

MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – OCTOBER 8, 2018 DUNCANVILLE CITY HALL – BRIEFING ROOM

MEMBERS PRESENT:

Alexander (Sandy) McLachlan, Chair
Reginald Hurd, Vice-Chair
Ed Priest
Leo Bell, Jr.
Don Johnson

Bart Stevenson, Staff Liaison and Director of Parks and Recreation, and Timothy Hamilton, Parks Superintendent, were city staff members in attendance.

Chair McLachlan noted that there was a quorum present and began the public meeting at 6:30 p.m.

Item #1 – Public Discussion Period:

No one commented.

Item #2 – Tour the Neighborhood Event Trailer:

The Board convened in the parking lot of the Senior Center to examine the Neighborhood Event Trailer.

Item #3 – Receive a presentation regarding the upcoming bond election scheduled for November 6, 2018:

Assistant City Manager Paul Frederiksen shared a PowerPoint presentation regarding the City's 2018 bond election including parks, streets, fire facilities, and the service center.

Item #4 – Discuss and approve minutes:

A motion was made by Vice Chair Hurd; seconded by Member Bell to approve the minutes from the September 10, 2018 Regular Meeting, passing 5-0 in favor.

Item #5 – Board Member Announcements:

Chair McLachlan noted the siren system issues experienced by the City, and also commended and congratulated the Park staff for the City's recent award of Scenic City.

Item #6 – Staff Reports:

- A. Police/Park Ranger Report** – No discussion took place.
- B. Recent and Upcoming Events and Programs** – Director Stevenson stated the entire music series for September had been rained out. Boo Bash at the Library and Recreation Center will be held on October 26 and don't forget the bond election on November 6. Member Bell asked about a three-day event he had heard about coming to the City. Director Stevenson noted he was not aware of such an event but would inquire with other staff members.
- C. FY18 Innovation Fund Projects** – Director Stevenson stated the basketball court at Armstrong Park should start as soon as the rain ends. The parking lot adjacent to the tennis courts was nearing completion with only the striping left by the city's contractor. Chair McLachlan asked why the parking lot was not concrete. Director Stevenson explained that the upfront cost of concrete is vastly more expensive than asphalt and it would also require a complete redo of the subsurface as well.

D. Rental Policy Amendments Update – Director Stevenson stated that discussed this issue with the City Manager and Assistant City Manager and we are now awaiting further direction from management.

Item #7 – Discuss and provide direction regarding city-sponsored events and programs to include alcohol consumption in City-owned facilities:

Director Stevenson explained there have been requests by the Senior Center to host events and programs to include alcohol such as wine tastings and classes. Since this is not clearly defined in the newly approved alcohol policy for the Senior Center and Fieldhouse, it has been recommended that the Park Board study this issue and provide a recommendation to the Council in the future. A subcommittee was formed to include Vice Chair Hurd, and members Bell and Priest. The committee will work with staff to come back to the Board with alternatives to consider.

Item #8 – Adjourn Regular Meeting:

A motion was made for the meeting to adjourn by Board Member Priest; seconded by Board Member Bell. The meeting adjourned at 7:57 p.m.



Bart Stevenson
Staff Liaison



Alexander (Sandy) McLachlan
Chair