We are building a vibrant, inclusive community, driven by a commitment to democratic principles and service above self
Staffing/Personnel

Juanita Gonzalez
Library Assistant (Circulation)
Promoted to full-time June 2017

Amy Sanchez
Library Assistant (Circulation)
Starts August 21
Departmental Accomplishments
(Non-Workplan)

Updated Circulation policy
July 17

Implemented email welcome packets for new patrons

Launched first ever Adult Summer Reading Club
Departmental Accomplishments
(Non-Workplan)

Food for Fines
May 22 - 27

Thriving without an official Director
FY2016-2017 Work Plan Items

Objective 1.02: Conduct inventory and analysis of library collections, their use, and collection development processes
Status: IN PROGRESS. Study of collections and usage conducted Fall 2016. Updated collection development plan approved by Library Board January 2017. 90% of collections inventoried as of July 1, 2017.
Expected completion: Q3 2017

Objective 1.03: Implement local modifications to classification system
Status: POSTPONED. Other items have taken higher priority.
Expected completion: Q1 2018
**FY2016-2017 Work Plan Items**

**Objective 2.01:** Coordinate and host a series of standardized test preparation classes  
Status: IN PROGRESS. Staff outlining course structure and looking for a volunteer math tutor.

**Objective 2.02:** Develop and implement "Librarian on the Loose" program  
Status: COMPLETE, ONGOING. Homebound delivery service available as of February 2017. Library staff regularly participate in selected community events such as Flavor of Duncanville, Heart of Duncanville, and National Night Out. Staff are considering participation in Christmas and 4th of July parades.

**Objective 2.03:** Develop and host events and exhibits celebrating various cultures, ethnicities, heritages  
Status: COMPLETE/ONGOING. 2017 programs include Manga Toshokan Anime Club, a Black History Month program, and Percussion Things Drums and Stories show featuring Jamaican folktales.
Objective 2.04: Implement circulation of Laptop computers and Wi-Fi hotspots

Objective 2.05: Develop STEAM-related events and enrichment opportunities
Objective 2.06: Develop gardening club and series of gardening classes
Status: IN PROGRESS. Gardening club meetings have been offered. Garden plot currently growing watermelons and rogue sunflower. Expected completion: Q3 2017

Objective 2.09: Implement "People of Duncanville" Project
Status: COMPLETED, ONGOING. Several interviews conducted, posted on Library website.

Objective 2.10: Implement E-Reference using IM (instant messaging) technology
Status: COMPLETED/IN PROGRESS. E-reference available through website March 2017; IM possibilities being explored.
## Service Measures – FY17 To Date
(June 30, 2017)

<table>
<thead>
<tr>
<th>Service Measure</th>
<th>FY17 To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Visits</td>
<td>121,343</td>
</tr>
<tr>
<td>Local Circulation</td>
<td>60,576</td>
</tr>
<tr>
<td>Interlibrary Loans</td>
<td></td>
</tr>
<tr>
<td>- Received</td>
<td>34</td>
</tr>
<tr>
<td>- Lent</td>
<td>148</td>
</tr>
<tr>
<td>New Members Added</td>
<td>1,563</td>
</tr>
<tr>
<td>New Materials Added</td>
<td>3,362</td>
</tr>
<tr>
<td>Events, Classes, Programs</td>
<td></td>
</tr>
<tr>
<td>- Offered</td>
<td>292</td>
</tr>
<tr>
<td>- Attendance</td>
<td>9,287</td>
</tr>
<tr>
<td>Computer Use</td>
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</tr>
<tr>
<td>- Logins</td>
<td>22,652</td>
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<tr>
<td>- Hours</td>
<td>17,478:19</td>
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<tr>
<td>Reference Transactions</td>
<td>7,495</td>
</tr>
<tr>
<td>Volunteer hours</td>
<td>1,202:25</td>
</tr>
</tbody>
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Upcoming Events – Q3 2017

July
• Tuesday 25th – Friends of the Library meeting
• Saturday 29th – Friends $5 Bag of Books sale
• Monday 31st – Last day of SRC (& Harry Potter’s birthday) – *Fantastic Beasts and Where to Find Them* showing

August
• Monday 21st - New Circulation Assistant starts
• Thursday 24th – Book Club
Upcoming Events – Q3 2017

September

• 4th – CLOSED for Labor Day
• 7th – Library Advisory Board Meeting
• Week of 11th – Fall programs start
• 28th – Book Club

Won’t you join us?

• Book Club is held in Library’s programming room.
Questions?