

MINUTES
PARKS AND RECREATION ADVISORY BOARD MEETING – FEBRUARY 12, 2018
CITY COUNCIL BRIEFING ROOM

MEMBERS PRESENT:

Alexander (Sandy) McLachlan, Chair
Reginald Hurd, Vice-Chair
Leo Bell, Jr.
Don Johnson
Ed Priest
Eugenia Rodgers

MEMBERS ABSENT:

Iris Allen (Excused)

Guests included members from the Senior Advocacy Commission. They were Chair Kenneth (Kenny) Bradford, Vice-Chair Kim Malone, and Commission Members Elaine Bell and Pat Weaver.

Bart Stevenson, Staff Liaison and Director of Parks and Recreation, Timothy Hamilton, Parks Superintendent, and Pam Willis, Recording Secretary were city staff members in attendance.

Chair McLachlan noted that there was a quorum present and began the public meeting at 6:35 p.m.

Item #1 – Introduction of New Board Member Iris Allen:

The item was tabled until Ms. Allen arrived. Ms. Willis confirmed that Ms. Allen's email stated that she would be in attendance.

Item #2 – Public Discussion Period:

There was no one present for public discussion.

Item #3 – Receive a Report from the Senior Advocacy Commission:

Introductions were made between the Parks and Recreation Advisory Board and the four (4) members of the Senior Advocacy Commission. Chair Kenny Bradford introduced himself. He began briefly telling the Parks Board members of the changes to the Senior Center which included new interior paint, new furniture, a new coffee bar and most recently the installation of new flooring. Mr. Bradford explained that to keep with the new branding at the D. L. Hopkins, Jr. Senior Center that the Senior Advocacy Commission had voted to change the name to Hopkins Activity Center. Board member Johnson motioned that the Parks and Recreation Advisory Board vote on the name change requested by the Senior Advocacy Commission. Board member Bell seconded the motion. A vote was taken with all 6 Board members present in approval of the name change request. It was decided that the name change request would be discussed at the next Parks and Recreation Advisory Board meeting on March 12, 2018 before sending it to Council.

Mr. Bradford also presented a change for the Senior Center Mission Statement. The change would be from, "Providing opportunities for older adults to continue being active and vital participants in their community" to the following, "Providing opportunities for citizens to engage in physical and social activity in an inclusive environment". The Parks and Recreation Advisory Board voted 6 in approval for the Senior Center Mission Statement be changed. The Parks and Advisory Board would make the change announcement if needed to Council.

Item #4 – Discuss and Consider Approval of Minutes:

Chair McLachlan asked if everyone had read the minutes. Board Member Rodgers made a motion to approve the January 8, 2018 minutes as presented with a second from Board Member Bell. The motion passed with a unanimous 6-0 vote in favor. Board member Allen was not present for the vote.

Item #5 – Board Member Announcements:

Board Member Bell encouraged the Board to be an active part of the Citizen Bond Advisory Committee. The members will be announced at the February 20, 2018 council meeting. Board member Priest volunteered to be on that committee. Vice-Chair Hurd invited everyone to the opening of a new Recreation Center in Fort Worth on Saturday, March 3, 2018.

Item #6 – Staff Reports:

- A. **Police/Park Ranger Report** – There was no Police Department representative at this meeting due to changes made within the department.
- B. **Recent and Upcoming Events and Programs** – Staff announced that Daddy Daughter Dance was held on Saturday, February 10 and was a huge success. The theme was “Willie Wonka and the Chocolate Factory” with help from the Duncanville High School students for making the props and taking pictures. Chair McLachlan asked Board member Bell if he spoke with the Duncanville School Superintendent. Mr. Bell responded that he had not.
- C. **FY18 Innovation Fund Projects** – Staff handed out an information sheet, one will be kept in the folder should questions arise, regarding the newest FY18 Innovation Fund Projects. Out of the 16 projects listed, at least half of them had been started with a few completions. A breakdown is as follows:
 - Armstrong Park – Kidsville/Splashpad Design, Parking Lot Improvements, and Tennis Court Conversion.
 - Harrington Park – Bleacher Shade and Entryway Gates
 - Lakeside Park – Post and Cable, and Athletic Pole Replacement
 - Irrigation Controller Replacement – Replacement of 19 obsolete irrigation controllers.
 - Senior Center – Floors and Painting
 - Recreation Center – Cardio Equipment Lease
 - Recreation Center and Library - Replacement of Security Cameras
 - Central Fire Station – Parking Lot Lighting
 - Police/Fire/and Library – Painting
 - City Facility Study – possible Bond Election
 - City Hall and Service Center – Conference Room Chair replacement
- D. **Set a Date for Tour of Parks** – This item was postponed until Ms. Allen could join the Board.

Item #7 – Discuss and Make Appointments to a Recreation Policy Review Committee:

The following Board members agreed to meet with staff for discussion on Recreation Policy Review: Reggie Hurd, Don Johnson and Genie Rodgers. It was requested to the 4 member of the Senior Advocacy Commission that they would need to add a member also. Elaine Bell was appointed to contact Rashidah Madyun to put that on the next Senior Advocacy Agenda.

Item #8 – Discuss and Make Appointments to a Kidsville/Splashpad Steering Committee:

The following Board members agreed to meet with staff for discussion on the Kidsville/Splashpad Steering Committee: Leo Bell, Jr., Sandy McLachlan, and Ed Priest

Item #9 – Discuss City-Wide Christmas Light Decorations:

Board member Priest inquired on why the City's Christmas decorations were so bland. He realized that the decorations were under the Parks and Recreation department, but they just looked blah – not inviting to our City. Staff members explained that there were limited resources to get all new decorations, but there was a plan to change out the lights to LED as it became necessary. It was also explained that Oncor requires an agreement to put anything on their poles and to use their approved contractor. Mr. Priest requested that the department think about getting a new Christmas tree and putting it up in a different location. He suggested getting the Main Street businesses involved. Suggestions were made to get the Chamber of Commerce, Lions and Rotary Clubs involved too. Mr. Priest expressed that if the City looked more like Christmas it might bring in visitors.

Item #10 – Adjourn Regular Meeting:

Motions for adjournment were received from Board Member Priest and Vice-Chair Hurd. The meeting was adjourned at 7:45 p.m.



Pam Willis
Recording Secretary



Alexander (Sandy) McLachlan
Chairperson