

DUNCANVILLE FIRE DEPARTMENT

Annual Heater/Furnace Inspection Requirements for Day Cares, Group Homes, Nursing Facilities, and Assisted Living Centers

1. A State of Texas licensed company and service technician shall perform all annual inspections and service to heaters.
2. Heaters shall be inspected AT LEAST ANNUALLY.
3. At a **minimum** the following components shall be checked for proper operation on furnaces and heaters: gas burners or electric heating element(s), thermostat, blower motors, wiring, clear ventilation space around units-minimum 18" in front, vent stack connections and adequate room ventilation, corrosion, faceplates and panels in place, dust buildup.
4. Problems found during the inspection shall be brought to the attention of the manager/owner prior to leaving the facility. If possible, repairs should be made by the service technician prior to leaving the facility and documentation of the repair provided.
5. A heater inspection report shall be filled out and left at facility detailing results of inspection with all items in #3 addressed. This report can be the same as an invoice as long as the minimum requirements are met. This report does not relieve the service company of checking all components necessary to complete a quality inspection and leave the unit(s) in good working order.
6. Heaters and furnaces needing major repairs shall be placed out of service and the manager/owner should make every effort to have the repairs made ASAP by a State of Texas licensed provider.
7. Heaters and furnace types and brands are wide and varied. Service in your facility should always be from professional and capable companies familiar with your equipment.

FOR FURTHER INFORMATION CONTACT THE DUNCANVILLE
FIRE PREVENTION OFFICE AT (972) 780-5049