

**KEEP DUNCANVILLE BEAUTIFUL BOARD
REGULAR MEETING
BRIEFING ROOM, CITY HALL
203 E. WHEATLAND ROAD
JANUARY 4, 2019 @ 8:30 A.M.**

A meeting of the Keep Duncanville Beautiful Board was held on Friday, January 4, 2019, at 8:30 a.m. with a quorum present to wit:

Lee Burton	Chairperson	Present
Barbara McComb	Vice Chairperson	Present
Sylvia Clark	Board Member	Present
Bobby Cutler-Hill	Board Member	Present
Julie Lee	Board Member	Absent (E)
Dotti Pennebaker	Board Member	Absent (E)
Margaret Shrum	Board Member	Absent (E)
Liz Smith	Board Member	Present
Mary Ann Taylor	Board Member	Absent (E)
Joe Veracruz	Board Member	Present
Timothy Hamilton	Staff Liaison	Present

The meeting convened in the Council Briefing Room and was called to order at 8:44AM by Chair Burton.

Item No. 1 - Public Discussion Period:

No one was in attendance for public discussion.

Item No. 2 – Consider approval of minutes of the annual retreat held December 7, 2018:

Chair Burton asked if everyone had had time to read over the December 7, 2018 minutes. A motion was made by board member Cutler-Hill to accept the minutes as written; a second was made by board member Clark. A vote was taken with a unanimous approval of 6 for and 0 opposed.

Item No. 3 – Evaluate and determine event calendar for 2019:

SL Hamilton distributed the yearly calendar with dates of events that were similar to the 2018 calendar. Each item was discussed, and a couple of adjustments made. The March meeting was moved from the first Friday to the second Friday due schedule conflicts. Discussions about the Toy and Recycling Drive dates led to tabling that discussion until May or June's meeting.

Item No. 4 – Discuss initiatives to move forward on in 2019 from Annual Retreat held last month:

Chair Burton recalled a few initiatives discussed at the retreat that needed further decision making. The desire for a mascot was researched by board member Shrum and

it was the consensus of the board to go with the earth mascot. The findings of board member Shrum regarding logo renovation was shared with the board for consideration. It was determined to bring the logo discussion back for a separate agenda item in February. The “Burma Shave” yard sign initiative was discussed and approved by the board. SL Hamilton reported that he would get with upper management regarding these initiatives since none of them are currently funded and signage requires approvals depending on locations used.

Item No. 5 – Nominate the February 2019 Business Beautification Award recipient:

The board nominated Village Tech for the February 2019 Business Beautification Award. SL Hamilton stated that he would process this nomination ASAP.

Item No. 6 – Receive Staff Report/Update:

There was no update provided due to time constraints with the room schedule.

A motion for adjournment was made by Chair Burton and seconded by board member Clark. The meeting was adjourned at 9:56 a.m.

Timothy Hamilton, Staff Liaison

Lee Burton, Chairperson