



**KEEP DUNCANVILLE BEAUTIFUL BOARD
REGULAR MEETING
COUNCIL BRIEFING ROOM, DUNCANVILLE CITY HALL
203 E. WHEATLAND RD.
DECEMBER 16, 2019 @ 7:00 P.M.**

AGENDA

**ITEM
NO.**

CALL TO ORDER

1. Receive public comments, limit 2-minutes per individual speaker.
2. Consider approval of minutes of the regular meeting held November 18, 2019.
3. Discuss the 2020 Litter Survey to be conducted January 11, 2020.
4. Decide whether to cancel or alter the normal January meeting date due to the MLK holiday.
5. Discuss the KDB Annual Garden Workshop to be held March 7, 2020.
6. Receive staff report/updates.

ADJOURN

POSTED Friday, December 13, 2019 by 5:00 P.M.

 12/13/19

TIMOTHY HAMILTON, STAFF LIAISON

Members of the City Council, including a possible quorum, might be present in the audience and some of the City Council members might make comments or participate in the discussion as audience members. There will be no vote or action by the City Council.

The City of Duncanville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Duncanville at least 72 hours in advance at (972) 780-5012. (TDD Access 1-800-RELAY-TX)

Keep Duncanville Beautiful

2019 Event Calendar

January 2019	February 2019	March 2019
<p>01 New Year's Day (Closed)</p> <p>04 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board</p> <p>12 Litter Survey @ 9 a.m.</p> <p>21 MLK Observance (Closed)</p>	<p>01 KDB February Meeting Spring Curb Appeal Nominations Due</p> <p>19 BBA – City Council Recognition</p> <p>*District 1 – Mary Ann Taylor *District 2 – Bobby Cutler-Hill *District 3 – Barbara McComb *District 4 – Joe Veracruz *District 5 – Liz Smith *BBA – Peg Shrum</p>	<p>05 Spring Curb Appeal City Council Recognition</p> <p>08 KDB March Meeting</p> <p>09 Annual Garden Workshop</p> <p>23 Household Hazardous Waste</p>
April 2019	May 2019	June 2019
<p>05 KDB April Meeting May Business Beautification Award (BBA) – due to Board</p> <p>06 Don't Mess with Texas Trash-off</p> <p>19 Good Friday (Closed)</p> <p>22 Earth Day</p>	<p>03 KDB May Meeting Summer Curb Appeal Nominations due</p> <p>07 BBA – City Council Recognition</p> <p>27 Memorial Day (Closed)</p>	<p>04 Summer Curb Appeal City Council Recognition</p> <p>07 KDB June Meeting</p> <p>08 Keep Texas Waterways Clean</p> <p>18-20 KTB's Annual Conference in Rockwall, Texas</p>
July 2019	August 2019	September 2019
<p>04 Independence Day (Closed)</p> <p>05 August Business Beautification Award (BBA) – due to Board</p>	<p>02 Fall Curb Appeal Nominations due</p> <p>06 BBA – City Council Recognition</p>	<p>02 Labor Day (Closed)</p> <p>03 Fall Curb Appeal City Council Recognition</p> <p>16 KDB September Meeting</p> <p>27-28 PIP Days</p>
October 2019	November 2019	December 2019
<p>01 National Night Out</p> <p>04-05 PIP Days</p> <p>12 Operation Clean Duncanville</p> <p>26 KDB Annual Retreat November Business Beautification Nominations – due to Board</p>	<p>02 Arbor Day Celebration</p> <p>04 Coat Recycling Drive Begin</p> <p>05 BBA – City Council Recognition</p> <p>18 KDB November Meeting Winter Curb Appeal Nominations due</p> <p>28 & 29 Thanksgiving (Closed)</p>	<p>03 Winter Curb Appeal City Council Recognition</p> <p>06 Duncanville Christmas Parade</p> <p>16 KDB December meeting</p> <p>24 & 25 Christmas (Closed)</p> <p>30 Coat Recycling Last Pickup</p>

