



City of Duncanville

TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: November 16, 2018

SUBJECT: Weekly Update

Leadership Academy – this past week, the city graduated its first class from the City of Duncanville Leadership Academy. Fourteen supervisors, managers and assistant department heads completed the 10-month program, meeting once a month for a half day class. Each class day included a leadership training topic and discussion, and a specific topic to familiarize them with the “bigger picture” of municipal government and city operations. The goal of the program is to prepare and develop our future leaders for greater roles of responsibility and ensure the continued strength of the organization. Topics included:

- Municipal finances and budgeting;
- Familiarization with other city departments operations;
- Strategic planning;
- Community engagement; and
- City Council’s role and policy decision-making.

Guest participants included Mayor pro tem Leslie Thomas and Councilmember Dennis Schwartz speaking on City Council roles and decision-making; and Reverend Dr. Ginger Hertenstein discussing community relations with the class.

The class also split into three groups to undertake a team project, which they presented this week to the executive staff and other managers. The teams researched their selected topic, met with a staff “project sponsor” for guidance and assistance, and then presented their recommendations. The three topics were (1) an employee volunteer program to benefit the community; (2) a review of the Certificate of Occupancy permitting process; and (3) a review of the city’s water conservation education program. A number of very good recommendations were provided and will be implemented as we move forward.

The graduates of the 2018 Duncanville Leadership Academy were:

1. Greg Chase, Assistant Chief (Fire)
2. David Codispoti, Supervisor (Parks)

3. Jason Coulston, Water/Wastewater crew leader (Public Works)
4. Vickie Glass, Circulation (Library)
5. Tonya Hunter, Regional Emergency Management Coordinator (Fire)
6. Daniel Jaimez, Streets crew leader (Public Works)
7. Ron McCarty, Sergeant (Police)
8. Trey Murray, Streets crew leader (Public Works)
9. Mike Ryan, EMS Chief (Fire)
10. Garrison Stinnet, Crew leader (Parks)
11. Matt Stogner, Lieutenant (Police)
12. Hannah Olson, Librarian (Library)
13. Cynthia Williams, Coordinator (Economic Development)
14. Rebekah Young, Lieutenant (Police)

We congratulate them on their commitment to this program and to the city of Duncanville and know they will use their experience to better serve our citizens! We are planning for the next class of 2019.

Police Department – nine citizens of the 57th Citizens Police Academy graduated from an eleven-week course this past Wednesday. The classes, taught by Police department personnel, covered many aspects of policing. Graduates were amazed at what they learned not only about the Duncanville Police department, but about policing in general.



Officer Sisk, at his own expense and personal time, attended the 2018 International Law Enforcement Torch Run Conference in Las Vegas, November 8-10, 2018. Officer Sisk is the North Texas Director for the Law Enforcement Torch Run benefiting Special Olympics Texas. Along with Doug, Texas was represented by Jason James of the Bryan Police Department, Tracey Mathews of the Houston Police Department, and Sandra Hunt of the Killeen Police Department. The Lone Star contingent was also accompanied by Rhonda Bannister (retired Tarrant County Constable) and Randall Bannister, Co-State Director and deputy with the Tarrant County Sheriff's Office. The Bannister's son, Colby, is the 2018 International Law Enforcement Torch Run Athlete of the Year.

Texas was recognized for its state wide fund-raising efforts to benefit Special Olympics. These efforts, inclusive of Fire Truck Pulls, Tip-a-Cop Events, Golf Tournaments, and all

other fund-raising events raised \$1,280,675! The Duncanville Fire Truck Pull is the top event of its kind in the state of Texas.

Notes on recent successes:

- A person previously warned for criminal trespass who had caused damage to the Library, recently returned to the property and was arrested for criminal trespass.
- A team of officers recently performed a sting operation of a local motel which has been the subject of several complaints recently. The results of the three-hour, late-night sting were:
 - Five arrests for offenses inclusive of outstanding regional warrants (usually traffic related warrants), outstanding felony warrants, and additional charges for in-custody narcotics-related charges.
 - Marijuana and cocaine were confiscated as evidence from many who were stopped.

This is the second time the hotel has been the target of enforcement action within the last few months with similar results the previous time.

Fire Department – The department responded to a two-story townhome structure fire early Friday morning at 1659 Sunset Village. The fire was contained to the garage with some extension into the attic, but it was quickly extinguished by the firefighters, preventing further damage. The family was safely out of the structure when fire personnel arrived.

The Department responded to an early morning vehicle accident on Sunday, November 11 at Camp Wisdom Road and Cedar Ridge. The occupant of one of the vehicles died when the vehicle burst into flames after impact. Fire and Police are still investigating the cause of the accident.

