



# City of Duncanville

TO: Mayor and City Council

FROM: Kevin Hugman, City Manager

DATE: February 8, 2018

SUBJECT: Weekly Update

**Sales Tax Report** – Sales tax collections for December sales (February payment) show an increase of 7.11% over the same period last year, and an overall increase for FY 18 sales tax revenue over FY 17 sales tax revenue of 5.68%.

STATE OF TEXAS					
COMPTROLLER OF PUBLIC ACCOUNTS					
CITY SALES AND USE TAX COMPARISON					
FY18 versus FY17					
	FY18 Payments	FY17 Payments	Increase (Decrease)	% Change	YTD %
<b>OCTOBER</b>	\$ 795,078.73	\$ 757,765.62	\$ 37,313.11	4.92%	4.92%
<b>NOVEMBER</b>	\$ 767,921.23	\$ 734,156.60	\$ 33,764.63	4.60%	4.76%
<b>DECEMBER</b>	\$ 1,022,043.71	\$ 954,232.76	\$ 67,810.95	7.11%	5.68%
<b>JANUARY</b>	\$ -	\$ 729,618.81			
<b>FEBRUARY</b>	\$ -	\$ 728,094.64			
<b>MARCH</b>	\$ -	\$ 1,051,996.14			
<b>APRIL</b>	\$ -	\$ 758,411.66			
<b>MAY</b>	\$ -	\$ 913,708.88			
<b>JUNE</b>	\$ -	\$ 810,341.53			
<b>JULY</b>	\$ -	\$ 776,192.36			
<b>AUGUST</b>	\$ -	\$ 786,931.83			
<b>SEPTEMBER</b>	\$ -	\$ 945,418.23			
<b>Total</b>	<b>\$ 2,585,043.67</b>	<b>\$ 9,946,869.06</b>	<b>\$ 138,888.69</b>		<b>5.68%</b>
City Portion	\$ 1,292,521.84	\$ 4,973,434.53			
Property Tax Relief	\$ 646,260.92	\$ 2,486,717.27			
<b>Total Gen Fund</b>	<b>\$ 1,938,782.75</b>	<b>\$ 7,460,151.80</b>			
4B	\$ 646,260.92	\$ 2,486,717.27			

**Police Department** – The Police Department hired two new officers this past week and they are scheduled to begin employment on Monday, February 12. Both will attend the North Central Texas Council of Governments Regional Police Academy beginning on Monday, February 19. In addition, the department also hired a new Public Service Officer, Kristen Fisher, who attended the Duncanville Police Department Citizen Police Academy, and successfully completed the hiring process. She is scheduled to begin employment on Monday, February 12, 2018.

You may have seen news reports of a fight between students at the Duncanville-DeSoto basketball game earlier this week. Duncanville ISD staff and ISD police handled the situation and did not need to call for assistance from Duncanville PD.

You may recall that last year, the Department discussed with City Council, the idea of entering into an agreement with ARQ Digital to provide body worn cameras and in-car dash cameras to the department, free of charge. ARQ wanted to get their product into the marketplace and test their products with a police force our size and offered the technology at no cost to Duncanville. With Council's concurrence, we entered into a Memorandum of Understanding (MOU) with ARQ Digital afterwards. However, in the succeeding months, the company delayed deployment of the cameras, did not communicate on a timely basis with us, and seemed to be going through a progression of business name changes. Finally, we determined recently that the president of the company had passed away and ownership seemed uncertain. We also had begun questioning the quality of the equipment they planned to deploy. Given that the MOU had become invalid with the changes in company name/ownership, we decided to terminate the relationship with ARQ Digital. The department will research established companies that provide body worn cameras and dashcams, and evaluate their products for ease of use, durability and maintainability.

The January monthly report concerning use of force incidents, vehicle pursuits, complaints filed against officers, and police community engagements is attached. Also attached is the monthly crime report for January 2018 compared to previous month, and January 2018 YTD comparison to same period of 2017.

