



# City of Duncanville

TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: April 13, 2018

SUBJECT: Weekly Update

**Sales Tax Report** – Sales tax collections for February sales (April payment) show an increase of 3.0% over the same period last year, and an overall increase for FY 18 sales tax revenue over FY 17 sales tax revenue of 4.86%.

| STATE OF TEXAS                    |                        |                        |                      |          |              |
|-----------------------------------|------------------------|------------------------|----------------------|----------|--------------|
| COMPTROLLER OF PUBLIC ACCOUNTS    |                        |                        |                      |          |              |
| CITY SALES AND USE TAX COMPARISON |                        |                        |                      |          |              |
| FY18 versus FY17                  |                        |                        |                      |          |              |
|                                   | FY18 Payments          | FY17 Payments          | Increase (Decrease)  | % Change | YTD %        |
| <b>OCTOBER</b>                    | \$ 795,078.73          | \$ 757,765.62          | \$ 37,313.11         | 4.92%    | 4.92%        |
| <b>NOVEMBER</b>                   | \$ 767,921.23          | \$ 734,156.60          | \$ 33,764.63         | 4.60%    | 4.76%        |
| <b>DECEMBER</b>                   | \$ 1,022,043.71        | \$ 954,232.76          | \$ 67,810.95         | 7.11%    | 5.68%        |
| <b>JANUARY</b>                    | \$ 758,469.91          | \$ 729,618.81          | \$ 28,851.10         | 3.95%    | 5.28%        |
| <b>FEBRUARY</b>                   | \$ 749,939.85          | \$ 728,094.64          | \$ 21,845.21         | 3.00%    | 4.86%        |
| <b>MARCH</b>                      | \$ -                   | \$ 1,051,996.14        |                      |          |              |
| <b>APRIL</b>                      | \$ -                   | \$ 758,411.66          |                      |          |              |
| <b>MAY</b>                        | \$ -                   | \$ 913,708.88          |                      |          |              |
| <b>JUNE</b>                       | \$ -                   | \$ 810,341.53          |                      |          |              |
| <b>JULY</b>                       | \$ -                   | \$ 776,192.36          |                      |          |              |
| <b>AUGUST</b>                     | \$ -                   | \$ 786,931.83          |                      |          |              |
| <b>SEPTEMBER</b>                  | \$ -                   | \$ 945,418.23          |                      |          |              |
| <b>Total</b>                      | <b>\$ 4,093,453.43</b> | <b>\$ 9,946,869.06</b> | <b>\$ 189,585.00</b> |          | <b>4.86%</b> |
| City Portion                      | \$ 2,046,726.72        | \$ 4,973,434.53        |                      |          |              |
| Property Tax Relief               | \$ 1,023,363.36        | \$ 2,486,717.27        |                      |          |              |
| <b>Total Gen Fund</b>             | <b>\$ 3,070,090.07</b> | <b>\$ 7,460,151.80</b> |                      |          |              |
| 4B                                | \$ 1,023,363.36        | \$ 2,486,717.27        |                      |          |              |

**Police Department** – The March monthly report concerning use of force incidents, vehicle pursuits, complaints filed against officers, and police community engagements is attached.

Today, Officer Trevin Green was sworn in as a Duncanville Police Officer in front of his parents, fellow police officers and employees. He will begin his field training now.



**Fire Department** – The Department has not had any major fire or EMS events in Duncanville this week.

The EOC group conducted training Thursday, including a walk-through of the designated backup EOC (Library meeting rooms) to determine the adequacy of access, security, technology infrastructure, and various supplies that would be needed to make an EOC functional there if needed. Some technical issues were identified for further research and assessment.

Emergency Outdoor Warning Siren #5 (located at Center Street and Tanglewood Drive) has been repaired and is fully functional. You may recall that we reported a couple of weeks ago that it received an electrical surge during the storms, causing melted wiring and the electrical service to disconnect from the tower. The tower functioned on battery backup in the meantime, but electrical service has now been repaired to it.

**Public Works** – Water usage was 23.943 MG the week of April 2 through April 9, down from 24.415 MG the prior week. The daily peak water demand occurred on Thursday, April 5 when 4.123 MG was used. There was negligible rain that week.

