

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION REGULAR MEETING  
CITY HALL BRIEFING ROOM, 203 E WHEATLAND RD, DUNCANVILLE, TX  
November 28, 2018 @ 7 PM**

A regular meeting of the Duncanville Neighborhood Vitality Commission (DNVC) was held on Wednesday, November 28, 2018 at 7 pm with a quorum present to wit:

Ralo Thompson (Chair)	Commissioner	Present
Robyn Felder (Vice-Chair)	Commissioner	Present
<b>Jeff Burton</b>	<b>Commissioner</b>	<b>Absent (U)</b>
Dr. Michael Miner	Commissioner	Present
Walter J. Rhim	Commissioner	Present
George Carrera	Commissioner	Present
Brenda O'Brien	Commissioner	Present

The meeting convened in the City Council Briefing Room and was called to order at 7:00 pm by Chairman Ralo Thompson.

**Approval of Minutes:**

Commissioner Miner moved to approve the minutes from the regular DNVC meeting held October 24, 2018; Commissioner O'Brien seconded the motion. Approval was by unanimous consent.

**Introduction of new Commissioner:**

Mr. Frederiksen introduced the newly appointed Commissioner, Mr. George Carrera. Mr. Carrera introduced himself along with each of the Commissioners present. It was requested that staff will provide name cards for future meetings.

**Election of Officers – Chair and Vice-Chair**

Commissioner Felder made a motion to re-appoint Mr. Ralo Thompson as the Chairman of the DNVC; Commissioner O'Brien seconded the motion. Approval was by unanimous consent.

Commissioner O'Brien made a motion to re-appoint Ms. Robyn Felder as the Vice-Chair of the DNVC; Commissioner Rhim seconded the motion. Approval was by unanimous consent.

**Discussion of Board and Commission attendance policy**

Mr. Frederiksen discussed that the City Council is placing a greater emphasis on the importance of attendance at each of the meetings and may be used as an evaluation factor for membership on a board or commission during this year's appointment process. Mr. Frederiksen emphasized that a member is subject to removal by the City Council if they have more than three (3) absences in a given year.

**Discussion and approval of meeting dates and times for FY 2018-2019**

The Commissioners agreed with continuing the current schedule of DNVC meetings to be held on the fourth Wednesday of each month at 7:00pm. It was also agreed by Commissioners to cancel the December 26, 2018 meeting and the July 24, 2019 meeting.

**Discuss a visitation to other boards and commission that have similar mission to the Neighborhood Vitality Commission, the topics of discussion, and any important information to share with the DNVC:**

Chairman Thompson stated that the Citizen Bond Committee, as established, was an ad-hoc committee and is no longer active. He reiterated that each of the Bond program propositions passed and that he looks forward to progress being made by the City. Mr. Frederiksen informed the DNVC that staff is proceeding forward with planning for each of the projects however, depending on the project itself there will be various schedules of implementation associated with each. Furthermore, staff will provide progress reports for each of the projects on the City's website once those schedules are finalized.

Commissioner O'Brien request a list of all the City's Boards and Commissions including their meeting dates and times to be provided at the next DNVC meeting.

**Receive Staff Reports**

Mr. Frederiksen updated the DNVC about the sign topper program. Mr. Frederiksen stated that we were still awaiting final City Council approval of a potential new logo which is scheduled for consideration at their next meeting to be held December 4, 2018.

**Receive public comments**

None were received.

Being no further business, the meeting was adjourned at 7:54 pm by Chairman Thompson.

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Paul Frederiksen, Assistant City Manager

Ralo Thompson, Chairman