



**Keep Duncanville Beautiful Board  
Regular Meeting  
Duncanville City Hall Briefing Room  
203 E. Wheatland Road  
Friday, March 2, 2018 @ 8:30 A.M.**

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**Item No. AGENDA**

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**Explanation**

1. Public discussion period.
2. Consider approval of minutes of the regular meeting held February 2, 2018.
3. Discuss Household Hazardous Waste event to be held March 10, 2018.
4. Discuss KDB Annual Garden Workshop to be held March 17, 2018.
5. Discuss Operation Clean Duncanville to be held April 7, 2018.
6. Discuss KDB participation in the Property Improvement Program (PIP).
7. Receive staff report/updates:
  - Volunteer Hours Tracking Sheet
  - SL Hamilton Staff Report

**Agenda Posted Friday, February 23, 2018 by 5:00 P.M.**

 2/23/18  
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**Timothy Hamilton, Staff Liaison**

# Keep Duncanville Beautiful

## 2018 Event Calendar

January 2018	February 2018	March 2018
<p>01 New Year's Day (Closed)</p> <p>05 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board</p> <p>13 Litter Survey @ 9 a.m.</p> <p>15 MLK Observance (Closed)</p>	<p>02 KDB February Meeting Spring Curb Appeal Nominations Due</p> <p>06 BBA – City Council Recognition</p> <p>*District 1 – Mary Ann Taylor</p> <p>*District 2 – Bobby Cutler-Hill</p> <p>*District 3 – Barbara McComb</p> <p>*District 4 – Cindy Copeland</p> <p>*District 5 – Daneshé Bethune</p> <p>*BBA – Peg Shrum</p>	<p>02 KDB March Meeting</p> <p>06 Spring Curb Appeal City Council Recognition</p> <p>10 Household Hazardous Waste</p> <p>17 Annual Garden Workshop</p> <p>30 Good Friday (Closed)</p>
April 2018	May 2018	June 2018
<p>06 KDB April Meeting May Business Beautification Award (BBA) – due to Board</p> <p>07 Don't Mess with Texas Trash-off</p> <p>22 Earth Day</p>	<p>01 BBA – City Council Recognition</p> <p>04 KDB May Meeting Summer Curb Appeal Nominations due</p> <p>28 Memorial Day (Closed)</p>	<p>01 KDB June Meeting</p> <p>05 Summer Curb Appeal City Council Recognition</p> <p>09 Keep Texas Waterways Clean</p> <p>12-14 KTB's Annual Conference in Georgetown, Texas</p>
July 2018	August 2018	September 2018
<p>04 Independence Day (Closed)</p> <p>06 August Business Beautification Award (BBA) – due to Board</p>	<p>04 Fall Curb Appeal Nominations due</p> <p>07 BBA – City Council Recognition</p>	<p>03 Labor Day (Closed)</p> <p>04 Fall Curb Appeal City Council Recognition</p> <p>07 KDB September Meeting</p>
October 2018	November 2018	December 2018
<p>02 National Night Out</p> <p>06 Sweep It Out Saturday</p> <p>12 KDB Annual Retreat November Business Beautification Nominations – due to Board</p>	<p>02 KDB November Meeting Winter Curb Appeal Nominations due</p> <p>03 Arbor Day Celebration</p> <p>05 Toy/Coat Recycling Begin</p> <p>06 BBA – City Council Recognition</p> <p>22 &amp; 23 Thanksgiving (Closed)</p>	<p>04 Winter Curb Appeal City Council Recognition</p> <p>07 KDB December Meeting</p> <p>07 Duncanville Christmas Parade</p> <p>10 Toy/Coat Recycling Last Pickup</p> <p>24 &amp; 25 Christmas (Closed)</p>

