



# City of Duncanville

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TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: March 30, 2018

SUBJECT: Weekly Update

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**Police Department** – Community Relations Officer Doug Sisk has acquired printed material to be used in a new burglary of vehicle (BMV) prevention initiative. In addition, he and Public Information Officer Cody Bainter have also worked together to create a public service video which will make citizens aware of our “Take, Lock and Hide” initiative. This will be circulated prior to police volunteers beginning to “grade” vehicles with a report card that identifies whether they “pass” or “fail” (e.g., vehicle unlocked, windows open or packages/valuables in view). An example is attached at the end of this memo.

**Fire Department** – The Department has not had any major fire or EMS events in Duncanville this week.

The Civil Service entrance exam was held Saturday March 24, 2018. The Department had 94 applicants sign up to take the exam. It is usually expected to have 50% of the total show up to take the exam. We had 43 show up and 34 applicants who passed the exam. The physical agility test was conducted in the afternoon at Station 272 for the top 14 candidates and 12 passed. We are now waiting for the candidates to return their Personal History Statement to review prior to scheduling for interviews.

Regional Fire Training continues this month with “Fighting Fires in Big Box Structures.” The class instructor is an expert on these types of structures. the 3 day class Many of the DFW Metroplex departments are participating in the 3-day class, including Desoto, Duncanville, Cedar Hill, Lancaster, Waxahachie, Highland Village, Arlington, Irving, Euless, Dallas, Grand Prairie, DFW Airport, Red Oak, Midlothian, and Ennis. Duncanville has numerous big box structures such as schools, churches, department stores and large warehouses. Day 4 will include a MAYDAY specific class in Cedar Hill at Council Chambers. This training will further enhance our regional cooperation and capabilities!

EMS Chief Mike Ryan has been training the Service Center employees on first aid and CPR. The class normally costs \$100 per person, but he is able to provide the training at no cost to the city.

Emergency Outdoor Warning Siren #5 (located at Center Street and Tanglewood Drive) received an electrical surge during the storms, causing melted wiring and the electrical service to disconnect from the tower. We contacted Oncor and the emergency siren vendor concerning the disconnect. Goddard Enterprises will repair the electrical service. The tower should function on battery backup in the meantime.

**Public Works** – Water usage was 22.837 MG the week of March 19 through March 25, down from 24.851 MG the prior week. The daily peak water demand occurred on Tuesday, March 20, when 3.907 MG was used. There was 0 inches of precipitation that week.

Building permits were issued to Northstar Builders Group for Duncanville ISD restroom ADA upgrades at Brandenburg, Byrd and Reed Middle Schools. Combined, the projects have a construction value of \$2.3 million, and permit fees of \$14,951.00 were paid.

A certificate of occupancy was issued for the new 4,950 square foot McDonald's restaurant located at 120 IH-20. They had opened under a conditional certificate of occupancy due to some incomplete items that were not considered health, safety, welfare concerns (such as signage, etc.)

The Development Review Team met this Thursday, March 29, 2018, to internally discuss the development review process as per Workplan Item 2.46: Create a Development One-Stop Shop. The purpose of the meeting was to walk through our development processes from Pre-Development Meeting to Certificate of Occupancy. We will look for opportunities to close any gaps, streamline processes, and improve the overall efficiency of development review. The input from this meeting, along with input received during a Developer Roundtable in 2016 and other feedback from development professionals, will be used as the basis for the Development Guide.

City Planner Chasidy Benson was notified by the North Central Texas Council of Governments (NCTCOG) that the City met the minimum requirements to qualify for Transportation Development Credits (TDCs) based on the City's voluntary adoption of recommended policies and ordinances. This was a result of the Metropolitan Transportation Plan (MTP) Policy Bundle application submitted earlier this month. Past submissions by Duncanville did not earn enough points to qualify, however with the adoption of the Comprehensive Plan this past year, Duncanville has now met at least 50 percent of the recommended policies, which qualifies us to receive an offset of local funds in federal transportation projects in the form of TDCs.

The concrete construction crew poured concrete behind the Police Station to accommodate the electrical lines and trash dumpster in preparation for the new security

fencing to be installed. The remainder of the concrete needed will be completed next week after the rain stops.

