



**DUNCANVILLE COMMUNITY AND  
ECONOMIC DEVELOPMENT CORPORATION (DCEDC)  
REGULAR MEETING  
BRIEFING ROOM, DUNCANVILLE CITY HALL  
203 E. WHEATLAND RD., DUNCANVILLE, TX  
JUNE 25, 2018 @ 6:15 PM**

***\*DCEDC MISSION STATEMENT\****  
***TO SERVE AS A CATALYST FOR COMMUNITY DEVELOPMENT  
AND ECONOMIC OPPORTUNITY.***

**AGENDA**

---

**CALL TO ORDER**

**INVOCATION**

1. CITIZEN'S PUBLIC FORUM.
2. CONSIDER APPROVAL OF THE DCEDC MINUTES FOR THE REGULAR MEETING HELD ON MAY 31, 2018.
3. RECEIVE AND DISCUSS CITY SALES AND USE TAX COMPARISON SUMMARY.
4. RECEIVE AND CONSIDER APPROVAL OF THE DCEDC MONTHLY BUDGET REPORT.
5. RECEIVE AND DISCUSS THE DUNCANVILLE FIELDHOUSE SPORTS FACILITY FINANCIAL STATUS REPORT.
6. RECEIVE AND DISCUSS THE MAIN STATION DUNCANVILLE, LTD'S MONTHLY FINANCIALS, AS WELL AS DUNCANVILLE REAL ESTATE UPDATES.
7. RECEIVE AND DISCUSS A PRESENTATION ON U.S. 67 LANDSCAPE DESIGN.
8. EXECUTIVE SESSION.

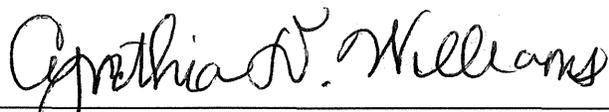
In accordance with the Texas Government Code Section 551.087 (2) Deliberations Regarding Economic Development Negotiations, deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

- DISCUSS PROPERTY LOCATED AT 730 E. INTERSTATE 20 OR I-20, DUNCANVILLE, TEXAS 75116.
9. RECONVENE INTO OPEN SESSION.
  10. TAKE ANY NECESSARY OR APPROPRIATE ACTION AS A RESULT OF CLOSED EXECUTIVE SESSION.
  11. RECEIVE STAFF AND BOARD REPORTS.
    - RECEIVE BUSINESS AND EVENTS ACTIVITY UPDATES.
    - IMPORTANT DATES/UPCOMING EVENTS:

- DUNCANVILLE DESIGN LOGO ADVISORY COMMITTEE MEETING
  - JUNE 27, 2018, 4:00 PM – 6:00 PM, CITY COUNCIL BRIEFING ROOM
- 4TH OF JULY PARADE – HOSTED BY THE DUNCANVILLE LIONS CLUB
  - JULY 4, 2018, 9:00 AM – 10:30 AM, FREEMAN, WHEATLAND, AND MAIN STREETS
- INDEPENDENCE DAY CELEBRATION
  - JULY 4, 2018, 9:00 AM – 10:00 PM, ARMSTRONG PARK
- MOVIE IN THE PARK – FOOD TRUCK FRIDAY
  - JULY 6, 2018, 8:30 PM – 11:00 PM, ARMSTRONG PARK
- MOVIE IN THE PARK – FOOD TRUCK FRIDAY
  - JULY 13, 2018, 8:30 PM – 11:00 PM, ARMSTRONG PARK
- MOVIE IN THE PARK – FOOD TRUCK FRIDAY
  - JULY 20, 2018, 8:30 PM – 11:00 PM, ARMSTRONG PARK

**ADJOURNMENT**

**POSTED BY THURSDAY  
JUNE 21, 2018 BY 5:00 PM**




---

**CYNTHIA D. WILLIAMS  
ECONOMIC DEVELOPMENT COORDINATOR**

---

*Members of the City Council, including a possible quorum, might be present in the audience and some of the City Council members might make comments or participate in the discussion as audience members. There will be no deliberation, vote, or action by the City Council.*