Month - Complete

Keep Duncanville Beautiful

2020 Event Calendar

January 2020	February 2020	March 2020
<p>01 New Year's Day (Closed)</p> <p>11 Litter Survey @ 9 a.m.</p> <p>20 MLK Observance (Closed)</p> <p>20 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board</p>	<p>17 KDB February Meeting Spring Curb Appeal Nominations Due</p> <p>18 BBA – City Council Recognition *District 1 – Ignacio Cruz *District 2 – Bobby Cutler-Hill *District 3 – Barbara McComb *District 4 – Alice Arnold *District 5 – Liz Smith *BBA – Mary Ann Taylor</p>	<p>03 Spring Curb Appeal City Council Recognition</p> <p>07 Annual Garden Workshop</p> <p>16 KDB March Meeting</p> <p>28 Household Hazardous Waste</p>
April 2020	May 2020	June 2020
<p>04 Don't Mess with Texas Trash-off</p> <p>10 Good Friday (Closed)</p> <p>20 KDB April Meeting May Business Beautification Award (BBA) – due to Board</p> <p>22 Earth Day</p>	<p>05 BBA – City Council Recognition</p> <p>18 KDB May Meeting Summer Curb Appeal Nominations due</p> <p>25 Memorial Day (Closed)</p>	<p>02 Summer Curb Appeal City Council Recognition</p> <p>06 Keep Texas Waterways Clean</p> <p>15 KDB June Meeting</p> <p>16-18 KTB's Annual Conference in Houston, Texas</p>
July 2020	August 2020	September 2020
<p>04 Independence Day (Closed)</p> <p>06 August Business Beautification Award (BBA) – due to Board</p>	<p>03 Fall Curb Appeal Nominations due</p> <p>04 BBA – City Council Recognition</p>	<p>01 Fall Curb Appeal City Council Recognition</p> <p>07 Labor Day (Closed)</p> <p>21 KDB September Meeting</p> <p>26-27 PIP Days</p>
October 2020	November 2020	December 2020
<p>03-04 PIP Days</p> <p>06 National Night Out</p> <p>10 Operation Clean Duncanville</p> <p>19 KDB Annual Retreat November Business Beautification Nominations – due to Board</p>	<p>02 Coat Recycling Drive Begin</p> <p>03 BBA – City Council Recognition</p> <p>06 Arbor Day Celebration</p> <p>16 KDB November Meeting Winter Curb Appeal Nominations due</p> <p>26 & 27 Thanksgiving (Closed)</p>	<p>01 Winter Curb Appeal City Council Recognition</p> <p>04 Duncanville Christmas Parade</p> <p>21 KDB December meeting</p> <p>24 & 25 Christmas (Closed)</p> <p>28 Coat Recycling Last Pickup</p>

Month - Complete

**KEEP DUNCANVILLE BEAUTIFUL BOARD
REGULAR MEETING
BRIEFING ROOM, CITY HALL
203 E. WHEATLAND ROAD
NOVEMBER 18, 2019 @ 7:00 P.M.**

A meeting of the Keep Duncanville Beautiful Board was held on Monday, November 18, 2019, at 7:00 p.m. with a quorum present to wit:

Bobby Cutler-Hill	Chairperson	Present
Barbara McComb	Vice Chairperson	Present
Alice Arnold	Board Member	Present
Sylvia Clark	Board Member	Absent (E)
Ignacio Cruz	Board Member	Absent (E)
Dotti Pennebaker	Board Member	Absent (U)
Liz Smith	Board Member	Present
Mary Ann Taylor	Board Member	Present
Charlotte Winters	Board Member	Absent (E)
Timothy Hamilton	Staff Liaison	Present

The meeting convened in the Council Briefing Room and was called to order at 7:00 PM by Chair Cutler-Hill.

Item No. 1 – Receive public comments, limit 2-minutes per individual speaker:

Yerahi Cruz was in attendance but had no public comment.

