



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 E. Wheatland Road
May 4, 2018**

Board Members Present: Lee Burton, Sylvia Clark, Cindy Copeland, Emily Gwynn, Chair Bobby Cutler-Hill, Julie Lee, Barbara McComb, Dotti Pennebaker, Margaret Shrum, Liz Smith, and Mary Ann Taylor

Board Members Absent: Vice-Chair Joe Veracruz

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL), Jessica Smith, CC/Solid Waste Coordinator

Chair Cutler-Hill noted a quorum and called the meeting to order at 8:33 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Consider approval of minutes of the regular meeting held April 6, 2018.

Chair Cutler-Hill asked if everyone had had time to read over the April 6, 2018 minutes. A motion was made by board member Lee to accept the minutes as written; a second was made by board member McComb. A vote was taken with a unanimous approval of 11 for and 0 opposed.

3. Discuss Operation Clean Duncanville held April 7, 2018.

SL Hamilton reported that 438 residents turned out for this event which was only 1 less than last year even though the weather this year was miserable. Everything went smoothly considering the cold and mist and the Chicken Express lunch helped to warm everyone up. Over 35,220 lbs. of trash and debris were hauled away. It was noted that board members Copeland and Lee volunteered during the event.

4. Discuss the Property Improvement Program (PIP) held April 27-28, 2018.

SL Hamilton reported that a group of City of Duncanville employees assisted in the improvement of 5 needy properties across Duncanville in conjunction with other volunteers from multiple churches, civic groups, etc. on April 27 & 28, 2018. It was a rewarding effort and made a positive impact. There will be another opportunity to serve in the fall and the board indicated that they would be willing to help. Volunteers must sign up with First United Methodist by contacting Betty Dunn.

5. Receive KDB Summer 2018 Curb Appeal nominations from Board members.

SL Hamilton advised the board that the Summer 2018 Curb Appeal nominations were due. It was noted that due to Daneshé Bethune no longer being on the board that District 5 needed a volunteer to nominate properties. Board member Smith volunteered to help and SL Hamilton agreed to provide the training on what was needed. Those assigned to each district were requested to have their nominations turned in by Monday, May 7, 2018.

6. Discuss and finalize which board member will be attending the 51st Annual Keep Texas Beautiful Conference.

Board member Lee advised that she did not have reliable transportation for the distance to Georgetown so she regrettably would not be able to attend the conference. Board member Smith volunteered to go and requested more details. SL Hamilton stated that registration needed to be completed the next week so he would provide board member Smith all the information needed.

7. Discuss KDB participation in the July 4th Parade.

Board member Gwynn requested help from the board in putting together the elements needed for the parade. She also requested a recycling truck from Republic if possible to be in the parade possibly with board members walking along it passing out recycling information. Board members Burton, Gwynn, Shrum, Taylor, and Veracruz were identified as the committee to assist in this effort. A vote was taken with 10 in favor of participation in the parade with only 1 opposed. Board member Gwynn will send out a meeting request to finalize plans and identify responsibilities.

8. Receive Staff Report/Update:

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for March.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that he would have some responsibilities to attend to at the KTB Conference but was looking forward to attending.

A motion for adjournment was made by board member McComb and seconded by board member Clark. The meeting was adjourned at 9:10 a.m.