



**Keep Duncanville Beautiful Board  
Regular Meeting  
Duncanville City Hall Briefing Room  
203 E. Wheatland Road  
Friday, April 6, 2018 @ 8:30 A.M.**

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**Item No. AGENDA**

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**Explanation**

1. Public discussion period.
2. Consider approval of minutes of the regular meeting held March 2, 2018.
3. Discuss Household Hazardous Waste event held March 10, 2018.
4. Discuss KDB Annual Garden Workshop held March 17, 2018.
5. Discuss Operation Clean Duncanville to be held April 7, 2018.
6. Discuss KDB participation in the Property Improvement Program (PIP) to be held April 27-28, 2018.
7. Nominate May 2018 Business Beautification Award recipient.
8. Discuss KDB participation in the July 4<sup>th</sup> Parade.
9. Discuss KDB Board shirts to be ordered.
10. Receive staff report/updates:
  - Volunteer Hours Tracking Sheet
  - SL Hamilton Staff Report

**Agenda Posted Monday, April 2, 2018 by 5:00 P.M.**

 4/2/18

**Timothy Hamilton, Staff Liaison**

# Keep Duncanville Beautiful

## 2018 Event Calendar

January 2018	February 2018	March 2018
<p>01 New Year's Day (Closed)</p> <p>05 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board</p> <p>13 Litter Survey @ 9 a.m.</p> <p>15 MLK Observance (Closed)</p>	<p>02 KDB February Meeting Spring Curb Appeal Nominations Due</p> <p>06 BBA – City Council Recognition *District 1 – Mary Ann Taylor *District 2 – Bobby Cutler-Hill *District 3 – Barbara McComb *District 4 – Cindy Copeland *District 5 – TBD *BBA – Peg Shrum</p>	<p>02 KDB March Meeting</p> <p>06 Spring Curb Appeal City Council Recognition</p> <p>10 Household Hazardous Waste</p> <p>17 Annual Garden Workshop</p> <p>30 Good Friday (Closed)</p>
April 2018	May 2018	June 2018
<p>06 KDB April Meeting May Business Beautification Award (BBA) – due to Board</p> <p>07 Don't Mess with Texas Trash-off</p> <p>22 Earth Day</p>	<p>01 BBA – City Council Recognition</p> <p>04 KDB May Meeting Summer Curb Appeal Nominations due</p> <p>28 Memorial Day (Closed)</p>	<p>01 KDB June Meeting</p> <p>05 Summer Curb Appeal City Council Recognition</p> <p>09 Keep Texas Waterways Clean</p> <p>12-14 KTB's Annual Conference in Georgetown, Texas</p>
July 2018	August 2018	September 2018
<p>04 Independence Day (Closed)</p> <p>06 August Business Beautification Award (BBA) – due to Board</p>	<p>04 Fall Curb Appeal Nominations due</p> <p>07 BBA – City Council Recognition</p>	<p>03 Labor Day (Closed)</p> <p>04 Fall Curb Appeal City Council Recognition</p> <p>07 KDB September Meeting</p>
October 2018	November 2018	December 2018
<p>02 National Night Out</p> <p>06 Sweep It Out Saturday</p> <p>12 KDB Annual Retreat November Business Beautification Nominations – due to Board</p>	<p>02 KDB November Meeting Winter Curb Appeal Nominations due</p> <p>03 Arbor Day Celebration</p> <p>05 Toy/Coat Recycling Begin</p> <p>06 BBA – City Council Recognition</p> <p>22 &amp; 23 Thanksgiving (Closed)</p>	<p>04 Winter Curb Appeal City Council Recognition</p> <p>07 KDB December Meeting</p> <p>07 Duncanville Christmas Parade</p> <p>10 Toy/Coat Recycling Last Pickup</p> <p>24 &amp; 25 Christmas (Closed)</p>

Month - Complete



**KEEP DUNCANVILLE BEAUTIFUL  
REGULAR MEETING  
Council Briefing Room  
203 E. Wheatland Road  
March 2, 2018**

Board Members Present: Lee Burton, Sylvia Clark, Cindy Copeland, Chair Bobby Cutler-Hill, Emily Gwynn, Julie Lee, and Vice-Chair Joe Veracruz

Board Members Absent: Barbara McComb, Dotti Pennebaker, Margaret Shrum, Liz Smith, and Mary Ann Taylor

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL)

**Chair Cutler-Hill noted a quorum and called the meeting to order at 8:39a.m.**

**1. Public Discussion Period:**

No one was in attendance for public discussion.

**2. Consider approval of minutes of the regular meeting held February 2, 2018.**

Chair Cutler-Hill asked if everyone had had time to read over the February 2, 2018 minutes. A motion was made by board member Copeland to accept the minutes as written; a second was made by board member Burton. A vote was taken with a unanimous approval of 7 for and 0 opposed. Board members McComb, Pennebaker, Shrum, Smith, and Taylor were absent from the vote.

**3. Discuss Household Hazardous Waste event to be held March 10, 2018.**

SL Hamilton advised that board member volunteers would be needed as usual to gather data and check for residency at the HHW event. Board members Copeland, Burton, and Lee all indicated they would be able to help. They were requested to be there at 8am and the event runs from 9am – 3pm at Duncanville High School in the far west parking lots.

**4. Discuss KDB Annual Garden Workshop to be held March 17, 2018.**

SL Hamilton stated that all speakers had been secured and that board volunteers would be needed to help setup for the event. Board members Copeland and Lee specifically said they would come early to help setup. SL Hamilton added that the Dallas County Master Naturalists would have a pollinator display as well. Janet Smith, a prior year's speaker, will also be back.

**5. Discuss Operation Clean Duncanville to be held April 7, 2018.**

SL Hamilton mentioned that all the elements of the event are the same as last year. The high school swim team is again volunteering to pick up trash in our litter hotspots. SL Hamilton also requested board members to volunteer to help with the surveys of all of the cars. Board members are requested to be there by 7am and the event runs from 8am – 1pm at Armstrong Park mainly in the Senior Center parking lots.

**6. Discuss KDB participation in the Property Improvement Program (PIP).**

SL Hamilton asked the board if it was their desire to participate in this program. The board expressed that they did feel it was consistent with the mission of KDB and a great program for the community. SL Hamilton stated that he would share the details of when and where as soon as it was decided.

**7. Receive Staff Report/Update:**

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for February.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that he had traveled to Austin to help judge the GCAA awards and saw many examples of affiliates doing great things in their community. The scores will not be known until the end of March.

A motion for adjournment was made by board member Copeland and seconded by board member Burton. The meeting was adjourned at 9:20 a.m.

KDB Board Member and Volunteer Hours													
2018 Calendar Year													
Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
Burton, Lee	1.5	2											3.5
Clark, Sylvia	5	2											7
Copeland, Cindy	6	2											8
Cutler-Hill, Bobby	6	3											9
Gwynn, Emily	0	2											2
Lee, Julie	4	3											7
McComb, Barbara													0
Pennebaker, Dotti													0
Shrum, Margaret													0
Smith, Liz													0
Taylor, Mary Ann	2												2
Veracruz, Joe	6	6											12
Recycle Man													0
Rudy the Reindeer													0
Other Volunteers													0
<b>TOTAL 2018</b>	30.5	20	0	0	0	0	0	0	0	0	0	0	50.5
<b>Grand Total - 2018</b>	50.5												