MINUTES
PARKS AND RECREATION ADVISORY BOARD MEETING – NOVEMBER 12, 2018
DUNCANVILLE CITY HALL – BRIEFING ROOM

MEMBERS PRESENT:
Alexander (Sandy) McLachlan, Chair
Reginald Hurd, Vice-Chair
Ed Priest
Leo Bell, Jr.
Don Johnson
Pamela Rogers
Beth Farrell

Bart Stevenson, Staff Liaison and Director of Parks and Recreation, and Timothy Hamilton, Parks Superintendent, were city staff members in attendance.

Chair McLachlan noted that there was a quorum present and began the public meeting at 6:40 p.m.

Item #1 – Public Discussion Period:
No one commented.

Item #2 – Introduction fo new Board members: Pamela Rogers, Beth Farrell:
The new members introduced themselves as well as the existing Board members. Chair McLachlan welcomed both the Board and thanked them for their interest in serving the Park Board.

Item #3 – Discuss and approve minutes:
A motion was made by Vice Chair Hurd; seconded by Member Bell to approve the minutes from the October 8, 2018 Regular Meeting, passing 7-0 in favor.

Item #4 – Board Member Announcements:
Chair McLachlan noted the approval of the bond election by the overwhelming margin of nearly 75%. He thanked the Board for all their efforts in the bond election process. Director Stevenson acknowledged the impactful efforts Chair McLachlan made with the Citizen Bond Review Committee and his efforts to communicate the importance of the bond election to the youth sports associations. Vice Chair Hurd commented about the success of the City winning the Scenic City Award and he enjoyed the trip to Fort Worth to receive the award.

Item #5 – Staff Reports:

A. **Police/Park Ranger Report** – No discussion took place.
B. **Recent and Upcoming Events and Programs** – Director Stevenson stated the Boo Bash event at the Recreation Center and Library was a success with over 400 participants. The Christmas Parade and Tree Lighting event is scheduled for December 7. The Board discussed having a float in the parade and Vice Chair Hurd agreed to spearhead the project.
C. **FY18 Innovation Fund Projects** – Director Stevenson stated the basketball court at Armstrong Park was complete along with the resurfacing of the adjacent parking lot. The new basketball court is already seeing a lot of usage.
D. **Rental Policy Amendments Update –** Director Stevenson stated that there is no new information from last month.

E. **City-sponsored Alcohol Events and Programs –** a meeting with the subcommittee was scheduled for the following week to discuss a proposed policy.
F. **Kidsville/Splash Pad Concept Plan –** Dunaway and Associates will be at the December meeting to present the final concept plan prior to scheduling a public meeting to gather additional input.
G. **Executive Secretary –** Director Stevenson noted the open position is very close to being filled. We hope to have a new secretary by the December meeting.

Item #6 – Discuss the next steps following the successful November 6 bond election:
Director Stevenson handed out a list of the projects anticipated to be completed from the funding of the successful bond election. They include: Kidsville Replacement, Armstrong Splash Pad, Harrington Parking, Harrington Security Street Lighting, Harrington Baseball and Soccer Concessions and Restrooms, Harrington Pavilion Replacement, Lakeside Pavilion, Rotary Parking, Trails, and a Bridge for Waterview/Harrington. Staff will be meeting with the City Managers to outline a timeline for each project. Director Stevenson asked the Board if there were any priorities they wanted to see in the timelines. Board Member Bell asked if Rotary would be done soon since it is a small project. Director Stevenson noted that it would most likely be done first and we would look at completing all the smaller, easier projects as soon as possible. Funding is expected in March 2019. Director Stevenson noted that he would keep the Board informed on the project timelines as they become available.

Item #8 – Adjourn Regular Meeting:
A motion was made for the meeting to adjourn by Board Member Priest; seconded by Board Member Johnson. The meeting adjourned at 7:37 p.m.

Bart Stevenson
Staff Liaison

Alexander (Sandy) McLachlan
Chair