

MINUTES
PARKS AND RECREATION ADVISORY BOARD MEETING – AUGUST 14, 2017
CITY COUNCIL BRIEFING ROOM

MEMBERS PRESENT:

Leo Bell, Jr. Vice-Chair
Reginald Hurd
Alexander (Sandy) McLachlan
Ed Priest
Eugenia Rodgers

MEMBERS ABSENT:

Don Johnson
Roderick Lee

Bart Stevenson, Staff Liaison and Director of Parks and Recreation, Timothy Hamilton, Parks Superintendent, Pam Willis, Recording Secretary, and Lieutenant Rebekah Young were city staff members in attendance.

Also in attendance was Alberto Layton representing Duncanville Boys Baseball, Incorporated (DBBI); Kevin Wallace represented Duncanville Soccer Association (DSA), and Maggie Martinez represented Duncanville Girls Softball Association (DGSA).

Vice-Chair Bell noted that there was a quorum present and began the public meeting at 6:35 p.m.

Item #1 – Public Discussion Period:

No one was in attendance for public discussion.

Item #2 – Discussion and Consider Approval of Minutes:

Vice-Chair Bell asked if everyone had read over the minutes from June 12, 2017. Board member Priest motioned for the minutes to be accepted as written; a second motion came from Board member McLachlan. A vote was taken of 5 in favor and 0 opposed. Minutes were approved as written. Board members Johnson and Lee were absent from the vote.

Item #3 – Board Member Announcements:

Board member McLachlan apologized to the Board for not being at the last meeting. He complimented the park staff for the great job of cleaning up so fast after the Independence Day celebration. Board member Hurd wanted to pass along to the parks staff that the beds in front of city hall were beautiful. Vice-Chair Bell explained to the Board that he, Bart and members of the DISD School Board met on Tuesday, August 8, 2017, to discuss partnering between each other. The request for the bus stop by the Duncanville Fieldhouse would need to be presented to the School Superintendent. Staff commented that the After-School Program at the Fieldhouse would greatly benefit from that bus stop.

Item #4 – Staff Reports:

- A. **Recent and Upcoming Events and Programs** – Staff noted that this year's Independence Day celebration was a huge success. Staff mentioned that they had begun planning for next year such as moving the food vendors to both sides of the park and not having the smaller shells included in the fireworks display. Several of those did not go off as expected this year. The Smokin' Blues and BBQ is scheduled for the weekend of October 13-15 and is again sponsored by the Lions Club who partnered with the Kansas City Barbecue Association for this event. Unfortunately, with that partnership, they will not be needing city employees for judges this year.
- B. **FY17 Innovation Fund Projects** – Staff was proud to announce that the fence and cabling for Lakeside Park was 60% complete

C. **FY18 Budget Process** – Staff announced the process for the FY18 Budget had begun. Staff explained that a request for a fitness equipment lease for equipment is in the FY18 for the recreation center. For Parks, requests include controlled entrance gates for Harrington Park; canopies for DBBI as a partnership project; Lakeside Park athletic field light pole replacement; replacement of outdated irrigation controllers: repaving of Armstrong Park parking lot on the East side; conversion of Armstrong Park tennis court to basketball court; design consultant for Kidsville/splash pad design. The Senior Center requested new floors and exterior painting of the building.

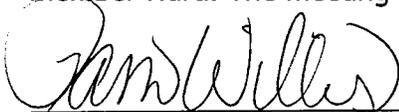
Item #5 – Receive and Discuss an Annual Report from:

- A. Duncanville Boys Baseball Incorporated - DBBI
Alberto Layton, president of DBBI, gave the annual report of which a hard copy of his presentation will be provided for in the meeting folder. Some concerns that Mr. Layton pointed out for Harrington Park are the lack of parking; fencing requested totally around the park and up by the batting cages for children's safety; fields are good with the exceptions of the plugs that are still being used; the restroom and concessions area needs to be remodeled and requesting sunscreen and shades for the bleacher area. For Lions Park, there is a request for a new concession stand and restroom.
- B. Duncanville Soccer Association – DSA
Kevin Wallace, president of DSA, gave the annual report for the soccer association of which a hard copy of the presentation will be provided in the meeting folder. Since the soccer association uses the same park (Harrington) as DBBI, some of the same concerns were announced such as lack of parking; lack of benches for fan base and players; remodeled concession stand and restrooms. Mr. Wallace explained to the Board that they were trying to replace a treasurer; prepare themselves for financial audits; and update the by-laws.
- C. Duncanville Girls Softball Association – DGSA
Maggie Martinez, treasurer of DGSA, gave the annual report of which a hard copy of her presentation will be provided in the meeting folder. Issues for DGSA are shorts in the power source for the concession stand; their refrigerator no longer works; there is no box cover for the light switches; the association needs new benches and a new concession stand which has been vandalized. The association lacks in volunteers for coaches; lacks in advertising and getting girls to sign up and has no website. These are things the association would like to overcome.

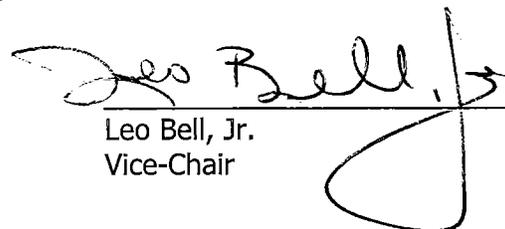
Item #6 - Sign for 745 AC&W Squadron, Duncanville, AFS, Duncanville, TX in Armstrong Park

Staff handed out a copy of an email that Mayor Green had received from Sam Duncan who belonged to the 745 AC&W Squadron from 1953-64. He requested a historical marker be dedicated to that Squadron in Armstrong Park. A picture was included of a marker that staff thought the Board might receive well. They did; however, they suggested that the City ask for donations for the historical marker as not to set a precedent of erecting markers on the community's behalf. Staff said they would proceed with cost estimates for the marker

A motion for adjournment was made by Board Member Priest; a second was received from Board member Hurd. The meeting adjourned at 8:09 p.m.



Pam Willis
Recording Secretary



Leo Bell, Jr.
Vice-Chair