond issued by a reliable Surety Company satisfactory to the City, or, a Cashiers or Certified Check of a bank satisfactory to the City, payable to or endorsed, without recourse to the City of Duncanville, Texas. The bond will serve as a Guarantee that the Bidder will enter into a contract and execute the required bonds within ten (10) days after notice of acceptance and the award of the Contract to the bidder. Bids without bid bond or check will not be considered. The bid bonds or checks of unsuccessful Bidders will be returned.

In accordance with Article 5160 V.A.T.S., the successful Bidder will be required to furnish not only a Performance Bond in the amount of the Contract, but also a Payment Bond in the amount of the Contract, for the protection of all claimants supplying labor and materials as defined in said law. The bonds must be executed by an approved Surety Company holding a permit from the State of Texas to act as Surety, and acceptable according to the latest list of companies holding certificates of authority from the Secretary of the Treasury of the United States, or other Surety or Sureties acceptable to the City. Each bond shall be accompanied by a surety or sureties acceptable to the owner. Each bond shall be accompanied by a "Power of Attorney" authorizing the attorney-in-fact to bind the Surety and certified to include the date of the bond.

Upon completion of the project and acceptance by the City of Duncanville, the Contractor shall also provide a two (2) year maintenance bond in the amount of 100% of the Contract price from an approved Surety Company holding a permit from the State of Texas to act as Surety, or other "Power of Attorney", authorizing the Attorney-in-Fact to bind the Surety and certified to include the date of the bond.

All prices must be stated in both script and figures. The City reserves the right to reject any or all bids and to waive formalities. In case of ambiguity or lack of clearness in stating the price in the bids, the City reserves the right to consider the most advantageous construction thereof, or to reject the bid. Unreasonable or unbalanced prices will be considered sufficient cause for rejection of any bid for a period not to exceed 90 days after the aforesaid date set for opening bids, and it shall be a condition of bidding that no bidder shall be entitled to withdraw his bid within said period. Bidders are expected to inspect the site of the work and to inform themselves regarding local conditions and conditions under which the work is to be done.

Plans and Specifications, Contract Documents, and Bid and Proposal forms are available online at <https://www.publicpurchase.com/gems/duncanville,tx/buyer/public/publicInfo> free of charge. Contractors will be required to register with Public Purchase and the City of Duncanville in a two-step process. There are no costs or fees associated with participating in the City of Duncanville's web based bidding service. Allow up to 24 hours for new Public Purchase accounts to become active.

Requests for interpretation of the Bidding Documents must be submitted through www.publicpurchase.com. Requests for interpretation must be received at least seven (7) calendar days prior to the date fixed for the opening of bids. Only substantive items, as determined by the City of Duncanville, will be addressed in the form of a written addenda which, if issued, will be faxed or mailed to Bidders at the address or fax number provided at the time bid documents were purchased. Failure of any Bidder to receive any such addendum shall not relieve such Bidder from any obligations under its Bid as submitted. All addenda issued shall become part of the Contract Documents. The City of Duncanville may elect to not respond to all inquiries in this manner.

The low bidder shall be prepared to submit such evidence as the Owner may require establishing his experience, possession of such equipment, qualification of personnel, and financial responsibility necessary to prosecute the work on this project in an expeditious, safe and satisfactory manner.

It will be a condition of the Contract and shall be made a condition of each subcontract entered into pursuant to the Contract, that the Contractor and any subcontractor shall not require any laborer or mechanic employed in performance of the contract to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health or safety, as determined under construction safety and health standards, Title 29, Code of Federal Regulations, Part 1518.36 F.R. 7340, promulgated by the United States Secretary of Labor, in accordance with Section 107 of the contract Work Hours and Safety Standards Act, 82 Stat. 96.

CITY OF DUNCANVILLE, TEXAS



BY: _____
Jennifer Otey, Interim Purchasing