



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 E. Wheatland Road
April 6, 2018**

Board Members Present: Sylvia Clark, Emily Gwynn, Julie Lee, Barbara McComb, Liz Smith, Mary Ann Taylor, and Vice-Chair Joe Veracruz

Board Members Absent: Lee Burton, Cindy Copeland, Chair Bobby Cutler-Hill, Dotti Pennebaker, and Margaret Shrum

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL), Jessica Smith, CC/Solid Waste Coordinator

Vice-Chair Veracruz noted a quorum and called the meeting to order at 8:37a.m.

1. Public Discussion Period:

Oscar Moctezuma, a UTA student who lives Duncanville, was present to fulfill a class assignment and was welcomed.

2. Consider approval of minutes of the regular meeting held March 2, 2018.

Vice-Chair Veracruz asked if everyone had had time to read over the March 2, 2018 minutes. A motion was made by board member Lee to accept the minutes as written; a second was made by board member Clark. A vote was taken with a unanimous approval of 7 for and 0 opposed.

3. Discuss Household Hazardous Waste event held March 10, 2018.

SL Hamilton reported that 570 residents turned out for this event and that everything had gone smoothly. It was noted that board members Burton, Copeland, and Lee volunteered during the course of the event.

4. Discuss KDB Annual Garden Workshop held March 17, 2018.

SL Hamilton reported that 58 attendees enjoyed an exciting slate of educational sessions. Tabletop decorations were from Cox Farms and were raffled off to attendees as well as other door prizes. Several children also came and visited the Master Naturalists Pollinator Display held in an adjacent room. It was also noted that the same location has been secured already for next year's workshop. It was suggested by the board that thank you notes be sent to the speakers and sponsors ASAP. Special recognition was given to former board member Frank Alegria for his role in coordinating this event.

5. Discuss Operation Clean Duncanville to be held April 7, 2018.

SL Hamilton and CC/Solid Waste Coordinator Smith mentioned that all the elements of the event are the same as last year. The high school swim team is again volunteering to pick up trash in our litter hotspots. SL Hamilton also requested board members to volunteer to help with the surveys of all of the cars. Board members are requested to be there by 7am and the event runs from 8am – 1pm at Armstrong Park mainly in the Senior Center parking lots. Board members Copeland and Lee committed to helping out.

6. Discuss KDB participation in the Property Improvement Program (PIP) to be held April 27-28, 2018.

SL Hamilton let the board know that if it was their desire to participate in this program, they needed to contact First United Methodist to sign up officially. The dates are April 27 from 12-4pm & April 28, 2018 from 8am – 4pm. The board expressed that they did feel it was consistent with the mission of KDB and a great program for the community.

7. Nominate May 2018 Business Beautification Award recipient.

The board nominated Goodlife Senior Living and Memory Care as the May 2018 Business Beautification Award recipient. A vote was taken with a unanimous approval of 7 for and 0 opposed.

8. Discuss KDB participation in the July 4th Parade.

Board member Gwynn shared her vision of what would be a decorated float (truck & trailer) and what games or themes could occur during the July 4th Parade. Suggestions of a superhero costumed volunteer dunking trash into a trash can among others were discussed. Vice-Chair Veracruz offered that he would look into the possibility of utilizing his personal truck & trailer. The item was tabled until the next meeting at which time a vote would be taken.

9. Discuss KDB Board shirts to be ordered.

Vice-Chair Veracruz brought some shirt samples for the board to feel and check out. The board will be contacted for shirt sizes by Vice-Chair Veracruz and then shirts will be ordered.

10. Receive Staff Report/Update:

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for March.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that he needed to know who of the new board members would be able to attend the KTB 2018 Annual Conference in Georgetown June 11-13, 2018. Board members Lee and Smith said that they would get back with SL Hamilton to confirm availability.

A motion for adjournment was made by board member McComb and seconded by board member Clark. The meeting was adjourned at 9:26 a.m.