**Fire Department** – The Department has not had any major Fire or EMS events in Duncanville this week.

Emergency Management Operations Coordinator Tonya Hunter trained Duncanville EOC staff this week on the WebEOC web site for review of our capabilities and the ability to contact Dallas County and the State for resources in a disaster event. It was another good test of our abilities to login to the site and become familiar with the administrative side of managing a disaster response.

The new Quint was dedicated on Thursday afternoon and is now officially in service, with the older quint now being placed in reserve status for ten additional years of service. We

thank the City Council and the citizens of Duncanville who support the department with the resources they need to provide high quality fire and medical services to our citizens!

The department did an outstanding job of coordinating the dedication ceremony including a “wash-down” and then pushing the apparatus into the bay, signifying it being placed in service. They also recognized former Fire Captain Tim Rife, who served for 17 years with the Duncanville FD before retiring in 2012 due to cancer. He later passed away. The new quint is dedicated to his memory with his image and name stenciled on the panel behind the captain’s door. Pictures of the ceremony are included at the end of this memo.

**Public Works** – Water usage was 24.160 MG last week, down from 26.058 MG the prior week. The daily peak water demand occurred on Wednesday, January 31, when 4.437 MG was used. There was no precipitation last week.

Dallas County did not report any positive West Nile traps this week.

The Planning and Zoning Commission will hold their regularly scheduled meeting on Monday, February 12, 2018 at 7:00p in the Council Chambers at City Hall. There are two items on the agenda: an amendment to the Special Use Permit for the Hampton Inn and Suites (exterior elevation modifications) and a briefing from Commissioner McKee on planning and zoning training she attended at the North Central Texas Council of Governments in January.

A public meeting with the Public Works Director is scheduled for Tuesday, February 13, at 6:00p in the City Council Chambers to discuss the proposed “No Parking Zones” in the Willow Run Drive, Oak Run Drive, Heather Run Drive, Fairbanks Circle, Gaynor Avenue, and Leigh Lane areas. Notices were mailed to the affected residents.

The “No Parking Zones” on Blueridge Drive, East Fain Street and Lazy River Drive go into effect February 12. Traffic Operations will begin signage, pavement markings and curb painting next week, weather permitting.

**Construction Updates:**

- The concrete construction crew performed removal and replacement of 554 square feet of concrete sidewalks at 302, 303, 310, 323, 331, 351, 367, and 403 Royal Avenue and 822 and 810 Louise Avenue. Substandard sidewalks are being replaced or repaired and Americans with Disabilities Act (ADA) ramps installed. The crew also placed concrete sidewalk around the new flag pole at the Police Station.
- LaBanda Contractors is continuing work on the FY18 Water Improvements. A tie-in will occur at Vinyard Road and Main Street overnight on Thursday, February 8. Asphalt will tentatively be placed on West Daniel and West Nance at Main Street on Friday, February 9. The project is currently scheduled for completion by Friday, February 16.

- The North Main Street Pump Station Phase II Improvements construction project is pending completion awaiting elevated storage tank lighting, installation of a new drain line from the chlorine building to a sanitary sewer manhole, and punch list items.

## **Parks and Recreation**

### Parks:

- Staff met with all three youth sports organizations over the past week to review their annual agreements and discuss their upcoming spring seasons. All three organizations appear to be moving in a positive direction and specifically, the Duncanville Softball Association is working hard to increase their participation. They are currently over 50% on early registrations for the spring league compared to recent years.

### Facilities:

- The new parking lot lighting at Central Fire Station was completed providing needed security for our firefighters and guests who visit the station after hours.
- The new flooring is complete at the Senior Center and has received rave reviews from members and staff.



### Recreation:

- A final reminder about the Daddy Daughter Dance to be held this Saturday, February 10 at the Recreation Center. The Willy Wonka decorations and photography for the dance are being provided by the students at



Duncanville High School in our growing partnership with the DISD.

