

Bank Draft Authorization Change Form

- I authorize my "maximum draft amount" to be changed from _____ to _____. This will not be effective until the next billing statement that is created on the account. Any current balances that did not draft will need to be paid by their due date in another form of payment.

Customer Signature: _____ Date: _____

- I have changed bank account(s) or banking institutions and wish to update my banking information for bank draft (*please provide a voided check with your new banking account information*).

New Bank's Name: _____ New Bank's Phone #: _____

New Bank's Address: _____ State: _____ Zip: _____

Checking Account #: _____ Transit Routing #: _____ Check Digit: _____

Max. Amount to Be Drafted At Any One Time: \$_____ (\$20.00 + rounded to the nearest whole dollar figure)

Utility Account Name (as it appears on utility bill): _____

Utility Account # (customer and premise): _____

Customer Signature: _____ Date: _____

Attach Check Below for scanning purposes:

FOR CITY USE ONLY:

Date Received: _____

Received by: _____

Date Worked: _____

Worked By: _____