



**Keep Duncanville Beautiful Board
Regular Meeting
Duncanville City Hall Briefing Room
203 E. Wheatland Road
Friday, February 2, 2018 @ 8:30 A.M.**

Item No. AGENDA

Explanation

1. Public discussion period.
2. Consider approval of minutes of the regular meeting held January 5, 2018.
3. Receive KDB Spring 2018 Curb Appeal nominations from Board members.
4. Discuss 2018 KDB Litter Survey results.
5. Discuss Household Hazardous Waste event to be held March 10, 2018.
6. Discuss KDB Annual Garden Workshop to be held March 17, 2018.
7. Discuss Operation Clean Duncanville to be held April 7, 2018.
8. Receive staff report/updates:
 - Volunteer Hours Tracking Sheet
 - SL Hamilton Staff Report

Agenda Posted Friday, January 26, 2018 by 5:00 P.M.

Timothy Hamilton, Staff Liaison

Keep Duncanville Beautiful

2018 Event Calendar

January 2018	February 2018	March 2018
<p>01 New Year's Day (Closed)</p> <p>05 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board</p> <p>13 Litter Survey @ 9 a.m.</p> <p>15 MLK Observance (Closed)</p>	<p>02 KDB February Meeting Spring Curb Appeal Nominations Due</p> <p>06 BBA – City Council Recognition</p> <p>*District 1 – Mary Ann Taylor</p> <p>*District 2 – Bobby Cutler-Hill</p> <p>*District 3 – Barbara McComb</p> <p>*District 4 – Cindy Copeland</p> <p>*District 5 – Daneshé Bethune</p> <p>*BBA – Peg Shrum</p>	<p>02 KDB March Meeting</p> <p>06 Spring Curb Appeal City Council Recognition</p> <p>10 Household Hazardous Waste</p> <p>17 Annual Garden Workshop</p> <p>30 Good Friday (Closed)</p>
April 2018	May 2018	June 2018
<p>06 KDB April Meeting May Business Beautification Award (BBA) – due to Board</p> <p>07 Don't Mess with Texas Trash-off</p> <p>22 Earth Day</p>	<p>01 BBA – City Council Recognition</p> <p>04 KDB May Meeting Summer Curb Appeal Nominations due</p> <p>28 Memorial Day (Closed)</p>	<p>01 KDB June Meeting</p> <p>05 Summer Curb Appeal City Council Recognition</p> <p>09 Keep Texas Waterways Clean</p> <p>12-14 KTB's Annual Conference in Georgetown, Texas</p>
July 2018	August 2018	September 2018
<p>04 Independence Day (Closed)</p> <p>06 August Business Beautification Award (BBA) – due to Board</p>	<p>04 Fall Curb Appeal Nominations due</p> <p>07 BBA – City Council Recognition</p>	<p>03 Labor Day (Closed)</p> <p>04 Fall Curb Appeal City Council Recognition</p> <p>07 KDB September Meeting</p>
October 2018	November 2018	December 2018
<p>02 National Night Out</p> <p>06 Sweep It Out Saturday</p> <p>12 KDB Annual Retreat November Business Beautification Nominations – due to Board</p>	<p>02 KDB November Meeting Winter Curb Appeal Nominations due</p> <p>03 Arbor Day Celebration</p> <p>05 Toy/Coat Recycling Begin</p> <p>06 BBA – City Council Recognition</p> <p>22 & 23 Thanksgiving (Closed)</p>	<p>04 Winter Curb Appeal City Council Recognition</p> <p>07 KDB December Meeting</p> <p>07 Duncanville Christmas Parade</p> <p>10 Toy/Coat Recycling Last Pickup</p> <p>24 & 25 Christmas (Closed)</p>

Month - Complete



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 E. Wheatland Road
January 5, 2018**

Board Members Present: Lee Burton, Sylvia Clark, Chair Bobby Cutler-Hill, Emily Gwynn, Julie Lee, Liz Smith, Mary Ann Taylor, and Vice-Chair Joe Veracruz

Board Members Absent: Daneshé Bethune, Cindy Copeland, Barbara McComb, Dotti Pennebaker, and Margaret Shrum

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL)

Chair Cutler-Hill noted a quorum and called the meeting to order at 8:36a.m.

1. Public Discussion Period:

No one was in attendance for public discussion. Frank Alegria was in attendance to speak about the Annual Garden Workshop when that agenda item came up.

