



**KEEP DUNCANVILLE BEAUTIFUL  
REGULAR MEETING  
Council Briefing Room  
203 E. Wheatland Road  
June 1, 2018**

Board Members Present: Lee Burton, Sylvia Clark, Cindy Copeland, Emily Gwynn, Chair Bobby Cutler-Hill, Julie Lee, Barbara McComb, Dotti Pennebaker, Liz Smith, Mary Ann Taylor, and Vice-Chair Joe Veracruz

Board Members Absent: Margaret Shrum

City Staff Present: Timothy Hamilton, Parks Superintendent, Public Works Director Greg Ramey, Economic Development Director Jessica James, Economic Development Coordinator Cynthia Williams, and Planning Technician Athena Seaton

**Chair Cutler-Hill noted a quorum and called the meeting to order at 8:31 a.m.**

**1. Public Discussion Period:**

No one was in attendance for public discussion.

**2. Consider approval of minutes of the regular meeting held May 4, 2018.**

Chair Cutler-Hill asked if everyone had had time to read over the May 4, 2018 minutes. A motion was made by board member Lee to accept the minutes as written; a second was made by board member McComb. A vote was taken with a unanimous approval of 11 for and 0 opposed.

**3. Receive a presentation from Pacheco Koch regarding the landscape design of the Hwy. 67 corridor in Duncanville and make a recommendation to City Council regarding it.**

Public Works Director Greg Ramey and Pacheco Koch representatives Nicholas Nelson and Dorothy Witmeyer presented the history of the Green Ribbon program, the history of our process, and a flyover video of the Hwy. 67 project. Three landscape icon options were presented. Board member Taylor moved that concept B be selected which was seconded by board member Pennebaker and approved by the board by a 10-1 vote.

**4. Discuss recycling contamination reported by Republic and what steps KDB can take to assist in reducing contamination.**

An article titled "Recycling is Broken, and Here is Why" was provided as a kickoff to this discussion. Ideas stated by the board to help curb contamination of recyclables included educational flyers, use of the LED sign, and presentations at local schools to encourage residents to properly recycle.

**5. Discuss Keep Texas Waterways Clean event to be held June 9, 2018.**

Chair Cutler-Hill asked who from the board would be able assist with this event at Lakeside Park. Board members McComb, Burton, Gwynn, and Copeland volunteered to assist with this cleanup. SL Hamilton stated that he would be unable to attend and that the Parks Manager would help with the setup of the event in his place.

**6. Discuss KDB participation in the July 4<sup>th</sup> Parade.**

Chair Cutler-Hill asked board member Gwynn to report on the activities of the parade committee. Board members Gwynn, McComb, Lee, Copeland, and Smith stated that they planned on attending. It was requested that a KDB banner be provided for the marchers. SL Hamilton stated that he would get that and that recycling magnets would be provided in addition to informational materials provided by Republic Services. Republic Services will also be providing a recycling truck as a part of the KDB entry in the parade.

**7. Receive Staff Report/Update:**

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for May.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that he would have some responsibilities to attend to at the KTB Conference but was looking forward to attending. He also informed the board that the DCEDC board approved increasing the sustainable plantings line item from \$10,000 to \$15,000 after a report to the DCEDC board conducted by SL Hamilton detailing the successes of their use.

A motion for adjournment was made by board member Burton and seconded by board member Pennebaker. The meeting was adjourned at 10:05 a.m.