



# City of Duncanville

TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: March 9, 2018

SUBJECT: Weekly Update

**Sales Tax Report** – Sales tax collections for January sales (March payment) show an increase of 3.95% over the same period last year, and an overall increase for FY 18 sales tax revenue over FY 17 sales tax revenue of 5.28%.

STATE OF TEXAS					
COMPTROLLER OF PUBLIC ACCOUNTS					
CITY SALES AND USE TAX COMPARISON					
FY18 versus FY17					
	FY18 Payments	FY17 Payments	Increase (Decrease)	% Change	YTD %
<b>OCTOBER</b>	\$ 795,078.73	\$ 757,765.62	\$ 37,313.11	4.92%	4.92%
<b>NOVEMBER</b>	\$ 767,921.23	\$ 734,156.60	\$ 33,764.63	4.60%	4.76%
<b>DECEMBER</b>	\$ 1,022,043.71	\$ 954,232.76	\$ 67,810.95	7.11%	5.68%
<b>JANUARY</b>	\$ 758,469.91	\$ 729,618.81	\$ 28,851.10	3.95%	5.28%
<b>FEBRUARY</b>	\$ -	\$ 728,094.64			
<b>MARCH</b>	\$ -	\$ 1,051,996.14			
<b>APRIL</b>	\$ -	\$ 758,411.66			
<b>MAY</b>	\$ -	\$ 913,708.88			
<b>JUNE</b>	\$ -	\$ 810,341.53			
<b>JULY</b>	\$ -	\$ 776,192.36			
<b>AUGUST</b>	\$ -	\$ 786,931.83			
<b>SEPTEMBER</b>	\$ -	\$ 945,418.23			
<b>Total</b>	<b>\$ 3,343,513.58</b>	<b>\$ 9,946,869.06</b>	<b>\$ 167,739.79</b>		<b>5.28%</b>
City Portion	\$ 1,671,756.79	\$ 4,973,434.53			
Property Tax Relief	\$ 835,878.40	\$ 2,486,717.27			
<b>Total Gen Fund</b>	<b>\$ 2,507,635.19</b>	<b>\$ 7,460,151.80</b>			
4B	\$ 835,878.40	\$ 2,486,717.27			

**Lake Fork Rate Dispute Settlement** – you may recall our previous discussions with you concerning the lawsuit between the Sabine River Authority (SRA), which owns and operates Lake Fork, and the city of Dallas over the charges to Dallas for water from the lake. The 1981 contract between the entities provided for “mutually agreed upon compensation” for water yields. Following unsuccessful negotiations between SRA and Dallas, SRA set an arbitrary rate in October 2014 that increased costs to Dallas Water Utilities by \$24.1M per year. The city of Dallas filed an appeal with the Public Utilities Commission and lawsuits were also filed. An administrative law judge set an interim rate and directed the funds to be set aside in an escrow account. Duncanville has been paying the higher rate assessed to us by that court order.

SRA and the city of Dallas settled the suit in October 2017. The settlement covered new rates as well as how much water Dallas could transfer from the lake. Of importance to Duncanville, since we have been paying the higher rates to Dallas as ordered by the administrative law judge, is that the escrow funds have been released for (1) settlement costs to SRA; and (2) the balance to be held as a credit for future annual payments. The credit amounts to approximately \$47.3M and will be used to offset payments for the next 5-6 years. At this time, we do not know the exact impact to Duncanville, but we anticipate that Dallas Water Utilities will forego rate increases for at least a couple of years. As we are embarking on our water/wastewater rate study, we will seek more information from DWU and the settlement impact on our future rate needs.

**Police Department** – The February monthly report concerning use of force incidents, vehicle pursuits, complaints filed against officers, and police community engagements is attached. Also attached is the monthly crime report for February 2018 compared to previous month, and February 2018 YTD comparison to same period of 2017.

**Fire Department** – The Department has not had any major fire or EMS events in Duncanville this week.

The final Civil Service candidates for employment with the Fire Department on the previous list did not pass the assessment process, so we will conduct another Civil Service entrance exam on March 24, 2018. The Department currently has one vacancy.

