



# City of Duncanville

**PARKS AND RECREATION ADVISORY BOARD MEETING  
APRIL 9, 2018  
RECREATION CONFERENCE ROOM  
203 E. WHEATLAND  
REGULAR MEETING – 6:30 P.M.**

## AGENDA

| ITEM NO. | EXPLANATION  |
|----------|--|
| 1.       | PUBLIC DISCUSSION PERIOD   |
| 2.       | DISCUSS AND CONSIDER APPROVAL OF MINUTES   |
| 3.       | BOARDMEMBER ANNOUNCEMENTS  |
| 4.       | STAFF REPORTS: <ul style="list-style-type: none"><li>A. POLICE/PARK RANGER REPORT</li><li>B. RECENT AND UPCOMING EVENTS AND PROGRAMS</li><li>C. FY18 INNOVATION FUND PROJECTS</li><li>D. NEW CARDIO EQUIPMENT AT RECREATION CENTER</li><li>E. STAFF CHANGES AT THE SENIOR CENTER</li><li>F. KIDSVILLE/SPLASHPAD STEERING COMMITTEE</li></ul> |
| 5.       | RECEIVE REPORTS FROM BOARD CHAIR SANDY McLACHLAN AND STAFF REGARDING THE CITIZEN BOND ADVISORY COMMITTEE   |
| 6.       | RECEIVE A REPORT FROM STAFF REGARDING WIFI IN THE PARKS  |
| 7.       | ADJOURN REGULAR MEETING  |

POSTED: Friday, 4-6-18 DATE 5:00p.m. TIME  
Pam Willis  
PAM WILLIS, BOARD SECRETARY

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# City of Duncanville

## MEMORANDUM

TO: All Park Board Members

FROM: Bart Stevenson, Director of Parks and Recreation

DATE: April 6, 2018

SUBJECT: **Park Board Meeting**  
**Monday, April 9, 2018**  
**Regular Meeting: 6:30 p.m.**  
**Recreation Conference Room**

1. **PUBLIC DISCUSSION PERIOD:**

This time is available for those individuals who have signed in and wish to address the Park Board. We will follow our "Public Discussion Guidelines" during this agenda item.

2. **DISCUSSION AND CONSIDER APPROVAL OF MINUTES:**

Discussion will be held regarding the minutes from the March 12, 2018 meeting. Following discussion, the Board will consider approval of the minutes.

5. **BOARDMEMBER ANNOUNCEMENTS:**

Opportunity for Boardmembers to make announcements.

6. **STAFF REPORTS:**

- A. POLICE/PARK RANGER REPORT
- B. RECENT AND UPCOMING EVENTS AND PROGRAMS
- C. FY18 INNOVATION FUND PROJECTS
- D. NEW CARDIO EQUIPMENT AT RECREATION CENTER
- E. STAFF CHANGES AT THE SENIOR CENTER
- F. KIDSVILLE/SPLASHPAD STEERING COMMITTEE

5. **RECEIVE REPORTS FROM BOARD CHAIR SANDY McLACHLAN AND STAFF REGARDING THE CITIZEN BOND ADVISORY COMMITTEE**

6. **RECEIVE A REPORT FROM STAFF REGARDING WIFI IN THE PARKS**

7. **ADJOURN REGULAR MEETING:**

**DATES TO REMEMBER**

- Town Hall Meeting: April 10, 2018
- Next Board Meeting: May 14, 2018
- Catfish Catch: May 26, 2018
- Memorial Day Celebration: May 28, 2018

## MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – MARCH 12, 2018  
CITY COUNCIL BRIEFING ROOM

### MEMBERS PRESENT:

Alexander (Sandy) McLachlan, Chair  
Leo Bell, Jr.  
Don Johnson  
Ed Priest

### MEMBERS ABSENT:

Reginald Hurd, Vice-Chair  
Eugenia Rodgers

Timothy Hamilton, Parks Superintendent was city staff member in attendance.

Chair McLachlan noted that there was a quorum present and began the public meeting at 6:31 p.m.

### **Item #1 – Public Discussion Period:**

There was no one present for public discussion.

### **Item #2 – Discuss and Consider Approval of Minutes:**

Chair McLachlan asked if everyone had read the minutes. Board member Johnson made a motion to approve the February 12, 2018 minutes as presented and board member Bell seconded. The motion passed with a unanimous 4-0 vote.

### **Item #3 – Board Member Announcements:**

Board member Bell thanked staff for providing the supplies for the Adopt-A-Park cleanup at Red Bird Park. During the cleanup, evidence of squatters was seen on the wooded property to the west of the park. Lieutenant Stogner noted the feedback. Board member Bell also inquired as to the status of the neighborhood block party trailer. Staff indicated it would be at least another month or two before it would be functional for use. A request was also made by the board for nice nametags for events that the board is present.

### **Item #4 – Staff Reports:**

- A. **Police/Park Ranger Report** – Lieutenant Stogner was present from the Police Department to give a report. No major incidents were reported in the parks for the month of February. The Police Department is taking the lead in working on addressing the rental bike issues in town via drafting an ordinance with the assistance of the City Attorney. There is still a significant staffing shortage so no anticipated date for a Park Ranger to return to that role.
- B. **Recent and Upcoming Events and Programs** – Spring Break Camp will be hosted at the Recreation Center March 12 – 16, 2018. Keep Duncanville Beautiful will be hosting an Annual Garden Workshop at the Senior Center on March 17, 2018 and Operation Clean Duncanville on April 7, 2018. Staff noted also that a decision was made to not host an Easter Egg Hunt this year as there are plenty of other providers of this activity in town because of the determination that it was not a prudent use of taxpayer resources.
- C. **FY18 Innovation Fund Projects** – Staff noted that the shade canopies at Harrington Park Baseball were finished ahead of schedule and in time for DBBI Opening Day. The rains have set the Lakeside light pole replacement contractor behind schedule and the irrigation controllers are getting installed as workload allows.
- D. **Set a Date for Tour of Parks** – Postponed until new member is appointed.
- E. **Status Update on New Committees** – Chair McLachlan reported that there had been no meetings yet due to staff illness for the Recreation Policy Review Committee and that staff is awaiting a signed contract from Dunaway to kickoff the Kidsville/Splashpad Steering Committee.

**Item #5 – Receive a Report from Board Chair Sandy McLachlan Regarding the Citizen Bond Advisory Committee**

Chair McLachlan, the Parks Board representative on the committee, reported that he had learned that the City had issued bonds in 1985 and 1990, that the city was in a good fiscal position with a good bond rating, and that there was a possible bond capacity of approximately \$18 million. The next bond advisory committee meeting is March 22, 2018 @ 6pm at the Library meeting rooms, and Bart Stevenson will be presenting Parks & Recreation's needs for the committee's consideration.

**Item #6 – Receive a Report from Board Member Leo Bell Regarding Partnerships with Duncanville ISD**

Board member Bell submitted a written report to the board about his attendance at the February 26, 2018 DISD Board meeting. Topics covered in the report were the DISD after school programs, DISD Summer Camp, Wi-Fi in the parks, special school tax increase election. Another notable item is that the public comment portion of the DISD Board meeting is at the end of the agenda and thus very late in the evening. Board member Bell reported that Wi-Fi in the parks is not a priority of the DISD at this time as they deal with their own IT challenges.

**Item #7 – Adjourn Regular Meeting:**

Motions for adjournment were received from Board Members Priest and Bell. The meeting was adjourned at 7:45 p.m.

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Timothy Hamilton for Pam Willis  
Recording Secretary

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Alexander (Sandy) McLachlan  
Chairperson