



City of Duncanville

TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: April 6, 2018

SUBJECT: Weekly Update

Police Department – This week, NBC5 picked up the news story about the new “report card” initiative Duncanville PD is undertaking to remind motorists to take or hide valuables in their vehicles, and to lock their vehicles. Burglaries of motor vehicles, while decreasing slightly from last year, continue to be a problem. Oftentimes, people leave phones, purses, bags, even their vehicle keys, in plain view. Community Services Officer Doug Sisk and PIO Cody Bainter assisted NBC5 this week with promoting the initiative. In addition, Telemundo also broadcast the story, and featured Duncanville Police Officer Michelle Arias in the segment. Great job to all! The links are shown below, as well as in the PIO report at the end of this memo.

NBC5 Feature:

[Duncanville Drivers May Soon Receive 'Report Card,' Courtesy of Police Department](#)

NBC 5 Dallas-Fort Worth

Telemundo Feature:

<https://www.telemundodallas.com/noticias/destacados/Policia-al-norte-de-Texas-dejara-importante-aviso-en-vehiculos-478817073.html>

Fire Department – The Department has not had any major fire or EMS events in Duncanville this week. This morning at approximately 7:30a, Duncanville Fire responded to a report of smoke in the building at Daniel Intermediate School. A full alarm was sent and the school was evacuated. The cause of the smoke was determined to be a faulty air conditioning unit. A motor froze up and began overheating. There was no fire and the smoke had cleared the building when fire crews left.

Public Works – Water usage was 24.415 MG the week of March 26 through April 1, up from 22.837 MG the prior week. The daily peak water demand occurred on Monday, March 26, when 4.298 MG was used. There was 2.23” of rain that week.

There is no Planning and Zoning Commission meeting scheduled for Monday, April 9, due to lack of agenda items.

Operation Cleanup Duncanville 2018 will be held on Saturday, April 7, from 8:00a to 1:00p in the parking areas on James Collins Boulevard. Services will include recycling of electronics, paper shredding and Goodwill donations. Dumpsters will be available for bulk trash and brush drop off.

Construction Updates:

- The concrete construction crew completed modifications to the police parking lot to accommodate the new security fence to be constructed.
- The FY18 Water Improvements being performed by LaBanda Contractors is substantially complete. Staff is coordinating a schedule with LaBanda to perform work on a change order.
- The North Main Street Pump Station Phase II Improvements construction project is still pending completion of punch list items. The final walkthrough was postponed until a future date.
- Staff continues to work with the design engineer to develop a solution for the elevated storage tank lighting issue. Scott James Plumbing will install a new drain line from the chlorine building to the sanitary sewer manhole on site after the final walkthrough has been completed.

Parks and Recreation

Parks:

- Parks will have several staff members assisting with ***Operation Cleanup Duncanville*** this Saturday, along with members of Keep Duncanville Beautiful.
- Staff is working closely with the mowing contractor Terracare, as the season is ramping up. There have been a few minor issues with the contractor, but we are monitoring closely. The contract ends after this season and Terracare has already announced that they will not renew the contract. We are looking at splitting the contract into smaller segments, which should allow smaller contractors, including local contractors, to bid.
- Staff met with Dunaway and Associates this week to kick off the conceptual design for Kidsville and a splashpad in Armstrong Park. A public input meeting will be held on Monday, April 23 at 6:30p in the Senior Center to receive input and suggestions from the public prior to Dunaway creating several options for consideration. The Park Board is creating a steering committee to assist with the process and once the conceptual plan is presented to the Park Board in May, it will then be forwarded to the Council for consideration. PIO Cody Bainter will assist Parks staff with a marketing blitz to the citizens to let them know about the public meeting on April 23.

Recreation:

- Marketing packets were completed for Catfish Catch, Memorial Day Event, Summer Camp, and Juneteenth.
- The new cardio equipment for the Rec Center Fitness Center arrives next Wednesday, April 11. The fitness center will be closed that day and Thursday as well if the installation is not completed on Wednesday. We are actively advertising the closing for both days just to be safe. Marathon Fitness personnel will be onsite to assist with installation of the new equipment and train staff appropriately so we can assist our members moving forward.

Facilities:

- The interior steel painting at the Senior Center was completed this week.
- The exterior painting of the Senior Center is underway as well.
- The Bob Knight Fieldhouse signage on the building was removed in preparation for painting. They expect to install the new signage the second week of May. Painting began this week as well on the



building exterior.