2. Consider approval of minutes of the regular meeting held December 1, 2017.

Chair Cutler-Hill asked if everyone had had time to read over the December 1, 2017 minutes. A motion was made by board member Clark to accept the minutes as written; a second was made by board member Lee. A vote was taken with a unanimous approval of 8 for and 0 opposed. Board members Bethune, Copeland, McComb, Pennebaker, and Shrum were absent from the vote.

3. Nominate February 2018 Business Beautification Award recipient.

SL Hamilton advised the board that the November 2017 BBA selection is currently in violation of some city ordinances and may not have been the shining example we want this award to represent to the rest of the businesses in town. With this in mind, the board chose to nominate Natalie Nickerson, D.D.S. unanimously for the February 2018 BBA.

4. Discuss 2018 Litter Survey to be conducted January 13, 2018.

Chair Cutler-Hill reminded everyone that the Litter Survey would start at 9am at the Recreation Center. Board members Burton, Clark, Gwynn, Lee, Smith, Chair Cutler-Hill, and Vice-Chair Veracruz all expressed that they planned on attending. SL Hamilton reminded the board that lunch would be provided at the conclusion of the Litter Survey.

5. Discuss KDB Annual Garden Workshop to be held March 17, 2018.

Chair Cutler-Hill recognized Frank Alegria and asked for him to elaborate on the Annual Garden Workshop plans. Mr. Alegria requested board assistance in executing this event. Board member Taylor stated that she would be willing to head up the board's assistance to Mr. Alegria. Board member Burton and Vice-Chair Veracruz indicated their willingness to help as well. Mr. Alegria mentioned that door prizes needed to be solicited from local businesses/vendors to supplement the limited budget for this event.

6. Receive Staff Report/Update:

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for December.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that he would be attending the Keep America Beautiful National Conference in Dallas January 17-19, 2018. SL Hamilton also reported that board member Wolverton had submitted her resignation and that board member Bethune also indicated that she would be resigning as well due to schedule conflicts with work.

A motion for adjournment was made by board member Clark and seconded by board member Burton. The meeting was adjourned at 9:30 a.m.

KDB Board Member and Volunteer Hours													
2017 Calendar Year													
Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
Alegria, Frank	2	3	7	4	5	0	0	0	0	0	0	0	21
Bethune, Daneshé	5	2	7	2	1	0	0	3	3	2			25
Burton, Lee	3	4	8	7	4	3	0	0	0	8	7	1	45
Clark, Sylvia	3.5	1	4	6	2	1	0	0	1	3	12	11	44.5
Clemmer, Patricia	2	2	6	8	0	0	0	0	0	0	0	0	18
Copeland, Cindy	1	2	8	2	3	45	0	2	3	8	12		86
Cutler-Hill, Bobby	6	2	6	5	4	4	3	3	3	6	12	4	58
Flores, Daniel	0	0	3	0	0	2	2	2	0	0	0	0	9
Gwynn, Emily	9.5	4	10	0	4	3	0	0	3	8	2	5	48.5
Lee, Julie									0	0	6	3	9
McComb, Barbara	5	7	7	10	5	6	0	5	6	3	13		67
McKnight, Lonnie	0	3	4	0	0	0	0	0	0	0	0	0	7
Pennebaker, Dotti	0	0	4	3	0	2	0	2	3				14
Shrum, Margaret									2	2	2		6
Smith, Curtis	0	0	0	3	4	0	2	3	0	0	0	0	14
Smith, Liz									1	0	2	3	6
Taylor, Mary Ann									1	2	11	2	16
Veracruz, Joe	12	6	6	8	6	4	4	4	6	8	14	6	84
Wolverton, Dorothy	1	0	0	0	0	0	0	0	0	0	0	0	1
Recycle Man	0	0	0	0	0	0	0	0	0	0	0	0	0
Rudy the Reindeer	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Volunteers													0
TOTAL 2017	50	36	80	58	38	70	11	24	32	50	93	35	579
Grand Total - 2017	579												

KDB Board Member and Volunteer Hours													
2018 Calendar Year													
Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
Burton, Lee													0
Clark, Sylvia													0
Copeland, Cindy													0
Cutler-Hill, Bobby													0
Gwynn, Emily													0
Lee, Julie													0
McComb, Barbara													0
Pennebaker, Dotti													0
Shrum, Margaret													0
Smith, Liz													0
Taylor, Mary Ann													0
Veracruz, Joe													0
Recycle Man													0
Rudy the Reindeer													0
Other Volunteers													0
TOTAL 2018	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total - 2018	0												