Emergency Management Operations Coordinator Tonya Hunter conducted a tabletop exercise with the Duncanville EOC team Thursday. The exercise involved a tornado striking the Duncanville High School. Operations included Unified Command with the Police Department, Fire Department, and Public Works along with our partnerships with Duncanville Independent School District. Our exercise included rescue operations, transportation, sheltering, and documentation.

Also, as per previous City Council authorization, Tonya applied for a Solid Waste Pass Through Grant from the North Central Texas Council of Governments for the cities of Cedar Hill, Duncanville and Lancaster. The funds will be pass through funding from the Texas Commission on Environmental Quality to the North Central Texas Council of

Governments (NCTCOG) to provide grant funding to reduce solid waste from the landfill. We submitted a grant application for \$125,000 to hire a contractor to assist the Regional Emergency Management Operations Coordinator in developing a Disaster Debris Management Plan. The Plan would detail how the cities of Cedar Hill, Duncanville, and Lancaster will handle disaster debris during post-disaster operations. (Desoto had previously created their own plan so was not part of this grant application.) The multi-jurisdictional project scored well and will be recommended for funding at \$85,000 by the NCTCOG Environment and Development Department.

**Public Works** – Water usage was 22.566 MG last week, down from 23.041 MG the week of February 26 through March 4. The daily peak water demand occurred on Saturday, March 3, when 4.026 MG was used. There was 2.42 inches of precipitation that week.

Planning staff submitted a Metropolitan Transportation Plan (MTP) Policy Bundle application to the North Central Texas Council of Governments (NCTCOG) on Friday, March 2, 2018, on behalf of the City. To encourage the development of alternative, strategic solutions, NCTCOG has compiled a voluntary list of policies that local governments and transportation agencies can choose to adopt. The MTP application highlighted the policies the City has already adopted such as the North Texas Council of Government's iSWM Criteria Manual for Site Development and Construction, policies regulating traffic incident management, and land use strategies as adopted within the Comprehensive Plan. If approved, the MTP Policy Bundle application can qualify the city for grant funding to offset the cost share of transportation-related projects.

There will be no Planning and Zoning Commission meeting on Monday, March 12, 2018, due to no agenda items.

A public hearing was held by the Director of Public Works on Thursday, February 22, 2018, at 2:00p in the Council Chambers regarding the substandard structure at 727 S. Cockrell Hill Road (Chammeyville Junction). No one representing the owners appeared at the meeting, and the Director declared the building substandard, ordering a permit be obtained to repair or demolish the building by 5:00p Friday, March 2, 2018. Since no building or demolition permit was obtained by the time specified, a judicial public hearing is



scheduled for Wednesday, April 11, 2018, at 9:00a before the Duncanville Municipal Court in the City of Duncanville Council Chambers to hear evidence and testimony

regarding the substandard structure. The City is pursuing permission from the judge to demolish the building.

Street crews performed pavement repairs in preparation for HA5 and micro-surfacing treatments at various locations throughout the city. Crews also performed drainageway headwall cleaning throughout the city.

### Construction Updates:

- The concrete construction crew built a barrier-free ramp at Louise and Fouts Avenues on Thursday, March 8, and prepared two other ramps for concrete to be poured on Friday, March 9. One ramp will be poured on the opposite side of Louise and Fouts Avenues and another at Alan and Fouts Avenues.
- The FY18 Water Improvements project being performed by LaBanda Contractors is substantially complete. A preliminary walkthrough was conducted on Monday, March 5, at 10:00a.
- The North Main Street Pump Station Phase II Improvements construction project is pending completion of a few punch list items. Staff continues to work with the designer for a solution to the elevated storage tank lighting issue. Scott James Plumbing will install a new drain line from the chlorine building to the sanitary sewer manhole once the construction contractor completes the punch list items. A final punch list walk-through is scheduled for Wednesday, March 28, 2018.

### Parks and Recreation

#### Parks:

- The shade canopy project at Harrington Park is well underway and the installer expects to be complete by early next week. DBBI has been documenting the progress on their Facebook page and are very pleased with the quick progress.
- 35 trees were planted at Armstrong Park as mitigation for the trees removed for the expansion of the east parking lot. Tree



species planted included: Monterrey Oak, Chinkapin Oak, Lacebark Elm, Purple Smoke Tree, Oklahoma Redbud, and Shumard Red Oak.

- The historic music house upgrades were completed this week by painting the building in classic white.
- Park crews repaired the damaged knee walls in the downtown area. It is suspected the damage was caused by skateboards.