Item No. 2 – Consider approval of minutes of the annual retreat held October 26, 2019:

Chair Cutler-Hill asked if everyone had time to read over the October 26, 2019 minutes. A motion was made by board member Smith to accept the minutes as written; a second was made by Vice Chair McComb. A vote was taken with a unanimous approval of 5 for and 0 opposed.

Item No. 3 – Discuss the Arbor Day event held November 2, 2019:

Board member Arnold and SL Hamilton shared how the event went and all the excitement surrounding the new KDB mascot, Happy Earth. This event has become a come and go Saturday event without the tie to having Duncanville ISD classes present when it was a Friday event. Thus, it was recommended by the board that this event be moved back to Friday so that coordination and involvement with DISD can be successful.

Item No. 4 – Discuss mentors for new board members and any changes to existing board member responsibilities:

The following mentorships and responsibilities were assigned: Mentorship – Chair Cutler-Hill & board member Arnold, Vice Chair McComb & board member Winters, board member Taylor & board member Cruz. Curb Appeal Awards – District 1 board member Cruz, District 2 Chair Cutler-Hill, District 3 Vice Chair McComb, District 4 board member Arnold, District 5 board member Smith. Business Beautification Awards – board member Taylor.

Item No. 5 – Schedule the board cleanup of Oriole Park which has been adopted by Keep Duncanville Beautiful:

Chair Cutler-Hill asked the board for dates in December that would work best for a cleanup of Oriole Park, adopted by Keep Duncanville Beautiful. The consensus of the group was December 14, 2019 @ 9:30am at the park. SL Hamilton said he would have the cleanup supplies available for pickup on the prior day at the Recreation Center.

Item No. 6 – Review the KDB Winter 2019 Curb Appeal nominations from board members:

Chair Cutler-Hill presented her nominee properties and the others stated that they would have theirs in by Thursday as requested by SL Hamilton. SL Hamilton also reminded the board that Code Enforcement will review all nominee properties to ensure compliance with city ordinances.

Item No. 7 – Receive Staff Report/Update:

SL Hamilton collected a listing of Coat Recycling Drive box locations since it had expanded from last months meeting. SL Hamilton also gave board member Arnold the opportunity to share about having all the contents of the board member binder digitally as Google Docs and accessible online. It was discussed that many board members did not have Google accounts, but the documents had already been uploaded as board member Arnold had requested.

A motion for adjournment was made by board member Arnold and seconded by board member Taylor. The meeting was adjourned at 7:48 p.m.

Timothy Hamilton, Staff Liaison

Bobby Cutler-Hill, Chairperson

KDB Board Member and Volunteer Hours													
2019 Calendar Year													
Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
Arnold, Alice	0	0	0	0	0	0	0	0	1.5	7	3		
Burton, Lee	4.5	2	1.5	0	1.5	0	2	0	2.5	0	0	0	14
Clark, Sylvia	0	1.5	6	3	2	1.5	0	0					14
Cruz, Ignacio	0	0	0	0	0	0	0	0	2.5	9	2		
Cutler-Hill, Bobby	3	3	3	1	10	0	0	0	2.5	13	2		37.5
Lee, Julie	0	0	3.5	0	0	1	0	0	0	0	0	0	4.5
McComb, Barbara	6.5	1.5	7	1	11	2	0	0	1.5	12	2		44.5
Pennebaker, Dotti	0	1	0	0	2	0	0	0	0	0	0		3
Shrum, Margaret	2	3	0	0	0	0	0	0	0	0	0	0	5
Smith, Liz	3	1	4	2	2	1.5	0	0	2.5	12			28
Taylor, Mary Ann	0	0	2	1	0	14	0	0	1.5	6	3		27.5
Veracruz, Joe	3	4	4	4	0	0	0	0	0	0	0	0	15
Winters, Charlotte	0	0	0	0	0	0	0	0	2.5	13			
Other Volunteers													0
TOTAL 2019	22	17	31	12	28.5	20	2	0	15.5	65	9	0	193
Grand Total - 2019	193												