*The City of Duncanville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Duncanville at least 72 hours in advance at (972) 780-5012. (TDD Access 1-800-RELAY-TX)*

*Pursuant to section 30.07, penal code (trespass by license holder with an openly carried handgun), a person licensed under subchapter h, chapter 411, government code (handgun licensing law), may not enter this meeting room with a handgun that is carried openly.*

*De conformidad con la sección 30.07 del código penal (prevaricación por licenciario con una arma de mano llevada abiertamente), una persona con licencia bajo el subcapítulo h, capítulo 411, código de gobierno (ley de licencias para portar armas), no pueden entrar a la sala de reuniones con una arma de mano que se practica abiertamente.*

---



# AGENDA BACKGROUND

## ITEM NO. 1

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Citizen's Public Forum.

**BACKGROUND/HISTORY:** The Duncanville Community and Economic Development Corporation Bylaws provide there be a Public Forum as part of the regular meetings. The purpose of the Public Forum is to allow public comment to be made by citizens regarding Board matters. The format of the Public Forum is subject to the President's discretion. When recognized to speak, the citizen is asked to please state his/her name and address for the record. Comments will be limited to two minutes per speaker.

Citizens wishing to speak on a Public Hearing Agenda item shall not address the Board during the Public Forum. Time is allowed for proponents and opponents to speak on a public hearing item during the set Public Hearing.



# AGENDA BACKGROUND

## ITEM NO. 2

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Consider Approval of the DCEDC Minutes for the Regular Meeting Held on May 31, 2018.

**BACKGROUND/HISTORY:** Copies of the draft minutes for the Regular Meeting on May 31, 2018.

**ATTACHMENTS:** Draft DCEDC Minutes from May 31, 2018.

**DUNCANVILLE COMMUNITY AND ECONOMIC  
DEVELOPMENT CORPORATION (DCEDC) BOARD  
REGULAR MEETING  
MAY 31, 2018**

A regular meeting of the Duncanville Community and Economic Development Corporation (DCEDC) Board of Directors was held on Thursday, May 31, 2018, at 6:30 PM in the City Council Briefing Room located at City Hall.

Board Members in attendance:

Steve Dial	Vice President
Derwin Broughton	Board Member
Dave Galbraith	Board Member
Dr. Terry Smith	Board Member
Dr. Matt Murrah	Board Member

Board Members not in attendance:

Grady Smithey	Board Member
Dr. Terry Smith	Board Member

City Council Members Present: Barry Gordon, Mayor

Staff Present: Jessica James, Director of Economic Development; and Cynthia D. Williams, Economic Development Coordinator

The meeting was called to order by Vice President Dial at 6:32 PM.

Dr. Murrah offered the Invocation.

***ITEM NO. 1 CITIZEN'S PUBLIC FORUM.***

No citizen's spoke during Citizen's Public Forum.

***ITEM NO. 2 THANK YOU TO OUTGOING DCEDC PRESIDENT.***

The Duncanville Community and Economic Development Corporation (DCEDC), and Staff presented outgoing Board Member and President, Barry Gordon, with an award for his dedication and service to the DCEDC.

***ITEM NO. 3 CONSIDER APPROVAL OF THE DCEDC MINUTES FOR THE REGULAR MEETING HELD ON APRIL 16, 2018.***

Mr. Galbraith made a motion to approve the April 16, 2018, minutes as written, seconded by Mr. Broughton, the vote passed unanimously.

**ITEM NO. 4 CONSIDER APPROVAL OF THE DCEDC MINUTES FOR THE SPECIAL CALLED MEETING HELD ON MAY 7, 2018.**

Mr. Broughton made a motion to approve the May 7, 2018, minutes as written, seconded by Mr. Galbraith, the vote passed unanimously.

