

## MINUTES

### PARKS AND RECREATION ADVISORY BOARD MEETING – JULY 8, 2019

#### CITY HALL – BRIEFING ROOM

#### MEMBERS PRESENT:

Alexander (Sandy) McLachlan, Chair  
Reginald Hurd, Vice-Chair  
Leo Bell, Jr.  
Ed Priest  
Pamela Rogers  
Don Johnson – excused at 7:30 PM  
Beth Farrell – arrived at 7:52 PM

#### MEMBERS ABSENT:

Guests included; Patricia Ebert, Elaine Bell, President Monica Medina and members of DGSA, President Jason Petross and members of DBBI, and President Kevin Wallace of DSA.

Bart Stevenson, Director of Parks & Recreation, Timothy Hamilton, Park Superintendent, and Angie Martinez, Executive Assistant were staff members present.

Police Officer Kamecha Johnston from the Duncanville Police Department was also present to give the Police/Park Ranger report.

Chair Alexander McLachlan noted that there was a quorum present and began the public meeting at 6:31 p.m.

#### **Item #1 – Public Discussion Period:**

- A. Guest Patricia Ebert commented that there are injured ducks at Lakeside Park and has attempted to capture them to take them to a wildlife sanctuary. Ms. Ebert also inquired about the responsibility of wildlife at the park.

Director Stevenson commented that animal control would be notified of the injured ducks to see if traps are available. He also commented that the city is not responsible for wildlife at the park.

- B. Guest Elaine Bell requested to consider a waived or reduced fee of the Recreation Center membership for all current members of the Senior Center to promote attendance for Pickleball.

#### **Item #2 – Discuss and approve minutes:**

The minutes for the April 08, 2019 Regular Meeting, and the June 20, 2019 Regular Meeting were tabled for discussion until the August 12, 2019 meeting.

#### **Item #3 – Board Member Announcements:**

Board Member Pamela Rogers thanked Vice-Chair Reginald Hurd for coordinating the parade float.

Vice-Chair Reginald Hurd thanked Board Member Leo Bell and spouse Elaine Bell, Board Member Pamela Rogers and son, and Board Member Beth Farrell and daughter for joining him in the parade.

**Item #4 – Staff Reports:**

A. **Police/Park Ranger Report** – Officer Johnston was present from the Police Department to give a report. Officer Johnston reported the following data for the month of June 2019:

- 177 Directed Patrols
- 37 Calls for Service
- 11 Traffic Stops
- 6 Suspicious Activities
- 1 Arrest

B. **Recent and Upcoming Events and Programs** - Director Bart Stevenson commented on the success of the Independence Day celebration. All 12,000 wristbands were handed out, and the attendance for the event was estimated to be 9,000. Director Stevenson thanked the Park Board for putting together the parade float.

Board Member Pamela Rogers commented that her guests to the Independence Day celebration were from Dallas, TX and gave her great feedback on the event.

C. **Bond Project Schedule Update** – The Rotary Park Parking Lot is almost finished, and that the project should be completed by the end of next week.

The Harrington Park Pavilion design is scheduled to go to City Council on Tuesday, July 16, 2019.

D. **FY20 Budget Process** – The final budget has been submitted. City Council is scheduled have a budget workshop on August 8, 2019.

E. **Rental Fees and Policy** – The proposed rental fees have been submitted. Director Bart Stevenson will meet with City Attorney to define civic groups.

F. **Overnight Parking at Harrington South Parking Lot** - Signage has been installed at the Harrington Parking lot listing park hours and no overnight parking allowed.

**Item #5 – Receive the Annual Report from the Duncanville Girls Softball Association (DGSA):**

President Monica Medina discussed the purpose of the organization and spoke of the new implemented requirement for background checks. She thanked the Park Board and staff for addressing last year's issues. Suggested upgrades and recommendations; adding digital score boards, adding awning over the bleachers, updating City website, accessing the lights for Fall/Spring/Summer, and help with promoting program to Duncanville schools.

	<u>Registered:</u>	<u>Duncanville Residents:</u>
Fall 2018	84	36
Spring 2019	81	29
<b>Total</b>	<b>165</b>	<b>65</b>

**Item #6 – Receive the Annual Report from Duncanville Boys Baseball Incorporated (DBBI)**

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President Jason Petross discussed the purpose of the organization and shared that anyone in contact with kids is required to have a badge for the safety of the kids. He also commented that all coaches are required to have a background check. He thanked Officer Kamecha Johnston for her service. Mr. Pretross notified the Park Board that effective this upcoming season the new president for DBBI will be Mr. Gilbert Gonzalez. Suggested upgrades and recommendations; restroom facilities, and concession facilities.

	<u>Registered:</u>	<u>Duncanville Residents:</u>
Fall 2018	272	122
Spring 2019	227	111
<b>Total</b>	<b>499</b>	<b>233</b>

**Item #7 – Receive the Annual Report from Duncanville Soccer Association (DSA):**

President Kevin Wallace discussed the purpose of the organization and shared that an increase in fees to Duncanville residents by \$5-\$10 is currently being considered by the DSA board. He commented that the non-resident fee will remain the same. Suggested upgrades and recommendations; adding additional parking, install field lighting, and replacement of concession stand and restrooms.

	<u>Registered:</u>	<u>Duncanville Residents:</u>
Fall 2018	772	772
Spring 2019	818	540
<b>Total</b>	<b>1,590</b>	

**Item #8 - Receive a Presentation and Discuss Opportunities for Enhanced Recreation Programming and Revenue Development:**

This item was tabled to the September 9, 2019 meeting.

**Item #9 – Discuss Potential Topics for Upcoming Joint Meeting with City Council:**

Chair Alexander McLachlan brought to the Boards attention that councilmembers are moving forward with park projects without first consulting the Park Board.

Vice-Chair Reginald Hurd would like to discuss the master plan project for each park and ask City Council if there is any specific direction they would like the Park Board to take.

Board Member Leo Bell would like to discuss the organization and the process of proposed projects on adopted parks.

Board Member Beth Ferrell would like to discuss bike lanes and trails.

Board Member Ed Priest would like to see a new Christmas tree.

**Item #10 – Adjourn Regular Meeting:**

A motion was made for the meeting to adjourn by Board Member Ed Priest; seconded by Vice-Chair Reginald Hurd. The meeting adjourned at 8:32 p.m.



Angie Martinez

Recording Secretary



Alexander (Sandy) McLachlan

Chair