City Planner Chasidy Allen Benson submitted an application for recognition for the Scenic City Certification Program on Friday, April 6. The Scenic City Program provides an objective review of existing municipal infrastructure ordinances as they relate to public roadways and public spaces. The evaluation compares these standards to the Scenic City model devised by the 15 Scenic City Program Partner organizations, which includes TML, Keep Texas Beautiful, Texas Downtown Association, Texas Historical Commission, NCTCOG, and others. Certification can be earned by cities that score the highest points and demonstrate existence of three required standards: 1) a permitting system for on-premise signs, 2) a landscaping or tree planting program, and 3) prohibition on new billboards. Based on the points awarded, cities can be recognized at one of five levels – Recognized, Bronze, Silver, Gold and Platinum. A city can reapply for a higher level of recognition as additional requirements are met. There are currently more than 70 Texas cities recognized with a Scenic City certification. We expect a response on our application in June.

Code Enforcement activity continues to increase as officers are visible in the neighborhoods as well as through website complaints and walk-ins. The Building Official, Code Officers, Fire Marshal, and Health Inspector performed a sweep at a commercial building on Oriole Blvd and multiple Code, Fire, Health, and Building Code violations were found. A court hearing for Chammeyville, (727 Cockrell Hill) to be declared a substandard building, was conducted on April 11, 2018 and the judge determined the building was substandard and approved the city’s request to demolish all structures at that location.

The attached monthly Code Enforcement Report compares the 2017-2018 notices of violation for the month of March. Notices of Violation are at 350.2% of those issued in March 2017. Since percentages for the comparison between March 2018 and 2017 are so significant, an explanation of the differences is shown below:

|   | 2018 | 2017 |
|---|------|------|
| <b>- Parking on Sidewalk or Unimproved Surface</b>  | 62   | 0    |
| <i>Summary: Code Officers are increasing the notice of violations due to complaints through the web, walk-ins, and officers’ presence.</i>    |      |      |
| <b>- Illegal Open Storage</b>   | 286  | 51   |
| <i>Summary: Code Officers are patrolling the rear of residential properties which increased the number of illegal open storage violations</i> |      |      |
| <b>- Junked/Inoperable/Illegal Vehicles</b>   | 92   | 18   |
| <i>Summary: Code Officers increased efforts to identify junked and inoperable vehicles.</i>   |      |      |
| <b>- Vegetation Encroachment or on Sidewalk or Curb</b>   | 61   | 6    |
| <i>Summary: Code Officers are actively addressing overgrowth vegetation on sidewalks and curbs in the City.</i>                               |      |      |

The Street Division of the Public Works Department removed a large tree blocking the flow of Mauk Branch Creek.

The concrete construction crew constructed two ADA accessible ramps at 367 Royal and 403 Allen.

Crack sealing continued in several neighborhoods as part of the pavement management program.



**Economic Development** – ED staff is providing support and working on the following projects:

- Met with a local Main Street property owner interested in developing their property into mixed-use
- Assisted in the development of the Citizen Bond Advisory Committee field tour and attended the Thursday evening tour. A second group is scheduled to tour the city on Saturday, April 12 at 8:30a.
- Assisting the Duncanville Fieldhouse Marketing Coordinator by making introductions and providing a tour to local business people and hotel operators to help improve and develop relationships between the business community and the Fieldhouse.

The Duncanville Community and Economic Development Corporation will hold their monthly meeting on April 16, 2018, at 6:00p in the City Council Briefing Room located at City Hall.

The Logo Design Committee meeting was postponed until later in the month.

**Certificate of Occupancy (CO) Permits Issued:**

- None this week

**Certificate of Occupancy (CO) Applications Received**

- Orient Home Care Services; 606 Oriole Blvd. (Home Health Services)
- Advantex Services; 606 Oriole Blvd. Ste. # 209 (Home Remodeling and Renovation – Office Only)
- Nailizm; 620 S Cedar Ridge Dr. (Nail Salon)
- Ardyss & Associates; 1106 S Santa Fe Trl. Ste.#10 (Business Office- Sales & Marketing)
- Jai Elle Rose Boutique; 700 S Cockrell Hill Rd. Ste. 112 (Clothing Store)
- Braids-N-Weaves; 700 Clark Rd. Ste. #180 (Hair Braiding and Weaving)

**Public Information** – News coverage for this week:

**Duncanville Drivers May Soon Receive 'Report Card,' Courtesy of Police Department**

**Link:** <https://www.bestsouthwestguide.com/duncanville/407-news-stories-du/7624-duncanville-drivers-may-soon-receive-report-card-courtesy-of-police-department>

**Source:** Best Southwest Guide

**Date:** April 5, 2018

**Black-Owned Tech Company, CMIT Solutions, Launches Technology Revolution Across Dallas**

**Link:** <http://www.blacknews.com/news/black-owned-tech-company-cmit-solutions-launches-technology-revolution-across-dallas/#.WtC7xaqWzvU>