Month - Complete



**KEEP DUNCANVILLE BEAUTIFUL  
REGULAR MEETING  
Council Briefing Room  
203 E. Wheatland Road  
February 2, 2018**

Board Members Present: Lee Burton, Sylvia Clark, Cindy Copeland, Chair Bobby Cutler-Hill, Julie Lee, Mary Ann Taylor, and Vice-Chair Joe Veracruz

Board Members Absent: Emily Gwynn, Barbara McComb, Dotti Pennebaker, Margaret Shrum, and Liz Smith

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL)

**Chair Cutler-Hill noted a quorum and called the meeting to order at 8:43a.m.**

**1. Public Discussion Period:**

No one was in attendance for public discussion. Frank Alegria was in attendance to speak about the Annual Garden Workshop when that agenda item came up.

**2. Consider approval of minutes of the regular meeting held January 5, 2018.**

Chair Cutler-Hill asked if everyone had had time to read over the January 5, 2018 minutes. A motion was made by board member Lee to accept the minutes as written; a second was made by board member Burton. A vote was taken with a unanimous approval of 7 for and 0 opposed. Board members Gwynn, McComb, Pennebaker, Shrum, and Smith were absent from the vote.

**3. Receive KDB Spring 2018 Curb Appeal nominations from Board members.**

SL Hamilton advised the board that the Spring 2018 Curb Appeal nominations were due. Chair Cutler-Hill provided her nominations and the others present were requested to have their nominations turned in by Monday, February 5, 2018.

**4. Discuss 2018 KDB Litter Survey results.**

Chair Cutler-Hill described the Litter Survey and the observations. SL Hamilton stated that the average overall community score was 1.74. In 2015 it was 2.30, 2016 2.22, and 2017 1.73. Based on the score being so close to last year's score, SL Hamilton stated that he felt this was close to what a normal score should likely be for Duncanville and all of its considerations.

**5. Discuss Household Hazardous Waste event to be held March 10, 2018.**

SL Hamilton advised that board member volunteers would be needed as usual to gather data and check for residency at the HHW event. Multiple board members requested the HHW flyer to be emailed to them and education to occur about proper disposal of unique items.

**6. Discuss KDB Annual Garden Workshop to be held March 17, 2018.**

Chair Cutler-Hill recognized Frank Alegria and asked for him to elaborate on the Annual Garden Workshop plans. Mr. Alegria stated that he was working with SL Hamilton on arranging for speakers. Board member Taylor stated that she would be willing to head up the board's assistance to Mr. Alegria. Board member Burton and Vice-Chair Veracruz indicated their willingness to help as well. Mr. Alegria mentioned that door prizes needed to be solicited from local businesses/vendors to supplement the limited budget for this event.

**7. Discuss Operation Clean Duncanville to be held April 7, 2018.**

SL Hamilton advised that board member volunteers would be needed for OCD very similarly to the HHW event. Staff is in the planning stages and will have more info at the next meeting.

**8. Receive Staff Report/Update:**

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for December if they had not already and also for January.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that he was in final preparations of the GCAA application to KTB in its new, online format. He also mentioned about the great networking and classes that he attend at the 2018 KAB National Conference.

A motion for adjournment was made by board member Copeland and seconded by board member Burton. The meeting was adjourned at 9:34 a.m.

KDB Board Member and Volunteer Hours													
2018 Calendar Year													
Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
Burton, Lee	1.5												1.5
Clark, Sylvia	5												5
Copeland, Cindy	6												6
Cutler-Hill, Bobby	6												6
Gwynn, Emily													0
Lee, Julie	4												4
McComb, Barbara													0
Pennebaker, Dotti													0
Shrum, Margaret													0
Smith, Liz													0
Taylor, Mary Ann	2												2
Veracruz, Joe	6												6
Recycle Man													0
Rudy the Reindeer													0
Other Volunteers													0
<b>TOTAL 2018</b>	<b>30.5</b>	<b>0</b>	<b>30.5</b>										
<b>Grand Total - 2018</b>	<b>30.5</b>												