

**KEEP DUNCANVILLE BEAUTIFUL BOARD
REGULAR MEETING
BRIEFING ROOM, CITY HALL
203 E. WHEATLAND ROAD
FEBRUARY 1, 2019 @ 8:30 A.M.**

A meeting of the Keep Duncanville Beautiful Board was held on Friday, February 1, 2019, at 8:30 a.m. with a quorum present to wit:

Lee Burton	Chairperson	Present
Barbara McComb	Vice Chairperson	Present
Sylvia Clark	Board Member	Present
Bobby Cutler-Hill	Board Member	Present
Julie Lee	Board Member	Present
Dotti Pennebaker	Board Member	Absent (E)
Margaret Shrum	Board Member	Present
Liz Smith	Board Member	Absent (E)
Mary Ann Taylor	Board Member	Present
Joe Veracruz	Board Member	Present
Timothy Hamilton	Staff Liaison	Present
Athena Seaton	Planning Technician	Present

The meeting convened in the Council Briefing Room and was called to order at 8:34AM by Chair Burton.

Item No. 1 - Public Discussion Period:

Janet Veracruz, wife of board member Veracruz was in attendance and expressed interest in serving on the KDB Board. Athena Seaton also shared that the Zoning Ordinance Update Community Open House would be held February 6, 2019 from 6:30-8:30pm at the Senior Center and encouraged all to attend.

Item No. 2 – Consider approval of minutes of the regular meeting held January 4, 2019:

Chair Burton asked if everyone had had time to read over the January 4, 2019 minutes. It was noted at this time that the agenda item under consideration erroneously called the January 4, 2019 meeting a retreat. A motion was made by board member Shrum to accept the minutes as written; a second was made by board member Lee. A vote was taken with a unanimous approval of 8 for and 0 opposed.

Item No. 3 – Discuss logo renovation and what steps needed to be taken:

SL Hamilton mentioned that the City Manager had requested that the in-depth logo discussion be delayed until after the May elections. Board member Shrum brought forward information about E49 Creative Co., a Cedar Hill business that does logo design for board and staff consideration. The consensus was to follow the City Manager's lead in this item.

Item No. 4 – Receive KDB Spring 2019 Curb Appeal nominations from board members:

SL Hamilton requested that these be turned in to him by February 6, 2019 so that they could be properly vetted. The winners will be recognized at the March 4, 2019 City Council meeting.

Item No. 5 – Discuss 2019 KDB Litter Survey results:

Chair Burton recapped the Litter Survey conducted January 12, 2019. SL Hamilton thanked the board participants and shared that the results were a slight increase from 1.74 to 1.82. It was also mentioned that next year's route would feature new sites to monitor for a new 4-5 year period.

Item No. 6 – Discuss KDB Annual Garden Workshop to be held March 9, 2019:

SL Hamilton stated that the Dallas County Master Gardeners Speakers Bureau had been solicited for speakers and that the topics were being finalized. Cox Farms will be a sponsor again and provide plants as table centerpieces doubling as door prizes.

Item No. 7 – Discuss Household Hazardous Waste event to be held March 23, 2019:

SL Hamilton mentioned that the new Solid Waste Coordinator was Shonda Vaughn and that the KDB board would be needed in its usual capacity as survey takers for this event. Board members Clark, Lee, Veracruz, Chair Burton, and Vice Chair McComb all indicated their willingness to volunteer for the event that would run from 9am – 3pm.

Item No. 8 – Discuss Operation Clean Duncanville to be held April 6, 2019:

SL Hamilton mentioned that Operation Clean Duncanville would be from 8am – 1pm per the usual setup with board members needed as survey takers on James Collins Blvd. and greeters for the volunteer cleanup part of the event. It was recommended by the KDB board that Girl Scout and Boy Scout troops be contacted as well as church youth groups to volunteer to help clean up the community litter hotspots.

Item No. 9 – Receive staff report/updates:

SL Hamilton shared that he was leaving soon for the Keep America Beautiful Annual Conference in Baltimore Feb. 6-8, 2019 and would return with an update during March's staff report. He also advised that the KDB's GCAA application was in its final stages and due by Feb. 15, 2019. SL Hamilton will also be judging the GCAA and KTB awards as part of his KTB board member involvement Feb. 28 – Mar. 1, 2019.

A motion for adjournment was made by board member Cutler-Hill and seconded by Vice Chair McComb. The meeting was adjourned at 9:50 a.m.

Timothy Hamilton, Staff Liaison

Lee Burton, Chairperson