**Source:** Blacknews.com

**Date:** April 5, 2018

**Tri-City Animal Shelter Receives \$47K Grant**

**Link:** <http://www.focusdailynews.com/2018/04/09/tri-city-animal-shelter-receives-47k%e2%80%88grant/>

**Source:** Focus Daily News

**Date:** April 9, 2018



## DUNCANVILLE POLICE DEPARTMENT MEMORANDUM

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TO: Mr. Kevin Hugman, City Manager  
FROM: Robert D. Brown, Jr., Chief of Police  
SUBJECT: March 2018 Monthly Report  
DATE: April 10, 2018

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During the month of March 2018, we had –

Use of Force Incidents – 2

- Incident 1: 3/17/2018 - Suspect was driving a vehicle on a public roadway while intoxicated. Suspect resisted arrest upon Duncanville Police Officer arrival. Incident took place on the sidewalk and administrative review determined force used was lawful and within policy.
- Incident 2: 3/20/2018 - An officer-involved shooting occurred on March 20, 2018. The Duncanville Police Department requested the assistance of the Texas Rangers to conduct its criminal investigation. The Duncanville Police Department is conducting an administrative investigation. Both investigations are ongoing.

Vehicle Pursuits – 0

Complaints Filed – 1

- Internal Complaint – It is the policy of the Duncanville Police Department to conduct an administrative investigation of all use of force incidents. The administrative investigation of the officer-involved shooting is ongoing.

Community Meetings Held/Attended/Partnerships Developed – 4 meetings 416+ Partnerships

- Crime Watch Meeting – 800 Link – 20 partnerships
- CPA Class #56 – Police Department Training Room – 56 partnerships
- Flavor of Duncanville – Duncanville High School – 300+ partnerships
- Park Clean Up – Kidsville Park – 40+ partnerships

