



LIBRARY QUARTERLY REPORT

DENNIS QUINN, LIBRARY DIRECTOR

NOVEMBER 15, 2016

We are building a vibrant, inclusive community, driven by a commitment to democratic principles and service above self



Staffing/Personnel

October 2016 - Staff reallocation



Departmental Accomplishments

(Non-Workplan)

Fall Clean-Out

September 17th

- 451 citizens
- 398 vehicles
- 4 tons of e-waste
- 204 non-perishable food items to DOM
- 5,310 pounds of goods to Goodwill from 128 donors
- One truckload of batteries and bulbs



**DUNCANVILLE
OUTREACH MINISTRY**



Departmental Accomplishments

(Non-Workplan)

Boo Bash

October 28th

- 486 attendees
- Writing contest
- Costume contest
- 24 volunteers donated 109 hours of service



FY2016-2017 Work Plan Items

Objective 1.02: Conduct inventory and analysis of library collections, their use, and collection development processes

Status: IN PROGRESS. Inventory of select collections underway; full inventory to begin in January 2017. Collection Development Policy being revised in collaboration with Library Advisory Board.

Expected completion: Q1 2017

Objective 2.02: Develop and implement "Librarian on the Loose" program

Status: IN PROGRESS. Staff assembling components of "pop-up" library, identifying potential sites, preparing schedule and staffing.

Expected completion: Q1 2017



FY2016-2017 Work Plan Items

Objective 2.04: Implement circulation of Laptop computers and Wi-Fi hotspots

Status: IN PROGRESS. Equipment ordered, policy and procedures in development.

Expected completion: Q1 2017

Objective 2.10: Implement E-Reference using IM (instant messaging) technology

Status: IN PROGRESS.

Expected completion: Q4 2016



Service Measures – FY15-16 Totals

Library Visits		161,813
Local Circulation		107,908
Interlibrary Loans	Received	58
	Lent	228
New Borrowers Added		2,005
New Materials Added		6,355
Events, Classes, Programs	Offered	296
	Attendance	10,363
Computer Use	Logins	30,836
	Hours	25,095.77
Reference Transactions		11,478
Volunteer hours		1,648.17



Upcoming Events – Q4 2016

Blood Drive

- Thursday, Dec 15th, 12pm-4pm
- Library Parking Lot



Fall Youth Programs continue through December 2nd

- Homeschool Board Game Days (Tue 2pm)
- Preschool Story Time (Thu 10:15am)
- Nursery Rhyme Time (Thu 11:15am)



Upcoming Events – Q4 2016 & onward

- Spanish Story Time (Thu 5:30pm)
- ESL Classes (Wed 12pm)
- NaNoWriMo Writing Classes through Nov. (Sat 4pm)
- Foster Parenting/Adoption Classes (1st Tues, 6:30pm)
- Tail Waggin' Tutors (3rd Sat, 2pm)



Questions?

