



Duncanville Police Department

Special Services / Internal Affairs

Compliment/Complaint Information Form

Compliment/Complainant Information

*Last Name	*First Name	*Middle Name
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*Date of Birth ___/___/___ *Race ___ *Sex ___ *DL/ID # _____

*Home Address
City/State/Zip _____

*Home Phone # (____) _____ Mobile/
Pager #(____) _____

Name of Business _____

Business Address
City/State/Zip _____

Business Phone # (____) _____

Complaint Associated With:

Arrest ___; Traffic Stop ___; On Call ___;

Other _____

Was the officer previously known to you, Yes () No ()

*** Required information**

(OVER)

Officer/Employee Information

Officer Name or Description _____

2nd Officer (if applicable) _____

I.D.# & Rank (if known) _____ Marked Squad Car, Yes () No ()

Squad Car Number _____ Was the officer in uniform? Yes () No ()

Date/time & location of alleged incident,

**** COMPLIMENT (S) / ALLEGATION (S) ****

On **separate sheet(s) of paper**, please provide an account of the **facts** concerning the conduct of the officer(s) involved. Include in your account of the events **as much detail as possible** with descriptions where applicable. Finally, do not forget to **sign the complaint narrative**, it is required by law.

**** WITNESSES ****

Please provide a list of any witnesses to the incident complimented on/complained of, including their name, address, and best telephone number where they can be reached at during regular daytime business hours.

The Duncanville Police Department Internal Affairs Office is dedicated to investigating each compliment/complaint thoroughly. **For a personal interview with Internal Affairs, it is preferred that an appointment is made in advance.** Please call Sgt. Chris Freis at (972) 780-4905. **Regular business hours are M-F. 8:00 a.m. to 5:00 p.m.**, voice mail is provided at all other times, so please leave a message. You may also contact via e-mail at duncanvilleia@duncanvillepd.com. Every call or e-mail will be returned.

****Return completed forms to Internal Affairs Office, located at the Duncanville Police Department, or mail the completed form to:**

Duncanville Police Department
ATTN: C. Freis #203
Special Services/Internal Affairs
P.O. Box 380280
Duncanville, TX 75138-0280