- Painting of the bay floors at the fire stations began this week.
- The painting of the Library and nearby meeting rooms was completed this week.
- The facility study is well underway. The building assessments began this week and a survey was sent to the key members of each department at City Hall, Police Station, and the Fire Stations. Those surveys will

be followed up by one on one meetings.

Fieldhouse:

- Grill staff have new shirts and hats, enhancing the image and marketing of the Fieldhouse.



Economic Development – ED staff is providing support and working on the following projects:

- Met with the Duncanville Design Studio group and discussed the traffic control box public art project.
- With Public Works staff, held a conference call with Sarah Chadderdon, a Transportation Planner with NCTCOG, to discuss a presentation of the draft regional Mobility 2045 Plan to City Council for the next Council Meeting. Public input comments are being sought and we would like to get City Council input on the Mobility 2045 Plan as it relates to Duncanville and rail transportation.
- Met with Fire Department and discussed the city's Certificate of Occupancy (CO) process.
- Sent marketing materials to three different restaurants.
- Drafting a demolition/rebuild and exterior improvement grant program for residential housing in an effort to improve the sustainability of Duncanville. Staff plans to brief City Council on the conceptual ideas of such a program and get City Council feedback and direction at an upcoming meeting.

There will be a Duncanville Logo Design Advisory Committee meeting on Monday, April 9, 2018, at 6:30p in the City Hall Briefing Room.

Certificate of Occupancy (CO) Permits Issued:

- Dolls of Dallas; 428 N Main St. (Beauty Salon)
- Allstate Insurance Agency; 407 N Cedar Ridge Dr. Ste.# 200 (Insurance Agency)
- Desirae's Prep Site; 207 E Camp Wisdom Rd. Ste. # E (Prep Site Catering Kitchen)
- Go Wireless Inc.; 111 S Cedar Ridge Dr. Ste. # 136 (Verizon Premium Retailer)
- Duncanville Auto Sales; 922 S Main St. (Used Auto Sales)

Certificate of Occupancy (CO) Applications Received

- Pizza Hut #034545; 210 S Cedar Ridge Dr. Ste. # D (Restaurant - Change of Ownership)
- Smart Start; 1202 S Alexander Ave. Ste. # A-C (Auto Safety Device Installation & Testing - New Location)

- Winning Circles Beauty & Barber Salon; 603 E Hwy 67 Ste. # 101 (Beauty Salon)
- Grace Place Food Pantry; 528 Big Stone Gap Rd. (NTFB's Food Pantry - New Location)
- Davis Insurance; 249 W Camp Wisdom Rd. (Insurance Agency - New Location)

Public Information – News coverage for this week:

Texas Sports Hall of Fame: Rings are Nice, but relationships mean more to Duncanville's Self-Morgan

Link: http://www.wacotrib.com/sports/texas_sports_hall_of_fame/texas-sports-hall-of-fame-rings-are-nice-but-relationships/article_68098266-2efd-5e7b-8297-2f8897b596ec.html

Source: Waco Tribune-Herald

Date: April 2, 2018

Street Named in Honor of Duncanville Girls' Basketball Coach

Link: <https://www.nbcdfw.com/news/local/Street-Named-in-Honor-of-Duncanville-Girls-Basketball-Coach-478690923.html>

Source: NBC 5

Date: April 3, 2018

Duncanville Drivers May Soon Receive 'Report Card,' Courtesy of Police Department

Link: <https://www.nbcdfw.com/news/local/Duncanville-Drivers-May-Soon-Receive-Report-Card-Courtesy-of-Police-Department-478810113.html>

Source: NBC 5

Date: April 4, 2018

Policía al norte de Texas dejará importante aviso en vehículos

Link: <https://www.telemundodallas.com/noticias/destacados/Policia-al-norte-de-Texas-dejara-importante-aviso-en-vehiculos-478817073.html>

Source: Telemundo Dallas 39

Date: April 4, 2018

Duncanville Street Named in Honor of Pantherettes Coach

Link: <http://www.focusdailynews.com/2018/04/04/duncanville-street-named-in-honor-of-pantherettes-coach/>

Source: Focus Daily News

Date: April 4, 2018

Texas police rate vehicles with 'report cards' in effort to curb burglaries

Link: <http://www.kxxv.com/story/37889807/texas-police-rate-vehicles-with-report-cards-in-effort-to-curb-burglaries>

Source: KXXV ABC 25

Date: April 5, 2018

Dr. Frank Alegria Works To Improve Community

Link: <http://www.focusdailynews.com/2018/04/05/dr-alegria-works-to-improve-community/>

Source: Focus Daily News

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