**ITEM NO. 5 RECEIVE AND DISCUSS THE MAIN STATION DUNCANVILLE, LTD'S MONTHLY FINANCIALS, AS WELL AS DUNCANVILLE REAL ESTATE UPDATES.**

Ms. James reported that the Main Station Duncanville, LTD's Monthly Financials are in their packet for the Board Members to review. There is nothing special to note. Mr. Anderson did get the space leased that the Design Studio Group had occupied. Therefore, the EDC will start seeing the income from the rental on the monthly reports.

The Board had further questions/discussions.

**ITEM NO. 6 RECEIVE AND DISCUSS CITY SALES AND USE TAX COMPARISON SUMMARY.**

Ms. James reported that comparing last month to the previous time last year, the City is still collecting about 4.41% more. Year-to-date, the City is still up 4.73% from 2017 – 2018 payments.

The Board had further questions/discussions.

**ITEM NO. 7 RECEIVE AND CONSIDER APPROVAL OF THE DCEDC MONTHLY BUDGET REPORT.**

Ms. James reported that the EDC collected a total of \$190,370 in revenues for the month; \$188,663 in sales tax and the remainder is interest.

Under expenditures for the economic development activity, the EDC had expenses of \$19,076. This includes \$121 for miscellaneous supplies, i.e., food, etc. for the Board; \$795 for the EDC payment to ESRI, which is the business online analysis program that Staff uses; \$220 for travel and transportation, which is the cost for the Flavor of Duncanville; \$322 for rentals, which is the cost that the EDC must absorb for such things as the copier, etc.; and \$2,708 for advertising, which includes an ad that Staff placed in the Dallas Regional Chamber Magazine. The remaining balance is for insurance and salaries.

KDB expenditures for the period were \$3,992. Beautification expenditures were \$17,553 for plantings and mowing.

In addition, the EDC had a \$5,784 transfer to the General Fund for other administrative services.

The Design Incentive Grant's year-to-date expenditures includes \$5,000 to Leon Miller Commercial Properties for a paint grant, and the \$48,000 to Ten Hagen Excavating, Inc. for a fence grant.

The EDC total expenditures equal \$46,405 with a net profit of \$143,965 for the month. Year-to-Date, the EDC is at \$247,742.

The Board had further questions/discussion.

Dr. Murrah made a motion to approve the DCEDC Monthly Budget Report as submitted, seconded by Mr. Galbraith, the vote passed unanimously.

***ITEM NO. 8 RECEIVE AND DISCUSS THE DUNCANVILLE FIELDHOUSE SPORTS FACILITY FINANCIAL STATUS REPORT.***

Ms. James reported that at the last meeting, there were some questions from Board Members in terms of the Fieldhouse's projections of income and expenditures. The FY 17 - 18 year-to-date amount shows the Fieldhouse has a deficit of \$464,213. The revenues have increased this year; however, there has been staff hired to carry out duties that have not been performed in the past, i.e., the marketing individual, a person to run the Café or the grill, and the facilities. The extra staff members are an added cost, but the General Manager of the Fieldhouse is working to increase revenues to help offset these additional costs.

The Board had further questions/discussions.

***ITEM NO. 9 DISCUSS AND CONSIDER HOLDING ELECTIONS OF PRESIDENT AND VICE PRESIDENT OFFICES.***

Ms. James reported that the DCEDC Bylaws read that when a position is vacant, the Board shall elect a President and a Vice President for the positions. Tonight, the Board can either appoint an existing person that is in the Vice President position as President and elect a new Vice President, or the Board can do all new elections. The Board can also postpone the elections until all Board Members are in attendance. Since there are only four Board Members in attendance tonight, any motion voted on must be a unanimous vote for it to pass. Whomever is elected will be in office until October 2018 because these offices have a one-year term. There will be a reappointment at that time.

The Board had further questions/discussions.

Dr. Murrah made a motion to appoint Steve Dial as President and Derwin Broughton as Vice President through October so that the business of the DCEDC can continue, seconded by Mr. Galbraith, the vote passed unanimously.