#### Recreation:

- Our new Recreation Coordinator, Anthony Quinonez, began this week. Anthony joins us from the City of Dallas and is already familiar with RecTrac putting him well ahead of the learning curve. We are happy to have him aboard.
- Spring Break Camp is next week at the Recreation Center and there are approximately 20 kids signed up as of Thursday this week.

#### Senior Center:

- We received 35 applicants for the Senior Center Supervisor position. The pool will be narrowed to 3 or 4 applicants to be interviewed by a group panel to include two members of the Share and Care Site Committee at the Senior Center.

#### **Economic Development** – ED staff is providing support and working on the following projects:

- Presented the DCEDC's 2017 Annual Report and DCEDC's 2017-2018 Community Enhancement Program to City Council. The Community Enhancement Program outlines the DCEDC Board's vision statement, mission statement, and goals for the year.
- Continues to assist with the Best Southwest Partnership RED Summit. The RED Summit will be held at the Hilton Garden Inn & Suites on March 21, 2018. It will highlight the different development projects that have taken place over the past year in the Best Southwest communities. Developers will also participate in a panel discussion on what makes successful projects and what cities can do to help developers in the process.
- With the Development Team, met with a national restaurant chain that is considering building a restaurant in Duncanville.

- With the City Planner, met with a local Duncanville custom cabinet maker as they are considering expanding their business.
- Received and researched a manufacturing lead from the Dallas Chamber of Commerce. However, the business needs a building with a minimum of 100,000 SF, but Duncanville does not have a building that size available.

The TIF Board held a meeting where they approved a loan agreement between the TIF Board and the DCEDC in the amount of \$150,000. This money will be used for future projects within the TIF Zone. All funds must be used in accordance with state laws that govern Type B taxes. The agreement will come to City Council for final approval.

The Duncanville Community Logo Design Survey closes on March 11, 2018. Residents can visit [www.Duncanville.community](http://www.Duncanville.community) to participate in the survey and help shape the development of proposed logos along with future branding of the community.

Certificate of Occupancy (CO) Permits Issued:

- Pure Heavenly Esscents Fragrances; 514 N Main St. (Retail Sales – Body Oils and Lotions)
- KMS Glam Studio; 211 S Cedar Ridge Dr. Ste. # 211 (Barber and Beauty Salon)
- Clipper Kingz Hair Studio; 123 W Wheatland Rd. (Barber Shop)

Certificate of Occupancy (CO) Applications Received

- ATI Physical Therapy; 607 Cedar Ridge Dr. Ste. # 102 (Physical Therapy Services)

**Public Information** – News coverage for this week:

**Wings Announce 2018 Jr. NBA Coach Of The Year Nominee (Cathy Self-Morgan)**

**Link:** <http://wings.wnba.com/news/wings-announce-2018-jr-nba-coach-year-nominee/>

**Source:** Dallas Wings

**Date:** March 6, 2018

**Marian Brown leads Democratic nomination for sheriff; Dallas County commissioner's race headed for runoff**

**Link:** <https://www.dallasnews.com/news/dallas-county/2018/03/06/marian-brown-wins-democratic-nomination-sheriff-dallas-county-commissioners-race-headed-runoff>

**Source:** Dallas Morning News

**Date:** March 7, 2018



## DUNCANVILLE POLICE DEPARTMENT

### MEMORANDUM

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TO: Mr. Kevin Hugman, City Manager

FROM: Robert D. Brown, Jr., Chief of Police

SUBJECT: February 2018 Monthly Report

DATE: March 07, 2018

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During the month of February 2018, we had –

Use of Force Incidents – 1

- Incident 1: 2/25/18 - Duncanville Police Officers were responding to a major disturbance call regarding a juvenile trying to run into traffic on Interstate 20. While attempting to handcuff the juvenile to transport him to Parkland Medical Hospital, Duncanville Police Officers noticed the juvenile was trying to evade. Incident took place on the highway and administrative review determined force used was lawful and within policy.

Vehicle Pursuits – 0

Complaints Filed – 1

- Incident 1 – Complaint was for dereliction of duty. Complaint was internally generated and currently has an open status.