**Library** – through generous funding from the Friends of the Library, the library has purchased a number of personal CD players and headphones to loan out through our Home Delivery Service. This will allow home bound patrons, and residents at the assisted living facilities the library has partnered with, to take advantage of our large collection of audio books. Because of various health concerns, several of these patrons are not able to comfortably use print materials, so being able to still enjoy their favorite authors through CD audiobooks will greatly improve their quality of life. Thank you to the Friends group!

**Economic Development** – ED staff is providing support and working on the following projects:

- Provided an economic development tour for new City employees as part of their City orientation.
- Assisting with coordination and planning for the Best Southwest Regional Economic Development (RED) Summit, scheduled for March 22, 2018 at the Hilton Garden Inn. Registration will open in the next few weeks.

The new McDonalds is scheduled to open the last week of February.

**Certificate of Occupancy (CO) Permits Issued:**

- PeopleReady; 150 Hwy 67 # 170 (Temp Employment Agency - Location Change)
- Custom Pro Tile Design & Remodeling; 1182 Explorer St. Ste. #G (Ceramic Tile & Construction Office)
- Fragrances R-Us; 741 W Wheatland Rd. (Retail Store)
- JT Mack Auto Care LLC; 214 Woodhaven Blvd. Ste. # A (State Inspection & Auto Repair)
- Promo Signs Ink, LLC; 1030 Explorer St. (Sign Fabrication & Installation/Printing)
- Planet Salon Suites LLC; 210 S Cedar Ridge Dr. Ste. # A (Salon)
- Giotta Real Estate; 1102 S Santa Fe Trl. (Real Estate Office)
- Hispanos Beauty Salon; 202 W Camp Wisdom Rd. Ste. # B (Change of Ownership)
- Workout Anytime; 111 S Cedar Ridge Ste. # 114 (Pre-enrollment Sign up for Gym)

**Certificate of Occupancy (CO) Applications Received**

- Key Personnel; 138 W Camp Wisdom Rd. (Office Staffing)
- TMIF 800 Link LP; 800 Link Dr. (Apartment Complex - Change of Ownership)
- DFW Consolidated Healthcare Services; 217 E Camp Wisdom Rd. Ste. # E (Healthcare Office)
- The Vanity Room; 1019 S Main St. Ste. # 102 (Hair and Make Up Studio)
- CO3Meadows on Merrill; 800 N Merrill (Residential Apartments - Change in Ownership)
- Brown & Sons Vintage Cars; 1319 S. Alexander Ave. Ste. # B (Storage and Repair Personal Vintage Vehicles)



## DUNCANVILLE POLICE DEPARTMENT

### MEMORANDUM

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TO: Mr. Kevin Hugman, City Manager

FROM: Robert D. Brown, Jr., Chief of Police

SUBJECT: January 2018 Monthly Report

DATE: February 05, 2018

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During the month of January 2018, we had –

#### Use of Force Incidents – 1

- Incident 1: 1/22/18 - During a traffic stop the suspect was found to be in possession of marijuana. Upon learning that the suspect provided a false identity, Officer's attempted to arrest the suspect. The suspect evaded arrest and was in violation of probation. Incident took place on the roadway and administrative review determined force used was lawful and within policy.

#### Vehicle Pursuits – 1

- Incident 1: 1/19/18 – Suspects entered a business location with handguns and demanded money. The suspects evaded arrest in a vehicle and were arrested after a short pursuit. Administrative review determined that the pursuit was within departmental policy.

#### Complaints Filed – 1

- Incident 1 – Allegation was a rudeness complaint. Complaint was externally generated and determined to be UNFOUNDED after investigation.

