



City of Duncanville

**SENIOR ADVOCACY COMMISSION BOARD MEETING
APRIL 12, 2018
SENIOR CENTER NORTHSIDE ROOM
206 JAMES COLLINS BLVD.
REGULAR MEETING – 7:00 P.M.**

AGENDA

ITEM NO.	EXPLANATION
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1. PUBLIC DISCUSSION PERIOD.
2. DISCUSS AND APPROVE MINUTES.
3. DISCUSS PROPOSED DATE FOR THE FAMILY & FRIENDS NIGHT.
4. DISCUSS BEST PRACTICES FOR COMMUNICATION.
5. ADJOURN REGULAR MEETING.

POSTED: Tuesday, 4/13/18 DATE 5:00pm TIME

Pam Willis
PAM WILLIS, BOARD SECRETARY

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City of Duncanville

MEMORANDUM

TO: All Senior Advocacy Commission Members

FROM: Rashidah Madyun, Senior Center Supervisor

DATE: March 28, 2018

SUBJECT: **Senior Advocacy Commission Meeting**
Thursday, April 12, 2018
Regular Meeting: 7:00 p.m.
Senior Center Northside Room

1. **PUBLIC DISCUSSION PERIOD:**

This time is available for those individuals who have signed-in and wish to address the senior Advocacy Commission. We will follow our "Public Discussion Guidelines" during this agenda time.

2. **DISCUSSION AND CONSIDER APPROVAL OF MINUTES:**

Discussion held regarding the minutes from the March 8, 2018 meeting. Following discussion, the Commission will consider approval of the minutes.

3. **DISCUSSION ON THE PROPOSED DATE FOR FAMILY & FRIENDS NIGHT:**

Discussion on the August date chosen for the Family & Friends Night event.

4. **DISCUSSION ON BEST PRACTICES FOR COMMUNICATION:**

Discussion on communication by Kenneth Bradford, Chair.

5. **ADJOURN REGULAR MEETING**

MINUTES

DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – MARCH 08, 2018
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

MEMBERS PRESENT:

Kenneth Bradford (Chair)
Kim Malone (Vice Chair)
Bobbie Young
Elaine Bell
Krystal Smith-Ross

MEMBERS ABSENT:

Robert (Biff) Belew
Jude Fabius
Pat Weaver

STAFF: Rashidah Madyun, Staff Liaison. Elaine Bell Commission Member, acted as Recording Secretary in the absence of Pam Willis.

Chairperson Kenneth Bradford noted there was a quorum present and called the meeting to order at 7:07 pm.

Item #1 – Public Discussion Period:

No one was present to speak during the public discussion period.

Item #2 – Discussion and Consider Approval of Minutes:

A motion to approve the minutes the from February 8, 2018 meeting was made by Chairperson Bradford. A second was cast by Commission member Bell. A vote was taken. The minutes from the February 8, 2018 meeting was approved with 5 in favor and 0 against.

Item #3 – Discuss Newly Formed Recreation Review Committee:

Discussion was held about the newly formed "Recreation Review Committee". There was very little information presented on this topic, due to the unknown logistics and purpose. On the other hand, Commission member Bell informed its members that the new committee would like a member from the Senior Advocacy Commission to join as a volunteer. Vice Chair, Malone announced that she would volunteer. Commission member Bell will inform Bart about the decision.

Item #4 – Discuss and Approve Date for The Family & Friends Night:

Commission members discussed postponing the event to a later date due to the announcement of the Staff Liaison's retirement date of 4/27/18. They asked Rashidah to check the facility schedule for Fall dates. Further discussion was centered on the arrival of the new Senior Center Supervisor. It was agreed that special consideration be given to Rashidah's replacement to allow them time to adjust to their new position before finalizing plans for the Family & Friends Night. In addition, Staff Liaison, Madyun advised to Commission to include Veronica Williams, Recreation Superintendent and her assistant Anthony Quinonez, Recreation Coordinator on event plans.

Item #5– Discuss Setting Priorities for the Senior Advocacy Commission:

The Commission agreed to put this discussion on hold until the new supervisor arrives.

The meeting was adjourned at 8:15 pm.

Elaine Bell for Pam Willis
Recording Secretary

Kenneth Bradford
Chair