



Duncanville Fire Department

“Protecting Lives and Property with Pride and Tradition”

SPRINKLER AND STANDPIPE PLAN SUBMITTAL AND REVIEW PROCESS

The City of Duncanville has adopted the 2015 International Fire Code with the recommended NCTCOG amendments, Option B. 2013 edition NFPA 13,13R,13D ,14 editions are referenced.

The process of submitting plans for review and permitting are as follows: All submittals must include (4) complete sets of plans-including site plan (include underground supply distance from public water supply to riser), backflow information, copies of all licenses held by firm and installers, insurance certificate, scope of work, and spec sheets on materials.

Submit plans to one of our approved following third party companies for initial review:

- Reed Fire Protection, 14135 Midway Rd. G260, Addison, TX 75001 (214) 638-7599
- Excel Consultants, 5205 Tacoma Drive, Arlington, TX 76017 (817) 478-0897
- Aon Engineering, 1701 N. Collins Blvd. Suite 235 Richardson, TX 75080 (972) 234-2753
- Traditions Fire Consulting, P.O. Box 5587, Frisco, TX 75035 (972) 979-0631

After plans are reviewed by one of the above third-party reviewers, the Fire Marshal will receive the plans and findings, recommend changes, or stamp the plans approved for installation and permitting. Work may only begin after the permit is issued. When the installation is complete and successful pre-testing is completed, the installation company shall notify the Fire Marshal at least 48 hours in advance to schedule hydrostatic testing and final acceptance test. Alarm work is permitted separately.

FIRE DEPT. CONNECTION (INCLUDE ON SITE PLAN) – Within 100’ of a fire hydrant and on street side of building and fully visible and recognizable from the street. Remote FDC’s allowed.

- **Backflow plan review** - contact Duncanville Cross Connection at (972) 780-4946
- **Underground review** - contact Duncanville Asst. Public Works Director at (972) 780-5016
- **Hydrant flow information** - contact Water Dept. Supervisor at (972) 780-4932

Technicians on the job site shall have on their person a current copy of all fire protection licenses held within the State of Texas while conducting installations or service. Technicians not holding a valid license will be instructed to leave the job site and issued a warning or citation and this information will be passed on to the State Fire Marshal Licensing Division as appropriate.

During service work, if a fire protection system is found to be out of compliance (yellow tagged), or out of service (red tagged), it shall be the responsibility of the technician on the job site to notify the business owner in writing and the Fire Marshal immediately. At no time shall a fire protection system be left red or yellow tagged without informing the owner or manager on duty there is a problem and the Fire Marshal is also being notified. Every attempt shall be made by the technician to make repairs when conditions allow during service work.

Important numbers:
Duncanville Fire Marshal: (972)780-5049; FAX 972-780-4928
Duncanville Fire Inspector: (972)780-5047; FAX 972-780-4928
Duncanville Construction Inspector (Underground): (972)780-3872