



City of Duncanville

TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: November 1, 2018

SUBJECT: Weekly Update

Police Department – Officer Doug Sisk and Evidence Technician Tim Jones delivered 354 lbs of unused or expired prescription medication to the Drug Enforcement Agency (DEA) as part of National Drug Takeback Day. A receptacle is located in the lobby of the Police Department for citizens to safely dispose of unused or expired prescription medication. <https://takebackday.dea.gov/>

Notes on recent successes:

- The Duncanville Police Department executed an arrest warrant for an individual who allegedly has been practicing medicine (chiropractor) without a license. Detectives with the Duncanville PD assisted the Texas Board of Chiropractic Examiners with the investigation of the local business.
- Night shift officers responded to Applebee's, 810 S. Cockrell Hill Rd. on a major disturbance and arrested an individual for unlawful possession of a firearm.
- Several police employees are working on a discovery order served by the attorneys representing Greedy's Sports Grill, 303 S. Cedar Ridge Drive. The City is protesting the renewal of an alcohol permit for Greedy's and will present its case before the Texas Alcoholic Beverage Commission at a hearing on December 12, 2018.

Fire Department – The Department has not had any major fire or EMS events in Duncanville this week.

A Civil Service entrance exam will be given on Saturday, November 10, 2018. We are advertising the test in multiple media outlets to have a good showing at the exam. The Department currently has 3 vacancies. In addition, Firefighter Jonathan Cannon will retire this week, leaving the Department with 4 vacancies.

Department command staff attended the Line of Duty Death Conference on Monday, October 29 through Wednesday, October 31. The conference had national speakers who

focused on challenges confronting the fire service with LODD's. The conference presented various case studies of LODD incidents and discussed lessons learned from those incidents.

Public Works -- Water usage was 28.059 MG the week of October 22 through October 28, up from 25.720 MG the prior week. The daily peak water demand occurred on Thursday, October 25, when 6.000 MG was used. There was 1.32 inches of precipitation that week.

Dallas County did not report any positive West Nile traps in Duncanville this week.

To celebrate National Community Planning Month, City Planner Chasidy Allen Benson and Planning Technician Athena Seaton joined the Duncanville Independent School District Youth in Government at Duncanville High School on Monday, October 25. They discussed local government functions and had the students work on a mapping activity to understand the concept of city planning. After a brief introduction on urbanization, the students discussed their view of the positives and negatives of the City of Duncanville and discussed their ideal city. Students worked in cooperative groups to design an ideal city on butcher paper. Afterwards, team leads gave a brief presentation explaining how their group organized their city and decided the locations for necessary buildings, industries and housing to improve the quality of life for their residents. A question and answer session concluded the activity.



City Attorney Robert Hager and City Planner Chasidy Allen Benson will facilitate a training workshop with the Planning and Zoning Commission on Thursday, November 1, 2018, at 6:00p at D.L. Hopkins Senior Center. The goal is to orient the newly appointed commissioners to the roles and responsibilities of the Planning and Zoning Commission. Topics will include:

- Planning and Zoning Overview
- Procedures and Bylaws
- Code of Ethics
- Conflict of Interest
- Open Meetings Act
- Basic Meeting Conduct
- Parliamentary Procedure
- Texas Local Government Code
- Zoning Ordinance
- Subdivision Ordinance
- Comprehensive Plan

All demolition work under the original contract at 727 South Cockrell Hill Road (Chammeyville) has been completed and is awaiting final approval. A change order is

being processed to pump and dispose of the contents of the underground oil changing station and oil/water separator.

Construction Update:

- The concrete construction crew repaired 152 square feet of sidewalk at 723 Hopkins Avenue.

Library – Boo Bash 2018 was an amazing success! The library alone welcomed just over 1300 kids who enjoyed games and candy. The Costume Contest brought some wonderfully creative creations. Including attendees who visited the Rec Center, we estimate over 2000 visitors came to this year's events. A big thank you to all the Rec and Library staff, volunteers, Officer Sisk, and CERT members who helped make this an exciting and fun filled event!

Parks and Recreation –

Parks:

- All seasonal color beds have been completed including the fall display at the LED sign at City Hall.
- The Arbor Day celebration will be held this Saturday, November 3 from 9:00 – 11:00a at Armstrong Park, near the tennis/basketball courts on the east side of the park. A new tree will be planted, and saplings will be given away to the public.

Senior Center:

- The Senior Center hosted a Halloween contest for its members on Wednesday and also included trick or treating with lots of candy.
- The Senior Center is hosting a community meet and greet Friday evening from 6:00 – 8:00p to highlight the many wonderful activities available at the Senior Center.

Fieldhouse:

- FH staff have scheduled a photo shoot for "Google Map Tours" on November 28.
- This coming weekend we have:
 - TCSAAL Volleyball Tournament - Thursday, Friday, Saturday 4:00p to 9:00p; (3) courts
 - DFW Distribution Company Basketball Event - Sunday 1:00p to 6:00p; (2) courts
 - Fieldhouse Feeder League - Sunday 6:00p to 9:00p: (2) courts

Recreation:

- A meeting with the Downtown Main Street businesses has been scheduled to discuss the logistics of the Christmas Parade & Tree Lighting. Marketing materials are almost complete with the theme the public has selected.

Economic Development – ED staff is providing support and working on the following projects:

- attended the Duncanville Chamber of Commerce Ribbon Cutting for Nick's Pizza and Pasta at 630 Oriole Blvd.
- working with the Hotel Occupancy Tax (HOT) grant recipients



Certificate of Occupancy (CO) Applications Received:

- Braids by Kie & Bonds & Beads Bro, 1019 S Main St. Ste. # 125 (Hair Braiding Only)
- Unfiltered by Taye, 1019 S Main Ste. #121 (Professional Make Up Service)

Certificate of Occupancy (CO) Permits Issued:

- None this week

Public Information – News coverage for this week:

Duncanville's Dr. Jimmy Garcia Receives HPU's DR. Jose Rivas Distinguished Service Award

Link: <https://www.brownwoodnews.com/duncanvilles-dr-jimmy-garcia-receives-hpus-dr-jose-rivas-distinguished-service-award/>

Source: The Brownwood News

Date: October 29, 2018