



# City of Duncanville

**PARKS AND RECREATION ADVISORY BOARD MEETING**  
**MAY 14, 2018**  
**CITY HALL BRIEFING ROOM**  
**203 E. WHEATLAND**  
**REGULAR MEETING – 6:30 P.M.**

## AGENDA

| ITEM NO. | EXPLANATION  |
|----------|--|
| 1.       | PUBLIC DISCUSSION PERIOD   |
| 2.       | DISCUSS AND CONSIDER APPROVAL OF MINUTES   |
| 3.       | BOARDMEMBER ANNOUNCEMENTS  |
| 4.       | STAFF REPORTS:<br>A. POLICE/PARK RANGER REPORT<br>B. RECENT AND UPCOMING EVENTS AND PROGRAMS<br>C. BSW JUNETEENTH and INDEPENDENCE DAY CELEBRATION<br>D. FY18 INNOVATION FUND PROJECTS<br>E. KIDSVILLE/SPLASHPAD STEERING COMMITTEE<br>F. RENTAL POLICY REVIEW COMMITTEE – SET 1 <sup>ST</sup> MEETING |
| 5.       | RECEIVE REPORTS FROM BOARD CHAIR SANDY McLACHLAN AND STAFF REGARDING THE CITIZEN BOND ADVISORY COMMITTEE   |
| 6.       | ADJOURN REGULAR MEETING  |

POSTED: Friday, May 11, 2018 DATE 5:00p.m TIME

Pam Willis  
PAM WILLIS, BOARD SECRETARY

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# City of Duncanville

## MEMORANDUM

TO: All Park Board Members

FROM: Bart Stevenson, Director of Parks and Recreation

DATE: May 11, 2018

SUBJECT: **Park Board Meeting**  
**Monday, May 14, 2018**  
**Regular Meeting: 6:30 p.m.**  
**Council Briefing Room, City Hall**

1. **PUBLIC DISCUSSION PERIOD:**

This time is available for those individuals who have signed in and wish to address the Park Board. We will follow our "Public Discussion Guidelines" during this agenda item.

2. **DISCUSSION AND CONSIDER APPROVAL OF MINUTES:**

Discussion will be held regarding the minutes from the April 9, 2018 meeting. Following discussion, the Board will consider approval of the minutes.

5. **BOARDMEMBER ANNOUNCEMENTS:**

Opportunity for Boardmembers to make announcements.

6. **STAFF REPORTS:**

- A. POLICE/PARK RANGER REPORT
- B. RECENT AND UPCOMING EVENTS AND PROGRAMS
- C. BSW JUNETEENTH and INDEPENDENCE DAY CELEBRATION
- D. FY18 INNOVATION FUND PROJECTS
- E. KIDSVILLE/SPLASHPAD STEERING COMMITTEE
- F. RENTAL POLICY REVIEW COMMITTEE – SET 1<sup>ST</sup> MEETING

5. **RECEIVE REPORTS FROM BOARD CHAIR SANDY McLACHLAN AND STAFF REGARDING THE CITIZEN BOND ADVISORY COMMITTEE**

6. **ADJOURN REGULAR MEETING:**

**DATES TO REMEMBER**

- Next Board Meeting: June 11, 2018
- Catfish Catch: May 26, 2018
- Memorial Day Celebration: May 28, 2018
- BSW Juneteenth: June 16

## MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – APRIL 9, 2018  
DUNCANVILLE RECREATION CENTER CONFERENCE ROOM

### MEMBERS PRESENT:

Alexander (Sandy) McLachlan, Chair  
Leo Bell, Jr.  
Reginald Hurd, Vice-Chair  
Ed Priest  
Eugenia Rodgers (6:34 p.m.)

### MEMBERS ABSENT:

Don Johnson

Bart Stevenson, Director of Parks and Recreation and Staff Liaison, Timothy Hamilton, Parks Superintendent, and Pam Willis, Recording Secretary, and Lieutenant Matt Stogner, Police Department, were staff members present.

Patrick Harvey, former Councilperson at Large, was also in attendance as a guest.

Chair McLachlan noted that there was a quorum present and began the public meeting at 6:30 p.m.

### **Item #1 – Public Discussion Period:**

There was no one present for public discussion.