Monthly Code Enforcement Report – March 2018

|   | 2018                 |              |                      |              | 2017                 |           |                      |            |
|---|----------------------|--------------|----------------------|--------------|----------------------|-----------|----------------------|------------|
|   | March                |              | YTD                  |              | March                |           | YTD                  |            |
|   | Notices of Violation | Citations    | Notices of Violation | Citations    | Notices of Violation | Citations | Notices of Violation | Citations  |
| <b>Building Code Violations</b>                 |                      |              |                      |              |                      |           |                      |            |
| Construction w/o Permit or Illegal Construction | 23                   | 2            | 55                   | 4            | 11                   | 5         | 46                   | 17         |
| Driveway in Disrepair                           |                      |              | 1                    |              |                      |           |                      |            |
| Fence in Disrepair                              | 68                   |              | 130                  |              | 14                   | 1         | 47                   | 18         |
| Installation of Illegal Driveway                |                      |              |                      |              |                      |           |                      |            |
| No Water Service                                | 1                    |              | 6                    |              |                      |           |                      |            |
| Other Violations                                | 83                   | 6            | 385                  | 14           |                      |           |                      |            |
| Parking Lot in Disrepair                        |                      |              | 1                    | 1            |                      |           | 2                    |            |
| Plumbing Violation                              | 1                    |              | 2                    |              | 1                    |           | 1                    |            |
| Substandard Building                            | 17                   | 2            | 43                   | 2            | 11                   |           | 29                   | 2          |
| <b>Buildings and Geneneral Bulding Regs</b>     |                      |              |                      |              |                      |           |                      |            |
| VBR   | 5                    | 10           | 43                   | 10           |                      |           |                      |            |
| <b>Nuisance Violations</b>                      |                      |              |                      |              |                      |           |                      |            |
| Dumpster & Dumpster Enclosure                   |                      |              | 1                    |              | 1                    |           | 1                    |            |
| Graffiti  | 3                    |              | 7                    |              |                      |           | 2                    |            |
| Growth Limitations - Plant Life                 | 16                   |              | 79                   | 1            |                      |           |                      |            |
| High Grass                                      | 48                   |              | 50                   |              | 67                   | 2         | 78                   | 2          |
| Illegal Dumping                                 | 2                    |              | 4                    |              | 2                    |           | 8                    |            |
| Illegal Open Storage                            | 286                  | 13           | 664                  | 30           | 51                   | 28        | 176                  | 82         |
| Illicit Discharge                               | 1                    |              |                      |              |                      |           |                      |            |
| Illegal Truck                                   |                      |              | 3                    |              |                      |           |                      |            |
| Junked/Inoperable/Illegal Vehicles              | 92                   |              | 209                  | 2            | 18                   |           | 49                   |            |
| Junked Vehicles - Private Property or Street    | 3                    |              | 8                    |              |                      |           | 4                    |            |
| Parking Trucks in Commercial Areas              |                      |              |                      |              |                      |           |                      |            |
| Vehicle over 1.5 tons capacity in Residential   | 8                    |              | 12                   | 1            | 1                    |           | 4                    |            |
| Visibility obstruction                          |                      |              | 3                    |              |                      |           | 1                    |            |
| <b>Other Violations</b>                         |                      |              |                      |              |                      |           |                      |            |
| Dead trees or Vegetation                        | 5                    |              | 13                   | 1            | 4                    |           | 11                   |            |
| Dumpster Screening Required                     |                      |              |                      |              |                      |           |                      |            |
| Garage Sales w/o Permit                         |                      |              |                      |              |                      |           |                      |            |
| Illegal Placement of Trash                      | 1                    |              | 5                    |              |                      |           | 2                    |            |
| Other Violations                                | 2                    |              | 49                   | 1            |                      |           | 2                    | 1          |
| Over 5 Vehicles on Residential Prop.            | 6                    | 1            | 16                   | 3            | 3                    |           |                      |            |
| Parking on Sidewalk                             | 2                    |              |                      |              | 22                   | 2         | 8                    | 7          |
| Parking on Sidewalk or Unimproved Surface       | 62                   | 2            | 129                  | 8            |                      | 5         | 40                   | 12         |
| Trash Containers Left Open                      |                      |              | 1                    |              |                      |           |                      |            |
| Trash Out Early                                 | 5                    |              | 5                    | 1            |                      |           |                      |            |
| Vegetation Encroachment or on Sidewalk or       | 61                   |              | 101                  | 1            | 6                    |           | 19                   | 1          |
| Vegetation on Sidewalk/Curb/Gutter              |                      |              |                      |              |                      |           |                      |            |
| Vehicles Displayed for Sale                     | 1                    |              | 1                    |              |                      |           |                      |            |
| <b>Sign Violations</b>                          |                      |              |                      |              |                      |           |                      |            |
| Banner Permit Expiring                          |                      |              |                      |              |                      |           | 1                    |            |
| Banner w/o Permit                               | 5                    |              | 5                    |              | 2                    |           | 2                    |            |
| Blinking or Flashing Sign                       |                      |              |                      |              |                      |           |                      |            |
| Dilapidated & Deteriorated Condition            |                      |              | 2                    |              | 1                    |           | 1                    |            |
| Illegal Placement of Sign                       |                      |              |                      |              | 2                    |           | 2                    |            |
| Illegal Sign                                    | 2                    |              | 4                    | 1            | 5                    |           | 8                    |            |
| Over 40% Window Signage                         |                      |              |                      |              | 5                    |           |                      |            |
| Pennants Displayed                              |                      |              |                      |              |                      |           |                      |            |
| Sign w/o Permit                                 | 1                    | 1            | 5                    | 1            | 2                    |           | 3                    |            |
| Obsolete Sign                                   | 1                    |              | 7                    |              |                      |           | 5                    |            |
| <b>Swimming Pools</b>                           |                      |              |                      |              |                      |           |                      |            |
| Improper Fence around Pool                      | 1                    |              | 4                    |              |                      |           | 2                    |            |
| Pool Not Maintained                             | 2                    |              | 6                    | 2            | 1                    |           | 3                    | 3          |
| <b>Zoning Violations</b>                        |                      |              |                      |              |                      |           |                      |            |
| Containerized Storage                           | 2                    |              | 3                    |              | 1                    | 1         | 1                    | 2          |
| Illegal Home Occupation                         |                      |              | 2                    |              | 1                    |           | 3                    | 1          |
| Illegal Outside Display of Goods                | 4                    |              | 4                    |              |                      |           |                      |            |
| Illegal Use                                     | 3                    |              | 7                    |              | 3                    |           | 7                    | 3          |
| No Current C.O.                                 |                      |              | 4                    |              |                      |           | 3                    |            |
| Parking Requirements                            |                      |              |                      |              |                      |           |                      |            |
| Screening Requirements                          |                      |              |                      |              |                      |           |                      |            |
| <b>TOTALS</b>                                   | <b>823</b>           | <b>37</b>    | <b>2079</b>          | <b>84</b>    | <b>235</b>           | <b>44</b> | <b>571</b>           | <b>151</b> |
| <b>Compared to Same Previous Period</b>         | <b>350.2%</b>        | <b>84.1%</b> | <b>364.1%</b>        | <b>55.6%</b> |                      |           |                      |            |