



Application for Building Permit - Swimming Pools/Spas/Hot Tubs

An application is required for each pool, spa, and/or hot tub. A separate permit is required for a deck.

Residential Commercial

JOB SITE ADDRESS:	VALUE:
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Property Owner	Address, City, State, Zip	Phone #
Construction Contractor	Address, City, State, Zip	Phone #
Concrete Contractor	Address, City, State, Zip	Phone #
Electrical Contractor	Address, City, State, Zip	Phone #
Plumbing Contractor	Address, City, State, Zip	Phone #

I have carefully read the application and know the same is true and correct and hereby agree that if a permit is issued, all provisions of the city ordinances and state laws will be complied with, whether herein specified or not. I agree to comply with all property restrictions. I am the owner of the above property or his/her authorized agent. Permission is hereby granted to enter premises and make all necessary inspections. A permit shall not be valid until the fees prescribed by law have been paid for, nor shall an amendment to a permit be released until the additional fee or fees have been paid.

Have the plans been approved by Oncor for overhead wire clearance (whether overhead lines exist or not)?
 Yes ___ No ___

Applicants Name (Print) _____ Date _____
 Applicant's Signature _____ Phone # _____
 Email: _____ Alt Phone: _____

FOR DEPARTMENT USE ONLY

APPROVED: _____ DATE: _____ PERMIT # _____ DATE ISSUED: _____



Swimming Pools/Spas/Hot Tubs

Required Submittal Documents –

*** An application is required for each pool, spa, and/or hot tub. A separate permit is required for a deck.***

- Application: Application for Building Permit – Swimming Pools, Spas, Hot Tubs

Application Must Include:

- Job site address
- Project Value
- Class of Work
- Property owner name, address, phone number
- General Contractor name, address, phone number
- Sub-contractor (concrete, electric, mechanical, plumbing) name, address, phone number (Please make sure all contractors are registered with the city of Duncanville.)
★ All sub-contractors will be validated prior to issuing permit. ★
- Applicant must print name, sign name, date application, and provide contact number.

***PLEASE NOTE: HOME OWNER MUST HAVE HOMESTEAD EXEMPTION TO PERFORM ANY ELECTRICAL AND/OR PLUMBING. ***

- 2 copies approved by the electrical service provider for overhead wire clearance (whether overhead lines exist or not).
- 2 copies of a survey or dimensioned site plan showing location of the pool or spa on the property and setbacks to structures and property lines.
- Detailed plans showing the following:
 - Depth and dimensions of pool or spa
 - Installation of a P-Trap on the drain line
 - Connection of the drain line to the city's sanitary sewer system

Please submit required submittal documents to: City of Duncanville – Permit and Inspections Department, 203 E. Wheatland Rd. Duncanville, TX 75116. Residential plan review may take 1-2 weeks for approval. Commercial plan review may take 2-3 weeks for approval.

Permit Fees:

- Above Ground Swimming Pools - \$75
- Underground Swimming Pools - \$175
- Spa/Hot Tub - \$75

Please see permit for list of required inspections.

Questions? Please contact building inspections at 972-780-5041.

A permit is required for construction of all in-ground or above-ground swimming pools and spas exceeding 5,000 gallons capacity. All construction must comply with the 2015 International Building Code and Residential Codes, as well as the city's Code of Ordinances.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED