



**PARKS AND RECREATION ADVISORY BOARD
SPECIAL MEETING
CITY COUNCIL BRIEFING ROOM
203 E. WHEATLAND RD
JUNE 20, 2019 @ 6:30 P.M.**

**ITEM
NO.**

CALL TO ORDER

1. Public discussion period.
2. Discuss and approve minutes.
3. Board member announcements.
4. Staff Reports.
 - a. Police/Park Ranger Report
 - b. Recent and Upcoming Events and Programs
 - c. Bond Project Schedule Update
 - d. FY20 Budget Process
 - e. Pickleball at the Recreation Center
5. Consider a recommendation to the City Council regarding amendments to the Facility Rental Policy for the Library/Recreation Center and D.L. Hopkins Jr. Senior Center.
6. Consider a recommendation to increase rental fees for the Library/Recreation Center and D. L. Hopkins Jr. Senior Center.
7. Discuss a process to complete a needs analysis and establish individual master plans for Duncanville parks.

ADJOURN

POSTED MONDAY, JUNE 17, 2019 BY 5:00 P.M.

BART STEVENSON, BOARD LIAISON

Members of the City Council, including a possible quorum, might be present in the audience and some of the City Council members might make comments or participate in the discussion as audience members. There will be no vote or action by the City Council.

The City of Duncanville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Duncanville at least 72 hours in advance at (972) 780-5012. (TDD Access 1-800-RELAY-TX)



City of Duncanville

MEMORANDUM

TO: All Park Board Members

FROM: Bart Stevenson, Director of Parks and Recreation

DATE: June 14, 2019

SUBJECT: Park Board Meeting
Thursday, June 20, 2019
Special Meeting: 6:30 p.m.
City Council Briefing Room

1. Public discussion period.
This time is available for those individuals who have signed in and wish to address the Park Board. We will follow our "Public Discussion Guidelines" during this agenda item.
2. Discuss and approve minutes.
The minutes for the May 13, 2019 meeting.
3. Board member Announcements.
4. Staff Reports.
 - a. Police/Park Ranger Report
 - b. Recent and Upcoming Events and Programs
 - c. Bond Project Schedule Update
 - d. FY20 Budget Process
 - e. Pickleball at the Recreation Center
5. Consider a recommendation to the City Council regarding amendments to the Facility Rental Policy for the Library/Recreation Center and D.L. Hopkins Jr. Senior Center.
The subcommittee has met and created recommendations revising the Facility Rental Policy for the City facilities. Once the Park Board makes their recommendations, staff will work with the City Attorney to craft the new policies for City Council consideration.
6. Consider a recommendation to increase rental fees for the Library/Recreation Center and D. L. Hopkins Jr. Senior Center.
The subcommittee has met and made a recommendation to increase rental fees for City facilities for Park Board consideration. Once the Park Board makes their recommendation, the fees will be submitted to the Finance Department to be included in the draft master fee schedule that will be considered by the City Council during the FY20 budget process.
7. Discuss a process to complete a needs analysis and establish individual master plans for Duncanville parks.
Staff will discuss the need to evaluate each park and establish a prioritized needs analysis and master plan for each of the Duncanville parks. This information will be utilized by staff, the Park Board, City leadership and the City Council in budgetary decisions.

Adjourn

DATES TO REMEMBER

Next Board Meeting: Monday, July 8, 2019 (Youth Sports Association presentations)
July 4th Independence Day Event: Thursday, July 4, 2019