

MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – SEPTEMBER 10, 2018 DUNCANVILLE CITY HALL – BRIEFING ROOM

MEMBERS PRESENT:

Alexander (Sandy) McLachlan, Chair
Reginald Hurd, Vice-Chair
Ed Priest
Leo Bell, Jr.
Eugenia Rodgers

Bart Stevenson, Staff Liaison and Director of Parks and Recreation, and Timothy Hamilton, Parks Superintendent, were city staff members in attendance.

Chair McLachlan noted that there was a quorum present and began the public meeting at 6:40 p.m.

Item #1 – Public Discussion Period:

No one commented.

Item #2 – Discuss and Consider Approval of Minutes:

Vice Chair Hurd noted a small correction to include “innovation funds or bonds” in his comments for item 4.C. A motion was made by Member Priest; seconded by Vice Chair Hurd to approve the minutes from the August 13, 2018 Regular Meeting, passing 5-0 in favor.

Item #3 – Board Member Announcements:

No one commented.

Item #4 – Staff Reports:

- A. Police/Park Ranger Report** – No discussion took place. Director Stevenson noted that he spoke with Chief Brown and staffing for the Police Department has improved and we are hopeful for the return of the Park Ranger in the next several months.
- B. Recent and Upcoming Events and Programs** – Director Stevenson stated there had not been any events or programs since the last Park Board meeting. He informed the Board of the music series slated for each weekend in September and encouraged everyone to attend.
- C. FY18 Innovation Fund Projects** – Director Stevenson stated they have received the final quotes for the basketball courts and are awaiting an installation date from the contractor. In regards to the parking lot resurfacing at Armstrong Park, Parks Superintendent Hamilton stated there would be some subsurface repairs to be done then a fresh overlay will be laid in the next couple of weeks.
- D. Rental Policy Amendments Update** – Director Stevenson stated that he had met with City Attorney Bob Hager regarding the amendment to the rental policy. Mr. Hager has offered two options to address the issue. One is operational by decreasing hours of availability and one is by strict policy of not allowing religious services. Director Stevenson said he will be meeting with City management to discuss the best course of action. Vice Chair Hurd reiterated that he did not want to completely exclude churches from facility rentals if possible.

Item #5 – Discuss and provide Staff direction regarding the preliminary concept plans for Armstrong Park from Dunaway and Associates:

Director Stevenson thanked the committee and introduced Elizabeth McIlrath and Adam Brewster from Dunaway and Associates to present their concepts for Armstrong Park. Ms. McIlrath presented two

options for Board discussion by providing the background for the design ideas as well as described the components of each concept. The Board discussed the two plans and preferred Option A with some components of Option B to be included in the final design. Ms. McIlrath and Mr. Brewster were charged with taking the input from the Board and creating a final design for future consideration after the bond election in November.

Item #6 – Discuss the creation of a Youth Sports Commission:

Superintendent Hamilton explained to the Board that the idea of a Youth Sports Commission has been discussed by staff for some time and it is already included in the youth sports agreements that are signed yearly by each organization. Director Stevenson recommended that we move forward with scheduling the first meeting of the association presidents and it would be a good idea to have someone from the Park Board involved with the first meeting. Vice Chair Hurd volunteered to assist with the meeting and the establishment of the commission. This will be a priority for the upcoming year.

Item #7 – Discuss the bond election scheduled for November 6, 2018:

Director Stevenson informed the Board that staff was working with PIO Cody Bainter and City Managers Kevin Hugman and Paul Frederiksen to create bond materials on behalf of the City. As City employees, staff is not permitted to campaign for or against the bond election and can only provide factual information. The Park Board on their own time as citizens can promote the election as they desire. Director Stevenson stated staff will provide the final bond presentation to the Board at their October meeting.

Item #7 – Adjourn Regular Meeting:

A motion was made for the meeting to adjourn by Board Member Priest; seconded by Board Member Bell. The meeting adjourned at 8:20 p.m.



Bart Stevenson
Staff Liaison



Alexander (Sandy) McLachlan
Chair