### **Item #2 – Discuss and Consider Approval of Minutes:**

Chair McLachlan asked if everyone had read the minutes. Board member Priest made a motion to approve the March 12, 2018 minutes as presented and Vice-chair Hurd seconded. The motion passed with a unanimous 4-0 vote. Board member Rodgers was not present for the vote.

### **Item #3 – Board Member Announcements:**

Board member Bell expressed his excitement that the new cardio equipment being leased would be installed this week and he is very glad that it will be.

### **Item #4 – Staff Reports:**

- A. **Police/Park Ranger Report** – Lieutenant Stogner was present from the Police Department to give a report. He commented that all in all it had been relatively quiet at the parks. He explained that there would not be a Park Ranger any time soon because of the department being ten (10) officers short; however, two (2) were in the academy and one (1) was in internship.
- B. **Recent and Upcoming Events and Programs** – Staff told the Board that Spring Break Camp had a maximum of 50 kids which was good. Upcoming events include Catfish Catch on May 26, 2018 out at Lakeside Park; a Memorial Day Celebration will be held on Monday, May 28<sup>th</sup> and sign-up for Summer Camp will begin shortly. Staff reminded the Board that there will be a Town Hall meeting tomorrow night at the Senior Center regarding the Budget.
- C. **FY18 Innovation Fund Projects** – Staff noted that several of the projects had been completed and more will be completed soon. The kick-off to FY19 budget preparation had begun. Chair McLachlan asked if there had been quotes for the half-basketball court conversion would be received for the new budget and the upgrading of the parking lot at Armstrong.
- D. **New Cardio Equipment at the Recreation Center** - Staff announced that the new cardio equipment would be installed this week. The equipment is being leased from Marathon Fitness. The new equipment will allow participants to tie into the WIFI at the recreation center so that the participant can listen or watch their own programs. The new system will even allow participants

to track their own activity. Chair McLachlan asked staff if new memberships had increased? Staff responded yes.

- E. **Staff Changes at the Senior Center** – Mr. Stevenson explained that a replacement for Rashidah Madyun’s position had been chosen. His name is Noel Garcia and that his first day will be Monday, April 23, 2018. Rashidah’s last day will be Friday, April 27, 2018, so there will be one week of shadowing by Mr. Garcia regarding his new position.
- F. **Kidsville/Splashpad Steering Committee:** The committee met to discuss the future replacement of Kidsville Park and the addition of a Splashpad to Armstrong Park. Staff met with Dunaway on April 3<sup>rd</sup> for discussion and site review. Mr. Stevenson invited the Board to come to the Community Input Meeting on April 23<sup>rd</sup> at the Senior Center to discuss the future update of the playground and the addition of the splashpad.

**Item #5 – Receive a Report from Board Chair Sandy McLachlan and Staff Regarding the Citizen Bond Advisory Committee:**

Mr. Stevenson told the Board that when he went before the committee he requested \$7 million be spent on parks behalf. This includes the replacement of Kidsville Park to a safer one; adding a splashpad to Armstrong Park; replacing restrooms at several of the parks; parking expansion for Harrington; replacing antiquated pavilions; installing a bridge between Harrington and Waterview across Ten Mile Creek and working on trails for the on-street bike program. Chair McLachlan attended the meeting for Public Works in which they are requesting over \$24 million in their behalf. A good portion of their request was for street repairs with asphalt. Mr. Harvey commented that he had a concern using bond money for street repairs made with asphalt when concrete lasts longer. The Bond proposals are tentatively scheduled for a November vote.

**Item #6 – Receive a Report from Staff Regarding WIFI in the Parks:**

Board member Bell had spoken with the school district and found out that helping with WIFI in the Parks is not a top priority now. Mr. Hamilton reported that he spoke with Tracy Beekman, IT Manager, and was told that there would be grants to consider for the WIFI, but he would only help with getting security cameras into the parks. For now, other options in funding the WIFI will be considered.

**Item #7 – Adjourn Regular Meeting:**

Motions for adjournment were received from Board Members Priest and Hurd. The meeting was adjourned at 7:28 p.m.

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Pam Willis  
Recording Secretary

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Alexander (Sandy) McLachlan  
Chair