



City of Duncanville

TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: February 22, 2019

SUBJECT: Weekly Update

Police Department – This week, Sergeant Joe Emmett and Sergeant Nathan Roach graduated from the Institute for Law Enforcement Administration (ILEA) 127th School of Police Supervision. This course is designed for first-line supervisors and middle-level management. This is the only independent four-week school in the nation for police supervisors and recognizes the importance of supervision as a major management function in law enforcement. The curriculum focuses on the transition from street policing to management, especially the social and personal adjustments. Congratulations to Sergeants Roach and Emmett for continuing their professional development!

An entry-level civil service exam was given Saturday, February 16. Of ninety-two (92) applicants sitting for the exam, thirty-eight (38) passed the exam. Because of weather conditions, the physical agility test was not given to those who passed the exam but will be provided soon. There was a diverse representation of those passing the exam as can be seen below. The one listed as “other,” identified as Asian.

CIVIL SERVIC ENTRY-LEVEL PASSING DEMOGRAPHICS (Ethnicity & Gender)					
	WHITE	BLACK	HISPANIC	OTHER	TOTAL
MALES	11	14	5	1	31
FEMALES	4	1	2	0	7
TOTAL	15	15	7	1	38

Backgrounds for each applicant will begin immediately upon successful completion of the physical agility portion of the process and upon receipt of each passing applicant's submission of their Personal History Statements. Each applicant has ten days from the test date to turn in their respective Personal History Statement. Beyond the physical agility and background investigations, there will also be an oral board, chief's interview,

polygraph exam, psychological exam, medical physical exam and drug screening. At any step in the process an applicant may become disqualified.

Notes on recent successes:

- Night patrol officers were dispatched to a suspicious person call in the early hours one morning this week in an area northwest of Main and Center Streets. The caller advised two individuals were pulling on car door handles near his residence. As officers began to arrive in the area, they attempted to locate individuals fitting the given descriptions and after nearly an hour of diligent searching, one of the described individuals was located in a backyard of a residence several blocks from the caller's residence. That individual was detained and eventually arrested for outstanding warrants. The other individual could not be located. There were several burglaries of vehicles reported later in the day to day shift officers. Detectives, through interviewing the arrestee and working with the operations lieutenant in the use of social media, have been able to clear two of the four vehicle burglaries which had been reported in this area. Detectives are trying to locate the owner(s) of a backpack and laptop recovered in the area during the time of the initial call, which may help to clear the third burglary.
- Night patrol officers responded to a call in Hollywood Park in which a caller advised he had fired upon someone attempting to break into his vehicle. Using the description given by the caller, the officers located an individual matching the description within just a few minutes and within close proximity to the original call, which was placed at 2:29 am. The officers' investigation revealed the stopped suspect was in possession of someone else's identifying information (SS card and driver's license). The officers were then able to determine the identification was taken from a vehicle which had just been burglarized in Hollywood Park.
- Night patrol officers were called to a prowler in the Huntington Park neighborhood. The caller stated someone was in her backyard peering into a window. Officers arrived and arrested a known offender for criminal trespassing. The backyard was fenced with a privacy fence and locked gate.
- A night patrol officer arrested an individual from a convenience store who refused to leave upon being asked to leave by management after the individual had been begging patrons for money.
- An abandoned vehicle was towed from Lombard Lane, and an abandoned vehicle that was left in the entry to a business on N. main Street was also towed.
- Traffic enforcement has been active:
 - Nineteen (19) citations issued for speeding on W. Danieldale Rd.;
 - Six (6) citations issued for speeding on Johnson Drive; and
 - Officers worked in Hollywood Park, but observed no speeders.

Fire Department – The Department has not had any major fire or EMS events in Duncanville this week but did respond to 114 minor EMS calls and five small fire incidents.

The Department currently has one vacancy. We have scheduled a Civil Service exam on March 2, 2019. Our three new employees have completed their training program and are now included in staffing. We have one employee currently in paramedic school.

Public Works – Water usage was 23.758 MG the week of February 11 through February 17, down from 24.122 MG the previous week. The daily peak water demand occurred on Saturday, February 16, when 3.827 MG was used. There was 0.04 inches of precipitation that week.

The Planning and Zoning Commission will hold their regularly scheduled meeting on Monday, February 25, 2019. There will be a 6:00p work session in the Briefing Room of City Hall which will include a presentation from consultants Freese and Nichols on the Zoning Ordinance Update. The presentation will include the findings and input received from the stakeholder interviews, community open house, online survey, and online comments regarding the Zoning Ordinance update. Discussion will follow on the draft diagnostic report which includes preliminary recommendations on ordinance updates incorporating the feedback received to this point. The Regular Meeting will convene at 7:00p in the City Council Chambers. The agenda includes a Special Use Permit request for a church at 722 W. Center Street.

A building permit was issued for a 6,916 square foot building for a Pappas Restaurant at 230 West Highway 67.

Twenty-three properties were registered for the residential rental property program since last week's report, for a total of 155 registered properties year-to-date. Twenty-three properties were inspected. Thirteen inspections passed, and ten failed primarily due to electrical and/or plumbing problems. Seven residential certificates of occupancy were issued, for a total of 17 certificates issued year-to-date.

