

**DUNCANVILLE MULTICULTURAL SOCIAL ENGAGEMENT PARTNERSHIP SPECIAL MEETING  
CITY HALL CONFERENCE ROOM B, 203 E WHEATLAND RD, DUNCANVILLE, TX  
JUNE 21, 2018 @ 7 PM**

A regular meeting of the Duncanville Multicultural Social Engagement Commission was held on Thursday, June 21, 2018, at 7 pm with a quorum present:

Tammi Abney	Commissioner	Present
Patricia Becker	Commissioner	Present
<b>Amy Mecum-Durant</b>	<b>Commissioner</b>	<b>Absent</b>
Dr. Lavern J. Holyfield	Commissioner	Present
<b>Romell K. Jackson</b>	<b>Commissioner</b>	<b>Absent</b>
Mary Fae Kamm	Commissioner	Present
<b>Thomas Reyna</b>	<b>Commissioner</b>	<b>Absent</b>
<b>Luis Salazar</b>	<b>Commissioner</b>	<b>Absent</b>
Zebulon Williams	Commissioner	Present

The meeting convened in Conference Room B at City Hall and was called to order at 7:00 pm by Vice-Chairman Zebulon Williams.

Vice-Chairman Zebulon Williams went over the items on the agenda.

**Citizen Public Forum**

The public was not present.

**Approval of Minutes:**

Commissioner Tammi Abney moved to approve the minutes from the special June 2, 2018, meeting.

- Commissioner Dr. Holyfield seconded the motion to approve the minutes.
  - Unanimous approval.

**Overview of Strategic Planning Session**

Commissioner Dr. Holyfield provided the commission with a typed document outlining the strategic plan to include: goals; logo; communication strategies; calendar/timeline; tagline and tasks.

Commissioner Dr. Holyfield went over every item on the document and reiterated the timeline/tasks/goals.

Commissioner Mary Fae Kamm invited the commission to the Museum of International Cultures on July 19 for an event highlighting businesswomen from Afghanistan and Rwanda.

Commissioner Abney expressed her gratitude to commissioner Dr. Holyfield for a great job on the strategic plan, as well as the commission for their participation on the June 2 special meeting.

### **National Night Out Flyer**

The commission discussed the flyer to be handed out at the National Night Out event and identified content to be included on the flyer:

- Introduce commissioners
- Brief description of commission
- Calendar of campaign topics
- How to engage citizens (contact information/social media/website)

Commissioner Tammi Abney said a condensed calendar would be better on the flyer, and she inquired about a specific e-mail to include on the flyer for submissions from citizens.

Vice-Chairman Zebulon Williams said expectations/guidelines need to be clear for submissions, and there should be a deadline to submit for each campaign.

### **Festival en Duncanville**

Staff liaison Cody Ann Bainter spoke about the Festival en Duncanville. The Festival is not currently scheduled for 2018. However, she mentioned there will be concert series in September to be held in Armstrong Park to highlight cultural music.

### **Multicultural Social Engagement Partnership Logo**

Staff liaison Cody Ann Bainter spoke with the Parks & Recreation Department about the logo that had been used for the Duncanville Community Multicultural Commission and asked if the MSEP could use the logo with updates. The logo was not copyrighted or trademarked so the MSEP is free to use the logo with appropriate name updates.

### **Future Meeting dates and times**

The next regular meeting is scheduled for Thursday, July 19, 2018, at 7 pm at the City Hall Briefing room. Due to conflicts in schedules, the commission discussed changing the meeting date.

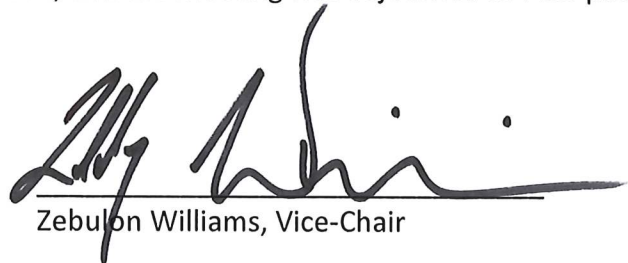
Commissioner Dr. Holyfield moved to change the meeting to Thursday, July 12.

- Commissioner Mary Fae Kamm seconded the motion.
  - Unanimous approval.

Having no further business, commissioner Mary Fae Kamm moved to adjourn the meeting. Commissioner Tammi Abney seconded the motion. Motion was unanimous, and the meeting was adjourned at 7:35 pm.



Cody Ann Bainter, Staff Liaison



Zebulon Williams, Vice-Chair