***ITEM NO. 10 RECEIVE AND CONSIDER APPROVAL OF THE PROPOSED DCEDC FY 2018 – 2019 BUDGET.***

Ms. James discussed the changes in the FY 17 - 18 Adopted Budget and the FY 17 - 18 Revised Budget. She reported that the Finance Department is projecting the DCEDC sales tax collections to increase by \$3,000 for the current FY 17 - 18 Budget. This year, the DCEDC will complete the W&B Service Company grant. The largest portion of the increase to the current fiscal year budget, is \$1,075,000, which includes \$900,000 for the purchase of the property located at 730 East I-20 and \$175,000 for the demolition and asbestos abatement for the property. A \$100,000 was also added for the Demo / Rebuild Program as previously discussed with the Board. Additional Board approved grants added to the FY 17 - 18 Budget included the rollover of the Dallas Heart and Vascular grant for \$28,500, and the Ten Hagen Excavating, Inc. fence grant for \$48,000.

Additional FY 17 - 18 Budget reductions included: Miscellaneous expenses by \$2,129, computer hardware by \$3,404, computer software just under \$1,000, Travel and Transportation by \$2,465, Legal and Professional by \$4,500, and Contractual Services by \$8,000. There was also savings of just over \$16,000 in Beautification, because the Parks Department used less water. KDB did experience \$900 in savings as the National KDB Conference, which Staff attends annually, took place in Dallas this year.

Reviewing the proposed FY 18 - 19 Budget with Board, Ms. James noted there is about a 4% increase in the FY 18 - 19 projected expenditures for the economic development line item compared to the FY 17 - 18 Revised Budget. The increase is mainly attributed to the increase in building tracking software, contract services for a new website, and purchasing three tables for the Best Southwest and Chamber events instead of two. The KDB Budget did increase slightly to account for travel and transportation to their annual conference, as it is being held outside of the metroplex. The Beautification line item was also increased in anticipation of a 5% water rate increase.

Total expenditures for the budget decreased leaving the DCEDC with a projected net profit of \$902,000 and a fund balance of \$2,243,117.

The Board had further questions/discussions including increasing Sustainable Beautification year after year by \$5,000. An update in future years would be required from Staff to determine if these additional funds can be used efficiently.

Dr. Murrah made a motion to approve the proposed DCEDC FY 18 - 19 Budget with the revision of line 19 from \$10,000 to \$15,000, seconded by Mr. Broughton, the vote passed unanimously.

***ITEM NO. 11 DISCUSS AND RECEIVE UPDATE ON PURCHASE OF PROPERTY LOCATED AT 730 E. INTERSTATE 20 OR I-20.***

Ms. James reported that everything is moving along as scheduled. She anticipates the closing to be on June 19, 2018. Right now, the City Attorney is reviewing all the legal documents. The new President will be the person signing the closing documents.

The Board had further questions/discussion.

***ITEM NO. 12 RECEIVE STAFF AND BOARD REPORTS.***

- ***RECEIVE BUSINESS AND EVENTS ACTIVITY UPDATES.***

Ms. James discussed the Business and Events Activities for the previous month, which included new businesses, business expansions, and the list of Certificates of Occupancy. The Board had further questions and discussion.

- ***IMPORTANT DATES/UPCOMING EVENTS:***
  - ***BEST SOUTHWEST JUNETEENTH 2018 CELEBRATION***
    - ***JUNE 16, 2018, 5:00 PM – 9:00 PM, ARMSTRONG PARK (DUNCANVILLE, TX)***
  - ***DCEDC ANNUAL, AND REGULAR BOARD MEETING***
    - ***JUNE 25, 2018, 6:00 PM- 8:00 PM, CITY HALL; BRIEFING ROOM (DUNCANVILLE, TX)***

***ADJOURNMENT***

***The meeting adjourned at 8:49 PM***

**APPROVED:**

---

**STEVE DIAL  
PRESIDENT**

**ATTEST:**

---

**CYNTHIA D. WILLIAMS  
ECONOMIC DEVELOPMENT COORDINATOR**



# AGENDA BACKGROUND

ITEM NO. 3

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Receive and Discuss City Sales and Use Tax Comparison Summary.

