

**KEEP DUNCANVILLE BEAUTIFUL BOARD
REGULAR MEETING
BRIEFING ROOM, CITY HALL
203 E. WHEATLAND ROAD
OCTOBER 5, 2018 @ 8:30 A.M.**

A meeting of the Keep Duncanville Beautiful Board was held on Friday, October 5, 2018, at 8:30 a.m. with a quorum present to wit:

| | | |
|-------------------|------------------|---------|
| Bobby Cutler-Hill | Chairperson | Present |
| Joe Veracruz | Vice Chairperson | Present |
| Lee Burton | Board Member | Present |
| Sylvia Clark | Board Member | Present |
| Julie Lee | Board Member | Present |
| Barbara McComb | Board Member | Present |
| Dotti Pennebaker | Board Member | Present |
| Margaret Shrum | Board Member | Present |
| Liz Smith | Board Member | Present |
| Mary Ann Taylor | Board Member | Present |
| Timothy Hamilton | Staff Liaison | Present |

The meeting convened in the Council Briefing Room and was called to order at 8:33AM by Chair Cutler-Hill.

Item No. 1 - Public Discussion Period:

No one was in attendance for public discussion.

Item No. 2 – Consider approval of minutes of the regular meeting held September 7, 2018:

Chair Cutler-Hill asked if everyone had had time to read over the September 7, 2018 minutes. A motion was made by board member McComb to accept the minutes as written; a second was made by board member Lee. A vote was taken with a unanimous approval of 10 for and 0 opposed.

Item No. 3 – Nominate the November 2018 Business Beautification Award recipient:

The board nominated Milke's Jewelers as the November 2018 Business Beautification Award recipient. A vote was taken with a unanimous approval of 10 for and 0 opposed.

Item No. 4 – Discuss the 2018 Sweep It Out Saturday event to be held October 13, 2018:

SL Hamilton shared the details of the event and requested assistance from board members. Board members Burton, Clark, McComb, Smith, and Chair Cutler-Hill all volunteered for to help with the event.

Item No. 5 – Discuss the Arbor Day event to be held November 3, 2018:

SL Hamilton shared that the Arbor Day event was likely moving to Saturday from the Fridays it's been in the past to encourage more community and family participation. Final feedback from the school district will help in this decision.

Item No. 6 – Discuss the Toy and Coat Recycling Drive to launch November 5, 2018:

Chair Cutler-Hill asked for volunteers from the board to monitor the elementary school toy collection boxes and the various locations of the coat collection boxes from November 5 – December 7, 2018. The volunteer list for the listed locations is as follows:

| <u>Toy Recycling</u> | <u>Board Member</u> | <u>Coat Recycling</u> | <u>Board Member</u> |
|-----------------------------|----------------------------|-------------------------------|----------------------------|
| Acton | McComb | Ben Franklin's Apothecary | Burton |
| Alexander | Veracruz | Duncanville Recreation Center | McComb |
| Bilhartz | Burton | Duncanville Fieldhouse | Taylor |
| Central | Taylor | Ebby Halliday | McComb |
| Fairmeadows | Cutler-Hill | Faith Bible Church | Shrum |
| Hastings | Lee | First Christian | Cutler- Hill |
| Hyman | Smith | First United Methodist | Shrum |
| Merrifield | Clark | Sessions | Clark |
| Smith | Pennebaker | | |

Item No. 7 – Discuss the KDB Annual Board Retreat to be held on December 7, 2018:

SL Hamilton confirmed that the Chamber of Commerce had been reserved December 7, 2018 from 8:00am – 2:30pm for the retreat, Olive Garden would be the lunch, and that former Keep America Beautiful Vice President Cecile Carson would be the retreat facilitator.

Item No. 8 – Receive Staff Report/Update:

SL Hamilton reported that KDB board interviews would be conducted by City Council in the next week or so for board members whose terms that expired in August 2018. City Council apologized for the delay caused by the budget and bond processes and is committed to announcing the decisions at the October 16, 2018 City Council meeting.

A motion for adjournment was made by board member Lee and seconded by board member Smith. The meeting was adjourned at 9:15 a.m.

Timothy Hamilton, Staff Liaison

Bobby Cutler-Hill, Chairperson