Traffic Operations completed the FY18 portion of Workplan Item 2.56: Street Name Sign Conversion by installing overhead illuminated signs at seven intersections:

- S. Main St. at Linda Dr.
- W. Danieldale Rd. at S. Santa Trail
- E. Wheatland Rd. at S. Lincoln Dr.
- E. Wheatland Rd. at E. Freeman St.
- E. Wheatland Rd. at S. Cedar Ridge Dr.
- Cedar Ridge Dr. at W. Center St.
- S. Main St. at Wintergreen Rd.

This work was completed at a cost of \$91,997.00. This is the third year of a four-year program. In FY16, 14 intersections were completed; seven intersections were completed in FY17; and the remaining seven intersections will be completed in FY19.

***Operation Cleanup Duncanville 2018*** will be held on Saturday, April 7, from 8:00a to 1:00p in the parking areas on James Collins Boulevard. Residents will be able to recycle electronics, and drop off paper shredding and Goodwill donations. Dumpsters will be available for bulk trash and brush drop off. The City is seeking volunteers to help with this event, and they will be provided lunch. To volunteer, contact Jessica Smith, Solid Waste Coordinator, at 972-780-4900.

#### Construction Updates:

- The FY18 Water Improvements being performed by LaBanda Contractors is substantially complete. Staff is coordinating a schedule with LaBanda to perform work on a change order.
- The North Main Street Pump Station Phase II Improvements construction project is still pending completion of punch list items. The final walkthrough is scheduled for Monday, April 2.

#### Parks and Recreation

Painting started this week at the Library, Senior Center, and Fieldhouse.

Fieldhouse: This coming week we have:

- Stacy Houston Basketball Tournament: Friday 6:00p to 10:00p, Saturday 9:00a to 10:00p, Sunday 10:00a to 4:00p; utilizing (6) courts

**Economic Development** – ED staff is providing support and working on the following projects:

- Met with the Lions Club to discuss their future HOT Funds grant request related to the Smokin' Blues and BBQ Fest
- Participated in Public Works' Development Process "Brown Paper Exercise" (described in Public Works report).

There will be a Duncanville Logo Design Committee meeting with the consultant Misfit Brands on April 9 at 6:30p in the Briefing Room at City Hall. Misfit Brands will present the findings from the Town Hall and online survey to the committee and discuss the next steps of the process.

**Certificate of Occupancy (CO) Permits Issued:**

- None this week

**Certificate of Occupancy (CO) Applications Received**

- Duncanville Auto Sales; 922 S Main St. (Used Auto Sales)
- Raven Candlelight, LLC; 1407 Acton Ave. Ste. # 01 Bldg. 1406 (Apartment Complex – change of ownership)

**Public Information** – News coverage for this week:

**Midlothian wrong-way driver stopped in Dallas**

**Link:** <http://www.fox4news.com/news/midlothian-wrong-way-driver-stopped-in-dallas>

**Source:** Fox 4

**Date:** March 26, 2018

**Women's Basketball's Atkins selected to participate in College 3-Point Championship (Atkins is from Duncanville)**

**Link:** <http://texassports.com/news/2018/3/26/womens-basketballs-atkins-selected-to-participate-in-college-3-point-championship.aspx>

**Source:** Texas Sports

**Date:** March 27, 2018

## Police Department Burglary of Vehicle Prevention Initiative

Don't Panic, I'm not real

# CITATION



Help us keep Duncanville safe. Avoid becoming a victim of theft by securing your belongings. Your vehicle should always be locked and secured.

Always remember **TAKE, LOCK, HIDE.**

Thank you for correcting any issues found in this inspection. Please advise your friends and family to secure and protect their property by doing the following:

- **TAKE** all valuables out of vehicle or **HIDE** in a place out of sight. Do not leave loose change, cell phones, purses, tools, wallets or GPS units in view from outside of vehicle.
- **TAKE** your keys and never leave your vehicle running while unattended (this is against the law).
- **LOCK** your car and secure pickup Tailgates with locking device or other anti-theft devices. Park vehicle in well-lit area.



## Watch Your Car

TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

**PASS**

**CONGRATULATIONS!!**

Your vehicle passed inspection. Your actions help the Duncanville Police Department deter crime.

**FAIL**

- Doors unlocked.
- Window open.
- Packages/valuables in view.

Other: \_\_\_\_\_

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Date of Inspection: \_\_\_\_\_