**PRESENTED BY:** Jessica James, Director of Economic Development

**BACKGROUND/HISTORY:** The City Sales and Use Tax Comparison Summary is attached for the Board's review.

**STATE OF TEXAS COMPTROLLER OF PUBLIC ACCOUNTS  
CITY SALES AND USE TAX COMPARISON SUMMARY - JUNE 2018**

County/City	Rate	Net Payment	Comparable Payment	% Change	2017 Payments	2016 Payments	% Change
<b>Dallas</b>							
Addison	1.00%	1,182,651.90	1.24	123.50%	6,882,119.73	0.29	28.56%
Balch Springs	2.00%	640,693.08	602,632.78	6.31%	3,909,987.89	3,635,991.05	7.53%
Carrollton	1.00%	3,348,633.63	2,747,320.76	21.88%	20,027,384.39	17,837,945.19	12.27%
Cedar Hill	1.88%	1,083,715.41	1,048,812.49	3.32%	7,669,547.02	7,499,829.60	2.26%
Cockrell Hill	1.00%	37,673.91	27,697.56	36.01%	227,879.08	182,144.07	25.10%
Coppell	1.75%	2,833,812.19	2,776,610.71	2.06%	19,370,530.42	17,800,955.41	8.81%
Dallas	1.00%	23,400,360.84	22,143,194.84	5.67%	151,903,111.29	146,190,831.62	3.90%
De Soto	2.00%	947,478.42	845,097.92	12.11%	7,149,120.43	6,366,213.21	12.29%
<b>Duncanville</b>	<b>2.00%</b>	<b>859,016.38</b>	<b>758,411.66</b>	<b>13.26%</b>	<b>5,255,814.75</b>	<b>4,956,512.61</b>	<b>6.03%</b>
Farmers Branch	1.00%	1,235,957.24	1,177,506.62	4.96%	7,262,273.70	7,229,892.42	0.44%
Garland	1.00%	2,174,968.29	2,176,926.84	-0.08%	14,089,169.40	14,079,362.72	0.06%
Glenn Heights	1.00%	44,032.87	39,457.71	11.59%	288,337.71	265,778.23	8.48%
Highland Park	1.00%	307,628.66	263,387.80	16.79%	2,129,624.39	1,901,125.86	12.01%
Hutchins	2.00%	156,146.59	196,555.49	-20.55%	1,239,460.83	1,197,442.60	3.50%
Irving	1.00%	5,328,859.36	4,417,655.14	20.62%	33,117,249.58	33,563,933.71	-1.33%
Lancaster	2.00%	964,406.11	763,012.98	26.39%	5,625,977.03	4,829,637.69	16.48%
Mesquite	2.00%	3,286,786.59	3,232,497.14	1.67%	22,072,028.02	21,802,134.78	1.23%
Richardson	1.00%	2,653,469.85	2,421,949.22	9.55%	18,714,242.84	17,705,818.53	5.69%
Rowlett	1.00%	587,679.35	533,238.22	10.20%	3,493,317.08	3,411,307.39	2.40%
Sachse	1.75%	222,776.81	190,343.42	17.03%	1,381,410.27	1,305,146.40	5.84%
Seagoville	2.00%	251,356.47	247,460.57	1.57%	1,607,757.11	1,589,599.81	1.14%
Sunnyvale	2.00%	295,630.15	178,672.35	65.45%	1,682,309.20	1,306,051.56	28.80%
University Park	1.00%	305,014.46	341,351.92	-10.64%	2,144,144.35	2,092,938.25	2.44%
Wilmer	2.00%	287,365.46	281,476.10	2.09%	1,848,636.86	1,928,319.62	-4.13%
<b>County Total</b>		<b>52,436,114.02</b>	<b>47,411,271.48</b>	<b>10.60%</b>	<b>339,091,433.37</b>	<b>318,678,912.62</b>	<b>6.41%</b>
<b>Tarrant</b>							
Hurst	1.50%	\$1,141,766.71	\$1,124,184.78	1.56%	\$8,103,304.05	\$8,161,160.55	-0.70%
Southlake	1.88%	\$2,068,612.83	\$2,256,247.54	-8.31%	\$14,255,581.47	\$14,173,648.57	0.57%
Grand Prairie	1.75%	\$4,384,855.39	\$4,253,827.68	3.08%	\$28,198,300.57	\$26,570,536.93	6.12%
Grapevine	1.50%	\$3,303,122.17	\$3,081,705.99	7.18%	\$21,099,326.64	\$20,306,670.81	3.90%
Mansfield	2.00%	\$1,744,601.03	\$1,621,129.94	7.61%	\$11,549,687.21	\$10,664,954.85	8.29%
Bedford	2.00%	\$841,738.28	\$788,051.70	6.81%	\$5,399,735.22	\$5,103,862.61	5.79%
<b>Denton</b>							
Corinth	1.75%	\$189,273.98	\$210,013.20	-9.87%	\$1,330,774.36	\$1,262,330.44	5.42%
<b>Ellis</b>							
Midlothian	2.00%	\$624,637.51	\$552,236.62	13.11%	\$4,097,401.86	\$3,492,189.43	17.33%