Construction and Maintenance:

- The concrete construction crew repaired 412 square feet of sidewalk at 230 and 302 Walnut Circle.
- The Granada/Flamingo Way Alley Reconstruction project is complete. A pre-final walkthrough is being scheduled.
- Vortex Turnkey Solution LLC continues the removal and installation of manholes in the Danieldale Acres subdivision for the FY18 Pipebursting Program.



Library – The weekly Baby Signs Story Time with Miss Amy continues to be a very popular and well attended program with regular attendance of about 15 families. All of the young ones have shown improvement in their communication skills using sign language. The program continues through March, and we hope to have Miss Amy back for another series of programs in the near future.

The Library's expanded adult craft and movie programs has also proven popular. Attendees for the craft programs have learned to make a variety of fun projects and we look forward to offering another set of these programs in the summer months.

Parks and Recreation –

Parks:

- It was discovered this week that the new gate at Highgate Drive in Harrington Park is not closing properly. The contractor has been contacted and we hope to get it remedied as soon as possible.

Senior Activity Center:

- The Senior Center hosted a Black History program on Wednesday that included informational story boards, soul food tastings, and an excellent presentation by Andre Hurt from Trinity Christian in Cedar Hill.
- Councilmember Mark Cooks was the guest speaker on Friday for another program celebrating Black History Month.

Fieldhouse:

- Staff is meeting with the Dallas Wings to secure a sponsorship and perhaps include Wings' events at the Fieldhouse in the future.
- This coming week we have:
 - HYPE Sports Basketball Tournament - Friday 6:00p to 10:00p x 3 courts, Saturday 9:00a to 7:00p x 5 courts & Sunday 8:00a to 4:30p x 5 courts (one of our larger events)

Recreation:

- With the President's Day holiday this past Monday, the recreation center hosted a large influx of patrons coming through the facility, generating more than \$900 revenue alone by day passes and memberships. The facility remained filled throughout the day.
- Tuesday began the second week of Men's Basketball league play. As the league goes on the games are becoming more competitive. Attendance is starting to pick up with the patrons of the facility taking their time to enjoy the entertainment.
- Staff was invited by the City of Cedar Hill to begin planning for the Juneteenth event that will be hosted by them this year. The theme chosen for the event is Peace, Love, and Unity.

Economic Development – ED staff is providing support and working on the following projects:

- Public Works and Economic Development staff met with a citizen and discussed future potential connectivity options on the north side of Duncanville.
- Continues to work with a developer interested in purchasing commercial property in Duncanville.
- Continues to work with a Broker interested in purchasing land for a residential development.

The Duncanville Community and Economic Development Corporation held their monthly meeting and approve two grants to HAV R Properties including a paint grant in an amount not to exceed 70% of the lowest of three bids or \$3,700.18 and a façade architectural improvement grant for a 24-gauge standing seam preformed metal walkway cover in the amount not to exceed 50% of the lowest of the three bids or \$5,767.21.

Certificate of Occupancy (CO) Applications Received:

- Robert's Auto Sales & Body: 1350 N. Main, Suite #10 (Body Repair and Internet Auto Sales)
- Car Storage and Home Remodeling Supplies: 714 Spaceway Dr. (Car Storage and Home Remodeling Supplies)
- Johnathan Pope: 222 E. Wheatland Rd., Suite #100 (Financial Services)
- El Chef Picosos Taqueria: 1211 S. Main St., Bldg. A (Restaurant)

Certificate of Occupancy (CO) Permits Issued:

- 84 Lumber Company: 1340 N. Duncanville Rd. (84 Lumber New Bldg. CO)
- BGM: 606 Oriole, Suite #303, Bldg. 3 (Office for Business Services - Marketing & Promotions)
- King Wheel Covers & Southwest Group: 611 E. Hwy. 67 (Auto Sales, Tire Sales, Wheel Sales, Repair Shop)
- Assets Management Group: 407 Cedar Ridge Dr., Suite #225 (Insurance Agency Office)
- SMZ Notary: 515 N. Cedar Ridge, Suite #7J (Notary, Tax Preparation, Bookkeeping, and Consulting)
- Baylor Scott & White Charles A. Sammons Cancer Ctr.: 310 E. Hwy. 67 (Oncology Services for Healthcare Outpatient Department of Waxahachie Medical Center)
- New Direction Home Healthcare, Inc.: 515 N. Cedar Ridge, Suite #4 (Home Health Provider Office)
- Chop-A-Lot Barbershop: 1455 Acton Ave. (Barber Shop)
- Crossroads Trucking, Inc.: 407 N. Cedar Ridge Dr., Unit 130 (Transportation Office (Office Only))
- DP & L Church: 200 E. Carr Ln. (Church - Change of Ownership & Name Change)
- Braids by Kie & Bond & Beads Co.: 1019 S. Main St., Suite #112 (Hair Braiding Only)
- The Sonny Rios Voice Studio: 550 N. Main St., Suite #204 (Voice Studio)

- Highlands of Duncanville: 715 Hustead St. (Multi-Family Housing Apartment Community - Co Replacement)
- Orient Home Care Services, Inc.: 606 Oriole Blvd., Suite #300, Bldg. 3 (Home Health Services Office)
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- Duncanville Insurance Services: 115 E. Davis St., Suite #A (Replacement CO – Insurance Services)

Public Information – News coverage for this week:

- Feb 13, 2019 – [Aspiring Dancers Audition for ‘So You Think You Can Dance’](#)
- Feb 20, 2019 - [Best Southwest Police Blotter – January 2019](#)