

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION REGULAR MEETING  
CITY HALL BRIEFING ROOM, 203 E WHEATLAND RD, DUNCANVILLE, TX  
AUGUST 22, 2018 @ 7 PM**

A regular meeting of the Duncanville Neighborhood Vitality Commission was held on Wednesday, August 22, 2018, at 7 pm with a quorum present to wit:

Ralo Thompson	Commissioner (Chair)	Present
Robyn Felder	Commissioner (Vice Chair)	Present
Jeff Burton	Commissioner	Present
<b>Dr. Michael Miner</b>	<b>Commissioner</b>	<b>Absent</b>
Walter J. Rhim	Commissioner	Present
<b>Noah Trapp</b>	<b>Commissioner</b>	<b>Absent</b>
Brenda O'Brien	Commissioner	Present

The meeting convened in the City Council Briefing Room and was called to order at 7:05 pm by Vice-Chairman Robyn Felder.

City staff in attendance included guest speakers Bart Stevenson – Director of Parks and Recreation; Greg Contreras – Building Official; and Cody Ann Bainter – Public Information Officer.

Ms. Betty Dunn was present representing the PIP Board.

Vice-Chairman Felder went over the agenda.

**Approval of Minutes:**

Commissioner O'Brien moved to approve the minutes from the regular July 25, 2018, meeting.

- Commissioner Walter seconded the motion. Unanimous approval.

**Discuss status and review Fall 2018 PIP applications**

Ms. Betty Dunn presented six applications that were in consideration by the Commission for the upcoming Fall 2018 PIP Days. She said four out of six properties were chosen, and those properties are:

- 103 Tanglewood, Duncanville, Texas 75116 (yard work, trees trimmed)
- 623 E. Cherry Street, Duncanville, Texas 75116 (yard work, patio cover, backdoor, woodwork, paint)
- 202 Blueridge Drive, Duncanville, Texas 75137 (yardwork, fence)
- 415 Charlotte Street, Duncanville, Texas 75137 (yardwork)

Ms. Betty Dunn explained why two properties were not chosen, and she mentioned Grace Place will not be able to participate for the Fall event. However, Grace Place will participate in the Spring 2019 event. She also spoke about the Fall partners and logistics.

Commissioner Felder made a motion to approve the four properties.

- Commissioner Burton seconded the motion. Unanimous approval.

**Receive presentation on the Code Enforcement information campaign**

Staff member Cody Ann Bainter gave a brief explanation about the new Code Enforcement brochures. Greg Contreras gave a presentation about the mission/purpose of code services, as well as gave information about the ten common violations in Duncanville, an educational campaign (“Code Cares”) and answered questions.

Chair Thompson inquired about the possibility of a “Meet and Greet” with organizations and having Code Services present to talk about common violations and their solutions.

Commissioner Rhim asked about trash being set out too early.

**Discuss times and dates for utilization of the City’s Block Party trailer in targeted neighborhoods**

Bart Stevenson, Director of Parks and Recreation, explained the purpose and logistics of the City’s Block Party trailer. He then invited the Commission to step outside to tour the inside of the trailer.

**Discuss any visitations to other boards and commissions that have similar missions to the DNVC**

Commissioner O’Brien mentioned she has been in attendance to City Council meetings, and Chair Thompson gave a brief update on the Bond Committee and the bond proposition.

**Receive Staff Reports**

Commissioner O’Brien inquired about the sign toppers. Chair Thompson gave feedback about logistics with the sign toppers and inquired about the City logo process. Staff member Cody Ann Bainter briefed the Commission on the presentation made to City Council at the August 21, 2018, Council meeting by the logo consultants.

**Receive public comments**

None.

Being no further business, the meeting was adjourned at 9:07 pm by Chair Thompson.

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Paul Frederiksen, Assistant City Manager

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Ralo Thompson, Chairman