# AGENDA BACKGROUND

**ITEM NO. 4**

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Receive and Consider Approval of the DCEDC Monthly Budget Report.

**PRESENTED BY:** Jessica James, Director of Economic Development

**BACKGROUND/HISTORY:** Ms. James, will present the DCEDC Monthly Budget Report to the Board at the meeting.



# AGENDA BACKGROUND

**ITEM NO. 5**

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Receive and Discuss the Duncanville Fieldhouse Sports Facility Financial Status Report.

**PRESENTED BY:** Jessica James, Director of Economic Development

**BACKGROUND/HISTORY:** Ms. James, will present the Duncanville Fieldhouse Sports Facility Financial Status Report to the Board at the meeting.



# AGENDA BACKGROUND

**ITEM NO. 6**

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Receive and Discuss the Main Station Duncanville LTD's Monthly Financials, as well as Duncanville Real Estate Updates.

**PRESENTED BY:** Jessica James, Director of Economic Development

**BACKGROUND/HISTORY:** The Main Station Duncanville LTD's monthly statements will be provided to the Board at the meeting. Mr. Anderson will not be in attendance to provide an update to the Board.



**ITEM NO. 7**

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Receive and Discuss a Presentation on U.S. 67 Landscape Design.

**PRESENTED BY:** Bryan G. Ramey II, P.E., Director of Public Works

**BACKGROUND/HISTORY:** In June 2017, the cities of Duncanville and Cedar Hill contracted with Pacheco Koch, LLC, for a Landscape Corridor Master Plan for landscape and hardscape improvements at gateways and other areas of concentration along U.S. 67. Using this Master Plan, Duncanville and Cedar Hill applied for a grant from the Texas Department of Transportation (TxDOT) Green Ribbon Program.

In September 2017, TxDOT allocated \$486,000.00 towards the U.S. 67 landscape improvement projects for landscaping at the gateway near Wintergreen Road (shared with Cedar Hill), leaving an unfunded grant amount required to complete the entire landscaping project. According to the TxDOT Green Ribbon Program Manager, the City must have a completed landscape design plan to apply for additional Green Ribbon Program funding to cover the remaining portion of the work.

This presentation will include the project history, provide a review of the Landscape Corridor Master Plan, provide a review of the U.S. 67 Landscape Design Scope of Work, and provide the timeline for the next steps.