Community Meetings Held/Attended/Partnerships Developed – 9 meetings 413+ Partnerships

- COP Meeting – Police Station – 32 partnerships
- Retired Teachers Group – Duncanville Education Center – 38 partnerships
- CPAAA Meeting – Senior Citizen Center – 17 partnerships
- Crime Watch Meeting – Police Station – 12 partnerships
- 1<sup>st</sup> Responders Luncheon – Charlton Hospital – 100+ partnerships
- Lions Club Event – Hilton Garden Inn – 100+ partnerships
- Safety Talk – Trinity United Methodist Church – 45 partnerships
- CPA Class #56 – Police Station – 14 partnerships
- North Texas Police Chiefs Association – Grand Prairie – 55 partnerships

### Police Department Monthly Crime Report – February 2018

MAJOR CRIMES	THIS MONTH		YEAR TO DATE		
	ACT	CLR	ACT	CLR	% CLR
Murder/Neg.Homicide	0	0	0	0	0%
Invol. Manslaughter	0	0	0	0	0%
Sexual Assault	2	0	5	1	20%
Robbery	4	1	12	2	17%
Aggr. Assault	4	3	7	6	86%
Burg. Comm'l Night	0	0	3	0	0%
Day	2	1	3	1	33%
Unknown	4	0	10	0	0%
<b>TOTAL COMML BURG</b>	<b>6</b>	<b>1</b>	<b>16</b>	<b>1</b>	<b>6%</b>
Burg. Residence Night	2	1	3	2	67%
Day	5	2	11	3	27%
Unknown	0	0	4	0	0%
<b>TOTAL RESIDENCE BURG</b>	<b>7</b>	<b>3</b>	<b>18</b>	<b>5</b>	<b>28%</b>
Motor Vehicle Burglary	25	1	45	1	2%
Burglary Coin-Op	0	0	0	0	0%
<b>TOTAL BURGLARY</b>	<b>38</b>	<b>5</b>	<b>79</b>	<b>7</b>	<b>9%</b>
Theft Felony	12	8	25	13	52%
Theft Misdemeanor	23	4	52	4	8%
<b>TOTAL THEFT</b>	<b>35</b>	<b>12</b>	<b>77</b>	<b>17</b>	<b>22%</b>
U.U.M.V.	9	0	21	4	19%
<b>GRAND TOTAL</b>	<b>92</b>	<b>21</b>	<b>201</b>	<b>37</b>	<b>18%</b>

MAJOR CRIMES	THIS YEAR TO DATE			LAST YEAR TO DATE		
	ACT	CLR	% CLR	ACT	CLR	% CLEAR
Murder/Neg.Homicide	0	0	0%	0	0	0%
Invol. Manslaughter	0	0	0%	0	0	0%
Sexual Assault	5	1	20%	2	0	0%
Robbery	12	2	17%	13	5	38%
Aggr. Assault	7	6	86%	3	2	67%
Burg. Comm'l Night	3	0	0%	11	2	18%
Day	3	1	33%	1	0	0%
Unknown	10	0	0%	9	0	0%
<b>TOTAL COMML BURG</b>	<b>16</b>	<b>1</b>	<b>6%</b>	<b>21</b>	<b>2</b>	<b>10%</b>
Burg. Residence Night	3	2	67%	2	0	0%
Day	11	3	27%	14	3	21%
Unknown	4	0	0%	5	0	0%
<b>TOTAL RESIDENCE BURG</b>	<b>18</b>	<b>5</b>	<b>28%</b>	<b>21</b>	<b>3</b>	<b>14%</b>
Motor Vehicle Burglary	45	1	2%	51	1	2%
Burglary Coin-Op	0	0	0%	2	0	0%
<b>TOTAL BURGLARY</b>	<b>79</b>	<b>7</b>	<b>9%</b>	<b>95</b>	<b>6</b>	<b>6%</b>
Theft Felony	25	13	52%	16	2	13%
Theft Misdemeanor	52	4	8%	49	4	8%
<b>TOTAL THEFT</b>	<b>77</b>	<b>17</b>	<b>22%</b>	<b>65</b>	<b>6</b>	<b>9%</b>
U.U.M.V.	21	4	19%	25	2	8%
<b>GRAND TOTAL</b>	<b>201</b>	<b>37</b>	<b>18%</b>	<b>203</b>	<b>21</b>	<b>10%</b>