Community Meetings Held/Attended/Partnerships Developed – 5 meetings 315+ Partnerships

- COP Meeting – Police Station – 29 partnerships
- CPAAA Meeting – Senior Citizen Center – 21 partnerships
- State of the City – Hilton Garden Inn – 150+ partnerships
- LEADRS Training – Police Department Training Room – 15 partnerships
- Mesquite Polar Plunge – City Aquatics Center – 100+ partnerships

### Police Department Monthly Crime Report – January 2018

MAJOR CRIMES	THIS MONTH		YEAR TO DATE		
	ACT	CLR	ACT	CLR	% CLR
Murder/Neg.Homicide	0	0	0	0	0%
Invol. Manslaughter	0	0	0	0	0%
Sexual Assault	3	1	3	1	33%
Robbery	8	1	8	1	13%
Aggr. Assault	3	3	3	3	100%
Burg. Comm'l Night	3	0	3	0	0%
Day	1	0	1	0	0%
Unknown	6	0	6	0	0%
<b>TOTAL COMM'L BURG</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0%</b>
Burg. Residence Night	1	1	1	1	100%
Day	6	1	6	1	17%
Unknown	4	0	4	0	0%
<b>TOTAL RESIDENCE BURG</b>	<b>11</b>	<b>2</b>	<b>11</b>	<b>2</b>	<b>18%</b>
Motor Vehicle Burglary	20	0	20	0	0%
Burglary Coin-Op	0	0	0	0	0%
<b>TOTAL BURGLARY</b>	<b>41</b>	<b>2</b>	<b>41</b>	<b>2</b>	<b>5%</b>
Theft Felony	13	5	13	5	38%
Theft Misdemeanor	29	0	29	0	0%
<b>TOTAL THEFT</b>	<b>42</b>	<b>5</b>	<b>42</b>	<b>5</b>	<b>12%</b>
U.U.M.V.	12	4	12	4	33%
<b>GRAND TOTAL</b>	<b>109</b>	<b>16</b>	<b>109</b>	<b>16</b>	<b>15%</b>

MAJOR CRIMES	THIS YEAR TO DATE			LAST YEAR TO DATE		
	ACT	CLR	% CLR	ACT	CLR	% CLEAR
Murder/Neg.Homicide	0	0	0%	0	0	0%
Invol. Manslaughter	0	0	0%	0	0	0%
Sexual Assault	3	1	33%	1	0	0%
Robbery	8	1	13%	9	3	33%
Aggr. Assault	3	3	100%	1	1	100%
Burg. Comm'l Night	3	0	0%	9	2	22%
Day	1	0	0%	1	0	0%
Unknown	6	0	0%	3	0	0%
<b>TOTAL COMM'L BURG</b>	<b>10</b>	<b>0</b>	<b>0%</b>	<b>13</b>	<b>2</b>	<b>15%</b>
Burg. Residence Night	1	1	100%	1	0	0%
Day	6	1	17%	12	3	25%
Unknown	4	0	0%	5	0	0%
<b>TOTAL RESIDENCE BURG</b>	<b>11</b>	<b>2</b>	<b>18%</b>	<b>18</b>	<b>3</b>	<b>17%</b>
Motor Vehicle Burglary	20	0	0%	36	1	3%
Burglary Coin-Op	0	0	0%	2	0	0%
<b>TOTAL BURGLARY</b>	<b>41</b>	<b>2</b>	<b>5%</b>	<b>69</b>	<b>6</b>	<b>9%</b>
Theft Felony	13	5	38%	9	0	0%
Theft Misdemeanor	29	0	0%	26	2	8%
<b>TOTAL THEFT</b>	<b>42</b>	<b>5</b>	<b>12%</b>	<b>35</b>	<b>2</b>	<b>6%</b>
U.U.M.V.	12	4	33%	17	2	12%
<b>GRAND TOTAL</b>	<b>109</b>	<b>16</b>	<b>15%</b>	<b>132</b>	<b>14</b>	<b>11%</b>



Dedication of Quint 272 – Thursday, February 8, 2018