# AGENDA BACKGROUND

**ITEM NO. 8**

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Executive Session.

**BACKGROUND/HISTORY:** In accordance with the Texas Government Code Section 551.087 (2) Deliberations Regarding Economic Development Negotiations, deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

- DISCUSS PROPERTY LOCATED AT 730 E. INTERSTATE 20 OR I-20, DUNCANVILLE, TEXAS 75116.



# AGENDA BACKGROUND

**ITEM NO. 9**

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Reconvene into Open Session.

**BACKGROUND/HISTORY:** After closed session, the Board shall reconvene into an open session prior to adjournment and shall make specific disclosures of actions that were taken in closed session.



# AGENDA BACKGROUND

**ITEM NO. 10**

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Take any Necessary or Appropriate Action as a Result of Closed Executive Session.

**BACKGROUND/HISTORY:** The Board will take any necessary action in Open Session as a result of Executive Session.



# AGENDA BACKGROUND

ITEM NO. 11

**MEETING DATE:** Monday, June 25, 2018

**TITLE:** Receive Staff Reports and Board Reports.

- Receive Business and Events Activity Updates.
- Important Dates/Upcoming Events:
  - Duncanville Design Logo Advisory Committee Meeting
    - June 27, 2018, 4:00 PM – 6:00 PM, City Council Briefing Room
  - 4<sup>th</sup> of July Parade – Hosted by the Duncanville Lions Club
    - July 4, 2018, 9:00 AM – 10:30 AM, Freeman, Wheatland, and Main Streets
  - Independence Day Celebration
    - July 4, 2018, 9:00 AM – 10:00 PM, Armstrong Park
  - Movie in the Park – Food Truck Friday
    - July 6, 2018, 8:30 PM – 11:00 PM, Armstrong Park
  - Movie in the Park – Food Truck Friday
    - July 13, 2018, 8:30 PM – 11:00 PM, Armstrong Park
  - Movie in the Park – Food Truck Friday
    - July 20, 2018, 8:30 PM – 11:00 PM, Armstrong Park

**PRESENTED BY:** Jessica James, Director of Economic Development

**BACKGROUND/HISTORY:** Ms. James will present the DCEDC Business and Events Activity Updates to the Board at the meeting. The Business and Events Activity Updates are presented monthly to provide progress reports, development updates, and business updates.

Staff and the Board will discuss important dates/upcoming events.

**ATTACHMENT(S):**

- City of Duncanville’s Certificate of Occupancy – Applications Received for the Previous Month (EDC)
- City of Duncanville’s Certificate of Occupancy – Certificates Issued for the Previous Month (EDC)



City of Duncanville's  
**Certificate of Occupancy - Applications  
 Received - MONTHLY (EDC)**  
 Month of May, 2018

Project Description	Project Start Date	Short Address	Tenant Name	Square Footage	Total Fees	Applicant Name	Applicant/Tenant Business Number	Reason for Application
auto repair & auto accessories	05/03/2018	631 E Hwy 67 Suite # A	Master Touch Elite	4,800	\$75.00	Larry G Burse	(708) 829-1327	Business Expansion
AUTO REPAIRS (MECHANIC)	05/03/2018	607 E Hwy 67	Auto Repair J Lite Motors	4,000	\$75.00	Jonathan Ogboana		New Occupancy
restaurant - shaved ice, smoothies, candy bars, chips and pickles	05/07/2018	107 Cedar Ridge Dr. Suite # 124	Snobiz	1,426	\$75.00	Chandra Collier		New Occupancy
BEAUTY SUPPLY RETAIL AND SALON	05/08/2018	101 W Camp Wisdom Rd. Suite # C	P.H.C.	900	\$75.00	Terry L Parker	(469) 688-5653	Change of Location
auto repair	05/23/2018	207 Woodhaven	MYI Auto Repair	1,200	\$75.00	Raul Guerrero		New Occupancy
eye lash extension, make up, beauty spa (no hair)	05/25/2018	223 Cedar Ridge Dr. Suite # 223	Lavishing Lashes	1,500	\$75.00	Davia McKenzie	(214) 859-7645	New Occupancy
hair braiding (salon)	05/25/2018	446 E Wheatland Rd.	Shekina Hair Braids	800	\$75.00	Ayoh M Lucas	(817) 719-5281	New Occupancy
beauty salon	05/31/2018	606 Oriole Blvd. Suite # 208 Bldg. B	Nimo's Beauty and Styles LLC	750	\$75.00	Jessica Nimo	(972) 693-0899	New Occupancy
<b>TOTALS:</b>	Square Footage:	<b>15,376.00</b>		(Avg.: 1,922.00)				
	Total Projects:	<b>8</b>						
	Total Fees:							<b>\$600.00</b>