The Fire Department held a Civil Service Entrance Exam on Saturday, November 10, 2018. The turnout was disappointing. Sixty-five individuals had initially signed up to take the test, but only twenty-one (21) showed up to take the exam. Of those taking the exam, 13 passed the written exam, moving on to take the physical agility test. Only ten (10) passed the physical agility test. They will have until November 26 to complete their Personal History Statements and then following packet review, will be scheduled for interviews. We currently have four (4) vacancies to fill.

Public Works – Water usage was 23.630 MG the week of November 5 through November 11, down from 24.685 the prior week. The daily peak water demand occurred on Sunday, November 11, when 3.592 MG was used. There was 0.49 inches of precipitation that week.

The mosquito season has ended. Fortunately, there were no reported human cases of West Nile virus in Duncanville this season.

The Planning and Zoning Commission held their regularly scheduled meeting on Monday, November 12. A final plat for 1523 Ferguson Lane and a replat of 1204, 1206 and 1218 Crestdell Drive and 723 East U.S. Highway 67 were approved.

Chasidy Allen Benson, City Planner, and Donald McKinney, Water/Wastewater Operations Manager, provided mentoring for the 2018 Leadership Academy that graduated on Wednesday, November 14. City Planner Benson's leadership group conducted a review of the Certificate of Occupancy process, and Water/Wastewater Operations Manager McKinney's leadership group reviewed water conservation efforts.

Construction Update:

- The concrete construction crew repaired 280 square feet of sidewalk at 714 Hopkins Avenue and 222, 223 and 226 McMurry Avenue.

Library – The library completed Baby Sign Language Storytimes with Miss Amy and it was a great success. About 14 families attended each of the six sessions and they all greatly enjoyed the program and recommended hosting more. We will invite Miss Amy back in the spring for another series of Baby Sign Language Storytimes and will post those dates along with our other spring programs early in 2019.

The library hosted this year's Friends of the Library Author Appreciation event on Saturday Nov. 3. The Friends honored award-winning JAMES R. HANNIBAL, Texas author who graduated from Duncanville High School in 1993! Activities included a scavenger hunt, Readers Theatre, Keynote Address and Silent Auction. During his keynote address, Mr. Hannibal modestly recounted the inside stories of his years as a military pilot. Because of his security clearance, the author explained he uses a pen name that his father helped create. Mr. Hannibal also described his synesthesia, which is hereditary. Senses intersect, such as sight triggers another sense, like smell, at the same time. There were about 70 attendees for the event who all enjoyed meeting and listening to Mr. Hannibal. The library is once again grateful to the Friends for being such wonderful partners and collaborators on these community events!

Parks and Recreation –

Parks:

- Parks crews began lighting City facilities for the holiday season. Christmas by Zenith will be on-site starting next week to install the decorations in Memorial Park as well as lighting the trees at the corner of Main and Wheatland.
- Due to the freezing temperatures, all restrooms in the parks were closed and winterized to prevent pipe and restroom equipment damage. It is expected that they will be reopened for this weekend.

Senior Center:

- The annual Thanksgiving Luncheon was held this Friday, and as is tradition in Duncanville, the Seniors were served by City employees. The quilt fundraiser for the Share and Care Site Council concluded and a winning ticket drawn.



Fieldhouse:

- Submission Hunter Pro Jiu Jitsu Event was a huge success, with over 1,000 spectators. They have tentatively agreed to host two additional Submission Hunter Pro Jiu Jitsu Events next year - May & November 2019.
- The Fieldhouse will participate in the 1st Annual Turkey Blitz hosted by SMU head football coach Sonny Dykes and his wife Kate, from noon to 7:00p on Monday, November 19. The turkey dinner giveaway event is also sponsored by Tim and Terrence Maiden through their organization, Two Wins. SMU players will be there to volunteer. Registration information is contained in the attached flyer.
- This coming weekend we have:
 - Hoop Play Basketball Tournament - Saturday 12:00a to 9:00p & Sunday 8:30a to 8:30p; (3) courts
 - Fieldhouse Feeder League - Sunday 6:00p to 9:00p; (2) courts

Economic Development – ED staff is providing support and working on the following projects:

- Continue to work with developers interested in Duncanville.
- With Planning staff, continue to work with and assist a potential restaurant and coffee shop.
- Continue to assist HOT Fund Grant Recipients with document submission and grant reimbursements.
- Assisting a local business applying for a DCEDC Paint and Sign Grant.

Certificate of Occupancy (CO) Applications Received:

- Sky Pharmacy; 1427 Oak Ridge Dr. Ste. # B (Pharmacy)

- Family Faith Day Hab; 707 Center Ridge Dr. (Day Habilitation for Individuals with Dependent Disabilities, Change of Location)
- Bella Custom Metal Works; 711 Woodhaven Blvd. Ste. # E (Manufacturing Warehouse for Iron Doors)
- Tex Star Computers Inc./XYZ Auto Sales; 125 W Fairmeadows Dr. (Computer Repair Services and Auto Sales)
- 5 Lunas Body Repair; 602 E Red Bird Ln. Ste. # F (Auto Repair)
- Starlight Hospice Inc.; 1106 S Santa Fe Trl. Ste. # 4 (Healthcare Office)
- Midas Touch Dry Cleaners; 700 N Clark Rd. Ste. # 156 (Dry Cleaning, CO Replacement)
- Proforma A-Z Specialties; 214 S Main St. Ste. # 102-A (Resell of Printing and Promotional Items, CO Replacement)

Certificate of Occupancy (CO) Permits Issued:

- None this week

Public Information – News coverage for this week:

Title: Duncanville Community Theatre Presents “Butterscotch”

Link: <http://www.focusdailynews.com/duncanville-community-theatre-presents-butterscotch/>

Source: Focus Daily News

Date: November 8, 2018

Title: Duncanville Woman Surprised by \$10K Prize from Neighborhood Credit Union

Link: https://www.prweb.com/releases/duncanville_woman_surprised_by_10k_prize_from_neighborhood_credit_union/prweb15896786.htm

Source: Cision PR Web

Date: November 8, 2018

Title: Letters: Three Cheers to Duncanville High School Students, First-Time Voter, Plano Firefighters

Link: <https://www.dallasnews.com/opinion/letters-to-the-editor/2018/11/11/letters-three-cheers-duncanville-students-first-time-voter-plano-firefighters>

Source: Dallas News

Date: November 11, 2018

Title: One Dead In Fiery Crash In Duncanville

Link: <http://www.fox4news.com/news/one-dead-in-fiery-crash-in-duncanville>

Source: FOX 4

Date: November 11, 2018

Title: Driver Trapped Inside Burning Car Dies

Link: <https://dfw.cbslocal.com/2018/11/12/trapped-driver-burned-alive-inside-their-car/>

Source: CBS DFW

Date: November 12, 2018

Title: Person Dies In Burning Vehicle in Duncanville, Police Say

Link: <https://www.dallasnews.com/news/duncanville/2018/11/12/person-dies-burning-vehicle-duncanville-police-say>

Source: Dallas News

Date: November 12, 2018

Title: Museum of International Cultures Hosts Tribute Week To WWI

Link: <https://www.focusdailynews.com/museum-of-international-cultures-hosts-tribute-week-to-wwi/>

Source: Focus Daily News

Date: November 12, 2018

Turkey Blitz



The flyer features a dark brown background with a subtle pattern of leaves. At the top, there is a textured orange-brown border. The central text is in white and yellow, with a large logo on the right side. The logo depicts a turkey with the word 'TURKEY' in large, bold, yellow letters and 'BLITZ' in smaller white letters below it. The text 'PONY UP DALLAS' is written vertically along the right side of the turkey's body.

TURKEY BLITZ
PONY UP DALLAS

**THANKS GIVING MEAL
GIVEAWAY**

KATE AND SONNY DYKES, IN PARTNERSHIP WITH DUNCANVILLE FIELD HOUSE, TWO WINS, DEFINE WEALTH/NOW PROGRAM, WELLCARE TEXANPLUS, AND THE URBAN INTERTRIBAL CENTER OF TEXAS, ARE EXCITED TO LAUNCH THE TURKEY BLITZ THIS FALL. WE'D LOVE TO SIT AT EVERYONE'S TABLES THIS THANKSGIVING, BUT SINCE WE CAN'T DO THAT LET US HELP YOU WITH THE PREPARATIONS. OVER 300 FAMILIES WILL RECEIVE A TURKEY, STUFFING, CRANBERRY SAUCE, CORN, YAMS, AND GREEN BEANS TO BE PICKED UP ON NOVEMBER 11 AT THE DUNCANVILLE FIELD HOUSE. THE MEALS WILL BE ASSIGNED BASED ON COMPLETION OF THE GOOGLE DOC FORM.
WE WISH EVERYONE A BLESSED HOLIDAY SEASON.

GOOGLE DOC FORM
[HTTPS://DOCS.GOOGLE.COM/FORMS/D/E/1FAIPQLSD5NR0W0VXTGV-QAAV6M1YAUSHR4XCKF3Z1L1JJ1TAUMRRG/VIEWFORM](https://docs.google.com/forms/d/e/1FAIPQLSD5NR0W0VXTGV-QAAV6M1YAUSHR4XCKF3Z1L1JJ1TAUMRRG/VIEWFORM)

**RAIN OR SHINE
NOVEMBER 19TH
12:00PM - 7:00PM**

**DUNCANVILLE FIELD HOUSE
1700 S. MAIN ST.
DUNCANVILLE, TX. 75137**

#PONYUPDALLAS