City of Duncanville's  
**Certificate of Occupancy - Certificates  
 Issued - MONTHLY (EDC)**  
 Month of May, 2018

Project Description	CO Issue Date	Short Address	Tenant Name	Square Footage	Applicant Name	Reason for Application
JP Wash & Dry	05/16/2018	307 E Camp Wisdom Rd.	JP Wash & Dry	5,249	Jong Kwon Park	New Business
Salon and Spa (business expansion)	05/16/2018	150 E Hwy 67 Suite # 150	S Factor Salon and Spa	1,400	Stacy Kennedy	Business Expansion
Medical Office/Clinic	05/24/2018	408-B E Camp Wisdom Rd.	Medex Family Health Clinic	1,850	Francisca Aninye	New Occupancy
Storage and Distribution of Marine Accessories (boat covers, boat seats, etc.)	05/16/2018	1126 Explorer St. Suite # A-C	Seamander Outdoor LLC	9,000	Dylan Searcy	New Occupancy
Insurance	05/07/2018	209 S Cedar Ridge Dr.	Low Price Insurance	624	Myrna Padilla	New Occupancy
retail - clothing and furniture	05/16/2018	306 E Camp Wisdom Rd.	50 & 50	7,266	Ali Tekbali	New Occupancy
church	05/14/2018	520 Big Stone Gap	Grace Place Church of Christ	18,300	Jeffrey B Conrad	New Occupancy
beauty salon	05/24/2018	603 E Hwy 67 Suite # 101.	Winning Circles Beauty & Barber Bar	1,200	Merika Swint	New Occupancy
Insurance Agency	05/24/2018	249 W Camp Wisdom Rd.	Davis Insurance	1,800	Milford Davis	Change of Location
used car lot (name change only)	05/24/2018	308 W Camp Wisdom Rd.	Dallas Ft. Worth Auto Loans	1,200	Rick Roberts	Change of Name
real estate sales, property management, and property maintenance	05/07/2018	402 W Wheatland Rd. Suite # 160 B	Carl Overton Properties	150	Stan Smith	New Occupancy
barbershop	05/16/2018	700 S Cockrell Hill Rd. Suite # 114	Image Matters Barbershop	1,300	James Brooks	New Occupancy
Health & Fitness Facility	05/14/2018	111 S Cedar Ridge Dr.	Workout Anytime	6,000	Richard Neal	New Occupancy

Suite # 118

auto body, repair, frame pull, replace car ports	05/24/2018	711 Woodhaven Blvd. Suite # E	MGK Auto Repair	1,250	Gerardo Terron	Business Expansion
Transportation Office (name change)	05/14/2018	223 W Camp Wisdom Rd. Suite # A	UMGA Logistics, Inc.	3,500	Ana T. Cruz	Change of Name
medical clinic	05/24/2018	407 N Cedar Ridge Rd. Suite # 210	Walker Concierge Health and Wellness Clinic	547	Kizzy Walker Price	New Occupancy

<b>TOTALS:</b>	Square Footage:	<b>60,636.00</b>	(Avg.: 3,789.75)
	Total Projects:	<b>16</b>	
	CO